



## Meeting Minutes: Tuesday, January 10, 2017 Student Life Center, Board of Trust Room

### Attended:

Armour, John  
Balthrop, Merry  
Battle, BiShaune  
Bonner, Stacey  
Brady, Al  
Brassil, John  
Carlson, Robin  
Chiavini, Amanda  
Choate, Corey  
Darling, Shelley  
Debeb, Kelley  
Dixon, Michele  
Donahue, Laurel  
Fox, Anita  
Giese, Tiffany  
Glende, Lora  
Heaton, Ashely  
Higgins, Ed  
Johnson, Faye  
King, Amanda  
Lammers, Lillian  
Lord, Sara  
Loudon, Jef  
Murphy, Amy  
Parker, Patricia

Payne, Philip  
Pickert, Donald  
Pring, Michael  
Pursley, Amber  
Rauh, Jonathan  
Richter, Andy  
Robinson-Nichols, Monique  
Seckman, Matthew  
Seezen, Karen  
Shelato, Mary  
Smith, Amy  
Smith, Susie  
Stanard, Ray  
Teaford, Jeremy  
Tharp, Anthony  
Thomas, Anna  
Vincz, JaNiece  
Watkins, Heather  
Weisbrodt, Cathuy  
Wells, Mia  
Williams, Megan  
Woche, Melissa

### RSVPs

Anderson, Katherine  
Armour, John

Balthrop, Merry  
Battle, BiShaune  
Behnam-Gilani, Ali  
Bonner, Stacey  
Brassil, John  
Carlson, Robin  
Chiavini, Amanda  
Choate, Corey  
Darling, Shelley  
Dixon, Michele  
Donahue, Laurel  
Eardley, Karen  
Engstrom, Steven  
Fann, Drew  
Fox, Anita  
Giese, Tiffany  
Glende, Lora  
Harbin, Rachel  
Hawthorne, Kelly  
Heaton, Ashley  
Higgins, Ed  
Johnson, Faye  
King, Amanda  
Korab, Emily  
Lammers, Lillian  
Lord, Sara

Loudon, Jeff  
 Payne, Philip  
 Pickert, Donald  
 Preston, Chris  
 Pring, Michael  
 Pursley, Amber  
 Rauh, Jonathan  
 Richter, Andy  
 Robinson-Wright, Monique  
 Ruiz, Carlos  
 Seckman, Matthew  
 Seezen, Karen  
 Shelato, Mary  
 Smith, Amy  
 Smother, Natalia  
 Smith, Susanne  
 Stanard, Ray

Teaford, Jeremy  
 Tharp, Anthony  
 Thomas, Anna  
 Vasquez, Diana  
 Vincz, JaNiece  
 Watkins, Heather  
 Weisbrodt, Cathy  
 Wells, Mia  
 Williams, Megan  
 Woche, Melissa

**Sent Regrets:**  
 Bailey, Christina  
 Carney, Kathy  
 Johnson, Judy  
 Latham, Vickie  
 Mandeville, Jenny

McClure, Nathan  
 Oglesby, April  
 Roberts, Janet  
 Sanchez, Monica  
 Siegel, Charlotte

**Guest/Visitors:**

Eric Kopstain, Administration  
 Barbara Carroll, HR  
 Alan Napier, HR  
 Scotty Glasgow, HR  
 Deb Grant, HR  
 Teea More, HR  
 Katherine Wood, HR  
 Vickie Elliott, Radiology Admin.  
 Lakita Buchanan, Quality, Safety & Risk  
 Prevention

8:30 a.m. President, Al Brady, called the meeting to order.

**OLD & NEW BUSINESS ANNOUNCEMENTS**

- Welcome from President Al Brady.
- Approval of the December minutes was tabled until the February meeting.
- The service award celebration will be held January 28<sup>th</sup> at 3:00 p.m. in the Student Life Central Ballroom. Please plan to attend and support co-workers who are being recognized.
- Kroger Card Program – If you have not done so already, please sign up to have your Kroger card connected to Vanderbilt University's EAP program. The fourth quarter check has been received in the amount of \$2,010.05. Treasurer, Eric Jones, is making a big push to improve this amount for the next quarter.

**COMMITTEE HIGHLIGHTS & REPORTS**

*Communication, chair Jenny Mandeville* – Nothing to report.

*Membership, chair, Anna Thomas*

- Welcome to our newest USAC member, Natalia Smothers, from Group 10.
- Happy Birthday to all the January birthdays.

*Events, co-chairs Judy Johnson and Amanda King*

- The Share the Love campaign for the Second Harvest Food Drive will be held during the month of February. Anyone interested in sponsoring a drop off box for their building should contact Amanda or Judy.
- USAC is sponsoring an American Red Cross Blood Drive on February 9<sup>th</sup> from 11:00 a.m. to 3:00 p.m. in Sarratt 325.

*Staff Life, co-chairs. Andy Richter and Jeff Loudon*

- Watch for the upcoming bi-annual poll and link to a redcap survey that includes EDI questions.

*Rules and Administration, co-chairs Melissa Wochoer and Vickie Latham*

- Nothing to report.

***Standing Committees***

*Benefits*

- Nothing to report.

*Traffic & Parking (Anthony Tharp)*

- VU Traffic and Parking is requesting feedback on future transit proposals which are being considered - providing bike rentals at strategic campus locations, adding new VU shuttles to transport staff and students around campus, and operating a regional transit route to outlying areas with limited stops. A redcap survey is available to easily provide feedback on these proposals or provide new ideas.

*Athletics*

- Nothing to report.

***Update from Barbara Carroll, Associate Vice Chancellor and Chief Human Resource Officer.***

- Barbara encouraged all to attend the Service Award Recognition Program on January 28.
- As of January 1, payroll direct deposit is mandatory for all new employees.
- Due to online phishing attempts, the initial direct deposit setup can be done online but all subsequent changes must be done in person at Human Resources. An I.D. is required.
- Martin Luther King events will be taking place next week. Barb encouraged everyone to participate.
- Q & A: Q - If someone worked during the winter break, how long do they have to use the makeup time? (A - Must be used during the fiscal year.)
- Q - Has there been any movement on the Fair Labor Standard Act? (A - No, most likely because incoming political party may not have as much interest in the issue.)

***Guest Speaker: Robert Grajewski, Executive Director of the Innovation Center (The Wond'ry)***

- The Wond'ry – where wonder meets boundary. It is the epicenter for innovation and entrepreneurship at Vanderbilt University.
- It is unique because of the approach to innovation is very broad. Innovation is creativity and doing something with it. The Wond'ry supports new endeavors. It serves all academic disciplines and all groups on campus – students, faculty and staff.
- Pillar Programs include Innovation Garage, Entrepreneur Pre-Flight/Post Flight and Social Entrepreneurship & Ventures.

- Pre-Flight program is held over 10 weeks. The goal is to determine if your idea is novel, worth pursuing and does it really make sense. It is completely free for the Vanderbilt community. The second cohort applications will be going out in the next two weeks. For more information, signup for the newsletter and go to the website at [www.thewond'ry.com](http://www.thewond'ry.com)
- Post-Flight is an eight week program focusing on people who want to know what to do to take the 1<sup>st</sup> steps on to entrepreneurship. It is less structured and deals with intellectual property, sales/marketing, advertising, fund raising, human resources, etc. Workshops are one or two hours in length.
- Social Ventures program goal is to train all to be good citizens to our Nashville community and find ways to mitigate the issues affecting our rapidly changing city – affordable housing, transportation, parking and health. Currently work with Eric Kopstain on the land use project regarding parking, bus routes, lot locations, etc. Working groups have been established to examine these issues. The Wond'ry is also partnering with the Nashville Mayor's Office on the 10,000 youth to work initiative.
- The Wond'ry's ultimate general goal is to be the catalyst for building and strengthening creativity across campus.
- The Wond'ry is a resource for all faculty, staff and students.
- Q&A:
  - Q – How is intellectual property governed at Vanderbilt?
  - A – For the undergraduate population, if it is created outside of class, it is individually owned. For the graduate student population, if it is created outside of grants or daily work, it is individually owned. Faculty and staff will need a waiver with Tech Transfer.
  - Q - What if an idea connects to staff/family member is the use of the Wond'ry still free?
  - A – Yes.
  - Q – Will the Wond'ry offer children's summer innovation camps?
  - A – The Wond'ry is looking to partner/collaborate with other groups who already have some expertise in this area.
  - Q – Can you tell us about some of your startup issues and how you overcame them?
  - A – Robert shared the story of his company development and the many mistakes made along the way.

## CLOSING

**The next meeting will be held on February 14, at 8:30 a.m. in the Student Life Center, Board of Trust Room.**

Meeting was adjourned.