Meeting Minutes: Tuesday, March 12, 2019
The Commons, Multi-Purpose Room

Present:
Baquera, Felisha
Barclay, Samantha
Barrow, Terri
Brassil, John
Cahill, Bess
Caldwell, Caroline
Carlson, Robin
Cooley, Emma
Cruise-Streat, Kirra
Daughtdrill, Latrice
Davis, Jessamyn
Dixon, Michele
Fox, Anita
Gibson, Madison
Hamilton, Brittni
Harbin, Rachel
Heaton, Ashley
Higgins, Ed
Ingram, Donna
Johnson, Denise
King, Amanda
Lawrence Givens, Tiffany
Linski, Jamie
Loudon, Jeff
Majewski, Ashley
Mandeville, Jenny
Marshall, Paul
Meadows, Shelley
Miller, Amber
Moore, LaTisha
Morgan, Rachel
Morris, Diana
Perry, Alexis
Pickert, Donald
Porter, Beth
Pring, Michael
Richter, Andy
Roche, Morgan
Sanders, Sara
Smith, Amy
Stanard, Ray
Stiles, David
Upchurch, Jodie
Waits, Robert
Westrom, Lynn

Not Present:
Benitone, Hastings
Blackledge, Phillip
Bonner, Stacey
Brooks, Kay
Brown, Harold
Brown, Kenneth
Carney, Kathy
Choate, Corey
Clark, Joanna
Clemmons, Lee
Eckert, Danielle
Erickson, Catherine
Fields, Craig
Graham, Kashif
Halman, Malina
Hilderbrand, Susan
Hughey, Jasen
Jones, Christopher
Jones, Eric
Kane, Kimberly
Karls, Aletha
Korab, Emily
Linn, David
Little, Geoff
Luce, Nathaniel
Luffman, Josh
Malone, Amelia
Malveaux, Nicole
Nelson, Roberta
Oliver, Leshuan
Poindexter, Jeana
Renee Dawson, Toni
Rutledge, Scott
OLD & NEW BUSINESS ANNOUNCEMENTS

Jenny Mandeville, President, called meeting to order at 8:32 am

- Approval of February minutes
- Please enroll your Kroger Plus Card to contribute to the Employee Hardship Fund
- Stay connected to USAC thru Facebook, Twitter, and Instagram
- Open sanding committee positions 2019/2020
  - Athletics – 1 open slot
  - Benefits – 2 open slots
  - Traffic & Parking – 1 open slot
    - If interested, email Jenny Mandeville
- Nashville Cares: Dining Out for Life benefitting HIV/AIDS services & education on April 16th.
- March is Women’s History Month with events all month long

COMMITTEE REPORTS

Rules and Administration, co-chairs Ashely Heaton & Emily Korab
- No new business to report

Staff Life, co-chairs Elisabeth Shook & Kay Brooks
- Next meeting is Tuesday March 19 in Kirkland Hall

Events Committee, co-chairs Shelley Meadows & Amanda King
- Thank you for your participation during Second Harvest Spread the Love campaign
- 667 pounds of food was donated.
Membership Committee, co-chairs Tara Williams & Caroline Caldwell

- Thank you for our Greeters
- Happy birthday March birthdays
  - Amanda King
  - Anita Fox
  - Beth Porter
  - Diana Morris
  - Joanna Clark
  - Melissa Wocher
  - Morgan Roche
  - Scott Ruledge
  - Stephanie Sefik
  - Tara Williams
- Spring Elections: Odd groups 1-19 are open for election this year
  - If you are in an odd group and want to stay in USAC, you must be re-elected and voted
- Meet a USAC member for March is Anita Fox

Communications Committee, co-chairs Carlos Ruiz & Carjamin Scott

- No new business to report

Mark Petty, Assistant Vice Chancellor for Plant Operations & Robert Waits, Architect for Campus Planning and Construction

- Advisory Accessibility Task Force
- In summer of 2017, strategic plan was placed on improving accessibility and inclusion on campus.
- Discussion went broader than just accessibility but building improvement involving prayer rooms and academic/office spaces
- Approximately 12,000 points were identified as accessibility items.
- Divinity School/Library – take about 4,000 feet to go around the steps; accessibility issue
- Over 1,200 exterior data points & 4,000 interior data points were determined
- Issues included in study include, no wheelchair access, wheelchair access, door knob vs handles, gender inclusive bathrooms, signage, crosswalks for the visual impaired and wheelchair
- Maintenance Solutions & Engineering Solutions
- After data was collected, the items were prioritized. Exterior items were identified and remedied first, then academic buildings, and sport/recreational areas
- Safety (Exterior), Bluelight phones are an issue for wheelchair access. Plan is in development for FutureVU
• Recommendations for leadership
  o Communications and wayfinding
  o Wayfinding
  o Authoritative Data
  o Information Sharing
  o Mobile Application Management

• Report accessibility issues by going to the Plant Operations website. The requests go to the accessibility group and triaged thru to the appropriate person.

• Accomplishments to date:
  o Light pole replaced 141
  o Accessibility retrofits in buildings 785 of 877 items
  o Linear footage of sidewalk replaced 872 ft
  o Gender inclusive restrooms on campus 150
  o Person space or lactation rooms 21
  o Benches on campus 255

• If you have any questions/comments, email Mark Petty

Scott Tierno, Director, Commencement and Special Events Team
• Vanderbilt University Commencement: 2019 Volunteers
• Commencement Overview
  o May 8 – Commons Open House/The Party
  o May 9 – Chancellor’s Medal Award Ceremony and Senior Day Speaker/Faculty Seminars
  o May 10 – Main Ceremony/Strawberries and Champagne
• Sign up to be a volunteer!
  o InItLive, a cloud based volunteer management system
  o On March 18th, look out for an email on how to sign up via InItLive.
• If you have any questions/comments, email commencement@vanderbilt.edu

Christine Arslanian, Director of Appeals & Operations for Schools and Units
• Giving Day is April 4, 2019
• Online campaign
• What is the purpose?
  o Bring the entire community together to celebrate Vanderbilt and impact its future
  o Increase awareness of the impact of giving
  o Continue to break fundraising records
• Last year’s results:
  o 7,460 donors
  o $6 million
• This year’s goal is 7,800 donors – a new record
• Over $1.5 million in challenges
• On-campus events will occur in order to enhance promotion.
• Virtual Mr. C – download free CampusAR app; when you point the camera at Vanderbilt logo, Mr. C will appear and you can post picture on social media
• Make a gift on April 4 at vu.edu/givingday
• Come to an event on campus
• Be a Giving Day ambassador
• Take a poster and hang it up in your department

Susie Stalcup, Vice Chancellor, Development & Alumni Relations (DAR)
• Mission is to support VU’s culture, strategy, and overarching goals
• Engage alumni, parents, faculty, staff and students in the life cycle of the university
• Secure philanthropic support for priority areas and strategic initiatives
• How does DAR work:
  o Foster relationships with the university
  o Encourage engagement
  o Share impact
  o Execute meaningful events
  o Lead fundraising initiatives
  o Create a culture of philanthropy
• A capital campaign is
  o An effective framework
  o To raise philanthropic funds
  o For the university’s priorities
  o Within a specific timeframe
  o Utilizes volunteers
• It is a 7-year campaign with a total goal amount of 2.5 billion dollars in order to move the University forward in our strategic goals until 2023.
• We just crossed the 50% mark with more than 90,000 donors
• Public launch of campaign will occur Spring 2020
• It is a celebration to hard work, accomplishment, and the future of Vanderbilt
• Opportunity Vanderbilt – Since 2008, $1.2 billion has been provided in Financial Aid, 7,500+ donors have given $415 million to OV since 2008, over 10,000 students and families have benefited from OV
• Over 65% of students receive some sort of financial aid. Experience Vanderbilt (EV) is a student-led initiate to provide students who qualify for need-based financial aid with resources to participate in extracurricular activities
• Career Center services undergrads enrolled full-time in all Vanderbilt schools and colleges, and we provide career coaching to recent graduates (0-2 years out)
• Commodore closet: Helping students dress to impress: provides $300 gift cards to undergrads who qualify for financial aid to purchase attire for interview, conferences, etc.
• Immersion Vanderbilt: calls for each undergraduate student to participate in an intensive learning experience that takes place in and beyond the classroom
• Giving Day is 24 hours when we all come together to show our Commodore pride by giving to the areas of Vanderbilt that mean the most to us
• Goal: For 7,800 individual donor to make a gift on any size to the University within a 24 hour period on April 4, 2019
• Ways to give: Text-to-Donate: VLWGive to 41444
• Online: VU.edu/givingday
• Phone: 866-882-3863
• University staff can continue to be involved and mentor our students. Give a gift on Giving Day in an area you feel is important

CLOSING REMARKS

Jenny Mandeville, President

• Next meeting will be Tuesday, April 9 at 8:30 at the Sarratt Student Center, Room 216/220

Meeting was adjourned at 10:02 am.