



## Meeting Minutes: Tuesday, February 8, 2022 Online Zoom Meeting

**Present:**

Artus, Meagan  
Beck, Rebekah  
Bennett, Jennifer  
Bishop, Faith  
Bond, Rachel  
Bordenstein, Sarah  
Borges, Kevin  
Bourgoin, Jeremy  
Bush, Marita  
Butner, Sean  
Cahill, Bess  
Carlson, Robin  
Carter, Marsha  
Cherry, Sandy  
Cole, Victoria  
Conwell, Patrick  
Cooley, Emma  
Crowhurst, Stacey  
Dawson, Toni Renee  
Dixon, Michele  
French, Caitlyn  
Gracey, Lisa  
Griffin, Shore  
Gyarmati, Krista

Harding, Amanda  
Hastings, Lynn  
Higgins, Ed  
Hollifield, Michael  
Ingram, Donna  
Jackson, Donald  
Johnson, Denise  
Kamtarin, Shahpar  
Kelley, Emily  
Lawrence Givens, Tiffany  
Loudon, Jeff  
Luffman, Josh  
Maddox, Lynn  
Manlove, Sharon  
May, Ela  
McCrar, Bethanie  
McKeever-Burgett, Adam  
Melson, Keire  
Moreno, Mackenzie  
Mundy, Meaghan  
Nashabi, Maya  
Noote, Allie  
Peters, Erin  
Pezzati, Katelyn  
Poteete, Sarah  
Pratt, Jeremy  
Pring, Michael

Putnam, Sara  
Sierra, Bryn  
Sims, Beth  
Smith, LaDonna  
Smith, Amy  
Stumpf, Jean  
Turney, Kerrie  
Wang, Rong "Joanne"  
Watson, Hollie  
Weisbrodt, Cathy  
Wilson, Maisie  
Zink, Andrea

**Not Present:**

Adams, Charlton  
Aloyo, Alyssa  
Anderson, Matthew  
Baquera, Felisha  
Barrow, Fiana  
Bess, Angela  
Bonner, Cheryl  
Bousquet, Ben  
Brown, Jacquelyn  
Carroll, Chantry  
Charley, Myles  
Cochrane, Brian  
Dickson, Nancy  
Elliott, Craig  
Farrelly, Judith  
Farst, Paige  
Graham, Kashif  
Hansbrough, Sean  
Hill, Olivia  
Karns, Allen

King, Amanda  
Kiolbasa, Mary  
Knighton, Keeouka  
Mitchell, Heather  
Naughton, Megan  
Nesbitt, Brianna  
Osinski, Keegan  
Perry, Will  
Pickert, Donald  
Rastogi, Anuj  
Reddington, Hayley  
Sanders, Sara  
Tallent, Emily  
Templeman, Alison  
Turner, Kimberly  
Walker, Susan

**Guests:**

Adams, Laura  
Brooks, Bari  
Glasgow, Scotty  
Beasley, Vanessa - Speaker  
Bonner, Stacey - Speaker  
Cunningham, Patrick  
Cunningham, Christina  
McCellan, Kristine  
Mckelvy, Deniz  
Park, Jenny  
Pastrana, Mikey  
Plyler, John  
Sinclair, Matthew  
Wareham, Jolie Grace  
Wendt, Alexandra  
Zhang, Jie

## WELCOME

*Tiffany Lawrence Givens, President, called meeting to order at 8:31 am*

- Welcome
  - Agenda Review

## GUEST SPEAKERS

**Vanessa Beasley, Ph.D. – Vice Provost for Academic Affairs and Dean of Residential Faculty**

“Residential College Overview”

- Vanderbilt’s Residential Colleges are on-campus residences in which the academic experience is integrated into residential life, creating communities and opportunities for learning outside the classroom among a diverse student body. They are led by faculty heads who live in residence and promote community building, faculty engagement, and connect Vanderbilt students with campus resources.
- Concept of Residential Colleges for Vanderbilt began in 1999 with a committee focusing on three areas –
  1. Enhancing faculty-student interactions
  2. Improving student retention
  3. Understanding and distinguishing the residential experience from the distance learning experience
- Current Colleges include Ingram Commons, Warren and Moore Colleges, E. Bronson Ingram College, Zeppos College, Rothschild College is nearly complete, and Residential College C is under construction. In the 1950’s the BOT made a 4-year requirement for all students to live on campus. During this academic year – 1040 students are having to live off campus due to adequate space on campus for them. 25% of current upper division students live in a residential college during 2021-2022. The next area of focus for residential colleges will be Highland Quad.
- All amenities in the colleges are open to all faculty and staff.
- If Staff members wish to be more involved with student programming, please contact Dean Beasley’s office/Christina Cunningham. “We would love to know of your interest.”

**Stacey Bonner, Vanderbilt HR, Wellbeing Manager**

<https://hr.vanderbilt.edu/wellbeing/index.php>

Please continue to look forward to a Monthly Update from Stacey.

**Quote of the Month** – Today, I will not stress over things I cannot control.

## Upcoming Events

- February 17 – 1:00 PM - Mental Fortitude – Tom Starling
- March 24 – 1:00 PM - Your Mental Health Is as Important as Your Physical Health – Jim Kendall

## Services

- Aetna offers TeleVideo Counseling; <https://news.vanderbilt.edu/2020/10/13/benefit-spotlight-behavioral-health-televideo-counseling-services-now-available/>
- You Are Not Alone – Financial Counseling offered; <https://www.unitedwaygreaternashville.org/financial-empowerment-center/>
- Tax Support with the United Way of Middle TN; <https://unitedwayfilefree.com/>

## Mindful Stretch Breaks

- Drop-in for a quick break every Wednesday between 11-11:30 AM via Zoom. [Register](#) for the link!
- Schedule a break, offered via Zoom, at a time that works for your group! [Schedule](#) a break for your group !
- Follow along with a mindful stretch break on video! [View](#) to experience a mindful stretch break!

## COMMITTEE REPORTS

### • Communication

- *Faith Bishop and Jeff Loudon – Co-Chairs*
  - 2 templates for emails to your groups available – one for groups in an election year and one for groups not in an election year. Important to select 1 representative to send the email to the group.
  - Goals - tell other about USAC!, introduce the group to the elected representatives, drive interest toward USAC, let staff know all that USAC is working on
  - Everyone encouraged to submit events <https://forms.vanderbilt.edu/view.php?id=1331832>.
  - Next Meeting TBA

### • EDI

- *Denise Johnson and Shahpar Kamtarin – Co Chairs*
  - Thank you to Heather Mitchell for serving as Co-Chair; welcome to Shahpar Kamtarin new Co-Chair
  - Heritage Calendar Poster for February is Black History Month.
  - Next Meeting is February 9 at 10 AM

### • Events

- *Jennifer Bennett & Amanda King*
  - Holiday Jingle raised \$1,000 for the Hardship Fund – thank you everyone for your support!
  - Please register for the Virtual Coffee Break February 16 at 9:30 AM.

<https://vanderbilt.zoom.us/meeting/register/tJYsd-uprD0pEtTzhEpO3-d4e6J5hgLB0Gw7>

- Upcoming events
  - Holiday Jingle to support the Hardship Fund – accepting donations through the end of January; \$831 raised so far
  - Thank you to everyone for participating in the February 5 VU Food Distribution with 2<sup>nd</sup> Harvest and OneGen – at Fort Negley Park; Next one will be April 30<sup>th</sup>.
  - Spread the Love – 2022 Virtual Food Drive with 2<sup>nd</sup> Harvest - \$6000 goal. For every \$1 you give you help provide 4 meals to TN families in need.
- Next meeting February 22; 9 AM.
  
- **Membership**
  - *Cathy Weisbrodt and Lynn Hastings Co-Chairs*
    - Recognized Fiana Barrow from DAR – Prospect Development Manager for Major Gifts as Staff Member of the Month.
    - February Birthdays – Matthew Anderson, Rebekah Beck, Chantry Carroll, Bethanie McCrary, Keire Melson, Sara Putnam, Kimberly Turner
    - Election Committee met – even # groups will have elections this year.
    - Next meeting week TBD.
  
- **Rules & Administration**
  - *Amy Smith and Sean Butner Co-Chairs*
    - Tip of the Month – Robert’s Rules of Order was created in 1876 by Harry Marlyn Robert
    - Next meeting TBD
  
- **Staff Life**
  - *Adam McKeever-Burgett and Sara Putnam Co-Chairs*
    - Continuing to hold discussion and make relevant recommendations regarding issues about staff life at Vanderbilt.
    - Focusing on Tuition Benefit, Staff Leave, Volunteer Opportunities - please pass along any feedback to [a.burgett@vanderbilt.edu](mailto:a.burgett@vanderbilt.edu) and [sara.putnam@vanderbilt.edu](mailto:sara.putnam@vanderbilt.edu).
    - Other concerns – please pass along to [a.burgett@vanderbilt.edu](mailto:a.burgett@vanderbilt.edu) and [sara.putnam@vanderbilt.edu](mailto:sara.putnam@vanderbilt.edu) or anonymously at <https://www.vanderbilt.edu/USAC/about/contact>
    - Parental Leave Proposal was submitted to Administration; still waiting for a response.
    - Next Meeting February 27; 2 PM.

## **NEW and OLD BUSINESS and ANNOUNCEMENTS**

- **Kroger Card**
  - Reminder to sign up for/use/update your Kroger Card. Helping colleagues in need within the university community is easy when you use your Kroger Plus card to benefit the Vanderbilt Faculty and Staff Hardship Fund.

## **CLOSING REMARKS**

*Tiffany Lawrence Givens, President*

- March and April Meetings will be held via Zoom.
- Next Meeting:
  - Tuesday, March 8, 2022
  - Time: 8:30 AM
  - Location: Zoom
  - All staff members are invited to attend.

**Meeting was adjourned at 9:27 am.**

***Our Vision: Through communication, consultation, and service, the Council will promote a strong partnership among the staff, faculty, students, and administration of Vanderbilt University.***