Meeting Minutes: Tuesday, June 11, 2019
Alumni Hall, Memorial Room

Present:
Barclay, Samantha
Brassil, John
Brooks, Kay
Caldwell, Caroline
Carney, Kathy
Clemmons, Lee
Cooley, Emma
Cruise-Streat, Kirra
Davis, Jessamyn
Dixon, Michele
Fields, Craig
Flippo, Laura
Fox, Anita
Harbin, Rachel
Johnson, Denise
Karls, Aletha
King, Amanda
Lawrence Givens, Tiffany
Linn, David
Linski, Jamie
Loudon, Jeff
Majewski, Ashley
Mandeville, Jenny
Miller, Amber
Morris, Diana
Pickert, Donald
Porter, Beth
Rall, Kathleen
Renee Dawson, Toni
Ruiz, Carlos
Rutledge, Scott
Sanders, Sara
Scott, Carjamina
Shook, Elisabeth
Smith, Amy
Smothers, Natalia
Sprague, Megan
Stiles, David
Wachter, Michelle
Walker, Susan
Williams, Tara
Wocher, Melissa
Wolff, Jeanette
Eckert, Danielle
Erickson, Catherine
Fann, Drew
Gibson, Madison
Graham, Kashif
Halman, Malina
Hamilton, Brittni
Harvey, Gregory
Heaton, Ashley
Higgins, Ed
Hilderbrand, Susan
Hughes, Jasen
Ingram, Donna
Jones, Christopher
Jones, Eric
Kamtarin, Shahpar
Kane, Kimberly
Korab, Emily
Little, Geoff
Luce, Nathaniel
Luffman, Josh
Malone, Amelia
Malveaux, Nicole
Marshall, Paul
McChesney, Bailey
Meadows, Shelley
Moore, LaTisha

Not Present:
Blackledge, Phillip
Bonner, Stacey
Brown, Harold
Brown, Kenneth
Cahill, Bess
Choate, Corey
Clark, Joanna
Daughtdrill, Latrice
OLD & NEW BUSINESS ANNOUNCEMENTS

*Jenny Mandeville, President, called meeting to order at 8:32 am*

- Approval of May minutes
- Stay connected to USAC thru Facebook, Twitter, and Instagram
- Register your Kroger Plus Card for proceeds to go towards the Employee Hardship Fund
- Heart & Soul Award nominations are being accepted until July 31. Go to [http://vanderbilt/heartso](http://vanderbilt/heartso)
- Chancellor Zeppos Resolution
  - Finalize at July meeting
  - Will be presented to Chancellor’s Office

COMMITTEE REPORTS

*Rules and Administration, co-chairs Ashley Heaton & Emily Korab*

- Year in review – successful by-laws update!
- Thanks to our wonderful committee members: Laurel, Kashif, Jasen, David L., David S., and Melissa
Staff Life, co-chairs Elisabeth Shook & Kay Brooks

- Main responsibilities: Researching and prioritizing the issues of staff concern
- Recommending for the council’s consideration a specific course of action when appropriate
- Highlights:
  - Recommendation to the retirement plan – hope is to retain good employees over the long term
  - Civility, Appreciation, and Respectful Workplaces (CARE) effort considered success
  - Database comparing VU and local employer benefits is continuing to be fleshed out
- Upcoming:
  - Professional Development
  - New Co-Chairs for 2019/2020: Elisabeth Shook & Jamie Linski
- Next meeting will be June 18th at 10:00 am at 311F Kirkland Hall
- All can be found on the USAC website

Events Committee, co-chairs Shelley Meadows & Amanda King

- Events this year include:
  - Nashville Human Association
  - Second Harvest Food Drive
  - Employee Tail Gate
  - University Blood Drive

Membership Committee, co-chairs Tara Williams & Caroline Caldwell

- Thank you, greeters
  - Harold Brown
  - Anita Fox
  - Kashif Graham
- Happy Birthday
  - Terrie Barrow
  - Rachel Harbin
  - Trisha James
- Meet a USAC member – Jessamyn Davis, Program Manager, Public Safety’s Office of Emergency Preparedness
- Thank you to our committee members. A special thank you to Tiffany, Sara, Rachel, and Denise for going over and above for our team!
- Tiffany Lawrence Givens & Tara Williams will be co-chairs during 2019/2020
- Congratulations to our new and returning ‘odd’ members! Term: July 1, 2019 – June 30, 2021
Communications Committee, co-chairs Carlos Ruiz & Carjamin Scott

- Goal #1: Continue to promote awareness of USAC using multiple communication channels to share information from meetings with the Vanderbilt community.
  - Used USAC blog, USAC website, Facebook, and Instagram
  - 25+ articles were written and posted to the USAC Blog and MyVU and read by over 4,000 people
  - 12 newsletters were sent to faculty/staff
  - 20+ meeting minutes and videos to USAC website
  - +1,600 social media posts
- Goal #2: Increase the number of followers on USAC social media channels
  - Facebook > by 5%
  - Twitter > by 15%
  - Instagram > by 73%
  - Recently, one of our pictures of campus was just chosen as #vandygram of the week
  - Thank you committee members!
  - 2019/2020 committee chairs
    - Carjamin Scott (Owen)
    - Jodie Upchurch (Nursing)

Scotty Glasgow, Special Events/Employee Appreciation

- Employee Appreciate would like to receive feedback on events. Please visit our website
- Day at Dyer Observatory
  - Friday June 21 12 – 4 pm

Dr. Billy Teets, Dyer Observatory

- How Dyer Observatory came about.
- Astronomy has been at the heart of Vanderbilt
  - Landon Garland, first chancellor, was our chair of the physics department. He founded the physics and astronomy department
- Original observatory taken down in 1952
- Original telescope was restored and currently housed in the residence and is still functional
- Dr. E. E. Barnard – one of the first astronomers at Vanderbilt University had a strong interest in astronomy, and he was the first person to run observatory at VU
- Dyer Observatory was constructed in 1953. It was originally pitch black out there due to lack of residence
- Relied much on community support
- Our mission is education of Vanderbilt students as well educational outreach to the public
- Dyer Observatory’s fathers
Carl K. Seyfert
- Had a lot of influence and gathered money

John H. (Jack) DeWitt

Arthur J. Dyer

The Seyfert Telescope
- Events
  - Open Houses
  - Telescope Nights – first Tuesday of the month
  - Lectures at Dyer
  - Summer Camps
  - Concerts – Blue Bird on the Mountain
  - Private Rentals
  - The Star Chamber – sculpture that was installed in 2006. If you walk inside, it allows light inside a tiny opening and it projects the images of the nearby trees.

David Ter Kuile, Executive Director of Campus Dining
- Campus dining at a glance
- Campus Dining is a university-managed auxiliary service fully supported thru meal plan, retail, and commission and catering sales.
- 17 campus dining locations – 5 dining operations, 5 markets, and 7 cafes and restaurants
- Construction Projects
  - Highland Munchie Mart renovation
  - Kissam dish room – installation of dish room at Kissam and introduction of dining seating package in Warren and Moore Great Rooms
- Exciting program updates
  - Chef James opening back up in Rand for lunch
  - Reusable bags will be available for purchase at dining room cashier stands
  - Begin selling reusable water bottles in markets this week
  - Mobil ordering in the pub and local Java in Fall
  - Faculty staff meal plan special prior to school year starting
- By 2030, the goal is to reduce plastic bottles on campus
- By 2050, the goal is to be carbon neutral
- Will to-go containers be available in the Commons because it currently has not available.
  - No, that is to encourage students to eat in the dining hall so we will continue to provide only plates
- What are the long-term goals of sustainability?
  - We are trying to end up with zero waste. The challenge is in our markets such as suppliers. But as there’s more demand from consumers, more options will be available from other suppliers
- Does everything go in the compost bin? It’s really confusing
- Yes, everything goes inside the bin except for the dining silverware, trays, and cups

**Awards Ceremony**
- Committee Member of the Year: Rachel Harbin & Sara Sanders
- Committee of the Year: Communications, Carlos Ruiz and Carjamin Scott
- Karen Dolan Spirit Aware: Carjamin Scott
- Officer Appreciation: Jeff Loudon, Rachel Harbin, Jasen Hughey

**CLOSING REMARKS**
*Jeff Loudon, President-elect*
- Next meeting will be Tuesday, July 9, 2019 at 8:30 am at the Commons Center, Multipurpose room

**Meeting was adjourned at 9:59 am.**