



## Meeting Minutes: Tuesday, August 9, 2022 Online Zoom Meeting

### **PRESENT:**

Albright, Dallas  
Baughman, David  
Bennett, Jennifer  
Bishop, Faith  
Bonner, Cheryl  
Borgic, Kevin  
Bourgoin, Jeremy  
Brust, Valerie  
Bush, Marita  
Butner, Sean  
Carro, Elena  
Carroll, Sara  
Carroll, Chantry  
Casey, Drew  
Chai, Pearl  
Champion, Brittany  
Cole, Victoria  
Conwell, Patrick  
Cooley, Emma  
Coradazzi, Danny  
Crutchfield, Savannah  
Cummings, Kenedee  
Dawson, T. Renee  
Dixon, Amanda

Dodson, Michael  
Eubanks, Helga  
Farst, Lauren "Paige"  
Fogg, Christine  
Foggie, Christina  
French, Caitlyn  
Gibbons, Sarah  
Gilmore, Alana  
Gioglio, Kaslista  
Gyarmati, Krista  
Harding, Amanda  
Hastings, Kelley "Lynn"  
Higgins, Ed  
Hollifield, Michael  
Jackson, Crystal  
Johnson, Denise  
Johnson, Faye (Linda)  
Kelley, Emily  
King, Amanda  
Knighton, Keeouka  
Kurilko, Rachel  
Lampley, Cassanora  
Lawrence Givens, Tiffany  
Long, Madeline

Maddox, Lynn  
Manlove, Sharon  
Manus, Sara  
Maraniss, Andrew  
Masters, Richmond  
McKeever-Burgett, Adam  
Moody, Chance  
Naughton, Megan  
Noote, Georgina "Allie"  
Oliver, Leshawn  
Patterson "Mundy", Meaghan  
Peters, Erin  
Pezzati, Katelyn  
Poteete, Sarah  
Putnam, Sara  
Reed, Haley  
Reeves, Kallea  
Rivas, Beth  
Sierra, Bryn  
Smith, Amy  
Smith, LaDonna  
Swayze, Sarah  
Taiman, Matt  
Wang, Joanne

Weeks, Daravanh  
Wilson, Maisie

Woody, Jennifer  
Zink, Andrea

**NOT PRESENT:**

Adams, Charlton  
Beck, Rebekah  
Benitone, Hastings  
Carlson, Robin  
Cochrane, Brian  
Cope, Sara  
Dickson, Nancy  
Dixon, Michele  
Elliott, Craig  
Kamtarin, Shahpar  
Keever, Jeffrey  
Kiolbasa, Mary  
Melson, Keire  
Mitchell, Heather  
Pratt, Jeremy  
Pring, Michael  
Stumpf, Jean  
Walker, Susan  
Watson, Hollie  
Weisbrodt, Cathy

**GUESTS:**

Adams, Laura  
Alini, Evan  
Bahan, Dina  
Bonner, Stacey  
Briggs, Michael – Guest Speaker  
Brown, Tanya  
Coppinger, Whitney  
Cummings, Eric  
Gibson, Madison  
Glasgow, Scotty  
Jones, Pam – Guest Speaker  
Kopstain, Eric  
Leibowitz, Miriam – Guest Speaker  
Park, Jenny  
Pastrana, Mikey  
Plyler, John  
Porter, Abigail  
Radford, Dawn  
Richter, William  
Robinson, Schuyler – Guest Speaker  
Salamone, Martin – Guest Speaker  
Simmons, Joey  
Smaby, Monique – Guest Speaker  
Smith, Janet  
White, Erica  
Wilhem, Anita  
Wood, Catherine

**WELCOME**

***Amanda Harding, President, called meeting to order at 8:31 am.***

- Welcome
- Agenda Review
  - Health and Wellness Updates
  - MoveVU
  - Vanderbilt Fan Engagement and Hospitality
  - DAR – Call for Volunteers
  - USAC Business and Committee Reports

## KEYNOTE SPEAKERS

### Health and Wellness

#### Pam Jones, Associate Vice Chancellor for Health and Wellness

- Vanderbilt's university-wide task force, formed in early June by the Office of the Provost in coordination with the chancellor's office, is focusing on the impact of the Supreme Court's June 24 decision to overturn federal abortion rights and a subsequent statewide abortion ban.
- Provost C. Cybele Raver charged the task force with identifying, and finding solutions for, impacts to clinical care, student and employee health and educational instruction, while also helping to drive academic discussion and programming to promote robust discourse and civic engagement around this important topic.
- Based on the findings of the task force, the university provided updates to campus constituents on August 3 regarding the decision's impact on the Vanderbilt community, measures to address the impact, and opportunities for discussion and debate.
  - **Paid Parental Leave**
    - Leave for activities related to the care and well-being of their newborn or adopted child. The program for eligible staff is expanded to eight weeks. Details on the updated program for staff, including instructions for how to apply, will be shared in the coming weeks.
  - **Women's Health and Parenting Resource Coordinator - Office of Health and Wellness**
    - First point of contact for pregnant individuals at the university who need assistance and support – engaging in unbiased conversations and helping coordinate care through campus offices and resources. Staff to be hired in summer 2022
  - **Employee Critical Support Fund**
    - Aids with unexpected expenses, including costs related to any medical procedure not available in Tennessee. Details on how to apply, will be shared in the coming weeks.
- In addition, AVC Jones shared other updates related to the following:
  - **COVID**
    - Current version very contagious. Do not come to work when you are sick. Masks recommended. Vaccine will be widely available at Vanderbilt in October.
  - **Monkeypox**
    - Monitoring cases within the community.
  - **Mental Health**
    - Top priority. Resources are available for Staff. Information and details available in September.

## **Move VU**

**Miriam Leibowitz, Concierge Manager, Transportation & Mobility**  
**Michael Briggs, Director of Mobility, Transportation & Mobility**

- MoveVU is Vanderbilt's strategic transportation and mobility plan that falls under the FutureVU comprehensive campus planning efforts.
- Vanderbilt offers a variety of transportation options for travel around campus or commute.
- Commute Concierge services are available to the Vanderbilt University community:
  - Learn how to ride WeGo public transit to, from and across campus
  - Plan out sustainable commutes, including tips on where to park and ride the bus
  - Identify bicycle amenities around campus like showers and repair stations
  - Receive guidance on sustainable options to travel downtown, to the airport, grocery stores, etc.
  - Receive assistance planning group excursions
  - View presentations on information about the daily parking program and sustainable commute options
  - This new resource will continue creating a more sustainable university for years to come.
  - If you or your team, organization or club would like assistance in planning an excursion using the university's public transit benefit or other information about sustainable commuting options, please contact [MoveVU@vanderbilt.edu](mailto:MoveVU@vanderbilt.edu).
- Many questions, concerns, and comments. Request for Town Hall Meetings.

## **Vanderbilt Fan Engagement and Hospitality**

**Martin Salamone, Associate Athletic Director, Fan Engagement and Hospitality**  
**Schuyler Robinson, Sales Manager, Revel XP**

- REVELxp, which stands for elite fan experiences and is the go-to-source for best-in-class fan engagement, was founded in 2020 as a leader in pre-, post-, in-game, and non-game day premium hospitality solutions and currently has partnerships with more than 60+ collegiate and professional properties nationwide.
- Concept for Vanderbilt is about helping fans save time and #ElevateYourGameday, with a tailgate package. From a simple 10 x 10-foot tent with a table and chairs for a small family or friend gathering to an elaborate large-scale event.

## **DAR – Call for Volunteers**

**Monique Smaby, Associate Director of Reunion & Class Engagement**

- VU Family Weekend 2022 - September 9-11
  - Family Weekend will be full of fun activities and opportunities to learn about a student's experience on campus. Also, help cheer on our 'Dores versus Wake Forest
  - Staff help is paramount to a successful weekend and welcoming our Vandy families!
    - <https://www.vanderbilt.edu/families/familyweekend/>
    - Volunteer Sign Up: <https://forms.gle/i2RbaN6Wt2zhoaym8>
- Vanderbilt Reunion 2022 Weekend – October 6 - 9

- Vanderbilt Reunion is a cherished tradition on campus.
- Goal is for alums to reconnect with old friends, attend academic discussions led by prominent faculty, and renew common bonds as Vanderbilt alumni.
- All classes that were originally scheduled for a reunion in 2020, 2021 or 2022 are invited
- Staff help is paramount to a successful weekend and welcoming our alumni back to campus!
  - Reunion Weekend Website: <https://reunion.vanderbilt.edu/>
  - Volunteer Sign Up: <https://forms.gle/NF1NqnHE5KhfBwQY6>
- Monique Smaby: [Monique.Smaby@vanderbilt.edu](mailto:Monique.Smaby@vanderbilt.edu)

## COMMITTEE REPORTS

### Rules & Administration

*Amy Smith and Sean Butner, Co-Chairs*

- 1<sup>st</sup> Reading – Response Procedure Proposal
  - If passed, will establish official timelines and expectations from Administration
  - Ability to track requests and results
  - <https://vanderbilt.box.com/s/aasmemagzcees58k8tybdzg2ynltf3u>
  - Send questions and suggestions to [amy.r.smith@vanderbilt.edu](mailto:amy.r.smith@vanderbilt.edu), [sean.butner@Vanderbilt.Edu](mailto:sean.butner@Vanderbilt.Edu), [amanda.harding@vanderbilt.edu](mailto:amanda.harding@vanderbilt.edu), or the USAC website - <https://www.vanderbilt.edu/usac/about/contact.php>
- Next Committee Meeting TBD

### Communication

*Faith Bishop and Andrea Zink, Co-Chairs*

- Welcome Committee Members
- Everyone encouraged to follow USAC Social Media: **Twitter** @VanderbiltUSAC; **Instagram** @vanderbiltusac; **Facebook** VanderbiltUSAC
- Everyone encouraged to submit media requests for upcoming events <https://forms.vanderbilt.edu/view.php?id=1331832>.
- Next Committee Meeting TBD

### EDI

*Erin Peters and Shahpar Kamtari, Co-Chairs*

- Welcome Committee Members
- Recognize International Day of the World's Indigenous Peoples - 9 August 2022
- Next Committee Meeting August 17 at 10 AM

### Events

*Jennifer Bennett, Co-Chair*

- Welcome Committee Members
- Seeking a Co-Chair who loves people and planning interactive and inclusive events to keep staff engaged with each other!
- Next Committee Meeting August 23 at 9 AM

## **Membership**

*Christine Fogg and Lynn Hastings, Co-Chairs*

- Welcome Co-Chair Christine Fogg
- Welcome Committee Members
- July Birthdays – Jennifer Woody, Marita Bush, Bryn Sierra, Lynn Maddox
- August Birthdays – Cheryl Bonner, Valerie Brust, Drew Casey, Denise Johnson, Cathy Weisbrodt, Shahpar Kamtarin, Sarah Gibbons, Nancy Dickson
- Recognized Heather Mitchell, Associate Director of Cloud Services, Information Technology as Staff Member of the Month.
- Next Committee Meeting TBD

## **Staff Life**

*Sara Putnam, Co-Chair*

- Seeking a Co-Chair
- Welcome Committee Members
- Kudos to Parental Leave Subcommittee and Staff Life Committee on fine tuning the proposal and getting it submitted to Administration October 2021
- Please pass issues of concern to [sara.putnam@vanderbilt.edu](mailto:sara.putnam@vanderbilt.edu) or anonymously at <https://www.vanderbilt.edu/USAC/about/contact>
- Next Committee Meeting August 18 at 2 PM.

## **NEW and OLD BUSINESS and ANNOUNCEMENTS**

### **July Meeting Minutes**

- Approved

### **Kroger Card**

- Sign up for/use/update your Kroger Card. Helping colleagues in need within the university community is easy when you use your Kroger Plus card to benefit the Vanderbilt Faculty and Staff Hardship Fund. <https://www.vanderbilt.edu/usac/initiatives/kroger-rewards.php>

### **Hardship Fund**

- Reminder that The Hardship Fund has funds available for staff who need it - <https://www.vumc.org/health-wellness/news-resource-articles/faculty-and-staff-hardship-fund>

### **Newsletter**

- July and August news will be included in the August Newsletter which will be out this week.

## **CLOSING REMARKS**

*Amanda Harding, President*

- USAC Next Meeting:  
Tuesday, September 13, 2022  
Time: 8:30 AM  
Location: Virtual Meeting  
All staff members are invited to attend.

**Meeting was adjourned at 9:58 am.**

***USAC Vision: Through communication, consultation, and service, the Council will promote a strong partnership among the staff, faculty, students, and administration of Vanderbilt University.***