



Meeting Minutes: Tuesday, September 12, 2017 The Commons, Multi-purpose Room

Present:

Katherine Anderson
Merry Balthrop
Terrie Barrow
Leslie Buchanan
Caroline Caldwell
Robin Carlson
Amanda Chiavini
Corey Choate
Joanna Clark
Emma Cooley
Laurel Duncan
Craig Fields
Bailey Garrett
Andy Hall
Rachel Harbin
James Hughey
Judy Johnson
Eric Jones
Amanda King
Emily Korab
Geoff Little
Sara Lord
Jeff Loudon
Jenny Mandeville
Jordan Marshall
Nathan McClure
Shelley Meadows
Rachel Morgan

Leshuan Oliver
Donald Pickert
Tania Pierce
Beth Porter
Michael Pring
Kathleen Rall
Jonathan Rauh
Andy Richter
Carlos Ruiz
Scott Rutledge
Scott Rutledge
Monica Sanchez
Carjamin Scott
Karen Seezen
Stephanie Sefcik
Anthony Sierra
Natalia Smothers
Kerrie Turney
Michelle Wachter
Cathy Weisbrodt
Lynn Westrom
Tara Williams
Megan Williams
Melissa Wocher

Not Present:

Chrystie Anderson
Brandon Begarly

Carolyn Berry
Phillip Blackledge
Stacey Bonner
Al Brady
Kay Brooks
Kenneth Brown
Kathy Carney
Kristen Clark
Neal Clark
Lee Clemmons
Kirra Cruise-Streat
Latrice Daughtdrill
Wil De Los Santos
Danielle Eckert
Catherine Erickson
Tiffany Giese
Lora Glende
Malina Halman
Ed Higgins
Aletha Karls
Nathaniel Luce
Amelia Malone
Jean Miller
Liv Parks
Chris Preston
Angela Reed
Ursula Robinson-Nichols
Charlotte Siegel
Carol Soren

Megan Sprague
 Ray Stanard
 Susan Taylor
 Anthony Tharp
 Kimberly Turner
 Robert Waits
 Heather Watkins
 Mia Wells

Madison Gibson
 Sharon Manlove
 Deb Grant
 Bari Brooks
 Gwen Hopkins

Sent Regrets:

Jon-Michael McDaniel
 Gregory Harvey
 Vickie Latham
 John Brassil
 Drew Fann
 Ashely Heaton
 JaNiece Vincz
 Beth Sims

Visitors:

Scotty Glasgow
 Laraine Caldwell

8:30 am President Michael Pring called the meeting to order.

OLD & NEW BUSINESS ANNOUNCEMENTS

- CORE Nutrition and Know Your Numbers are present
- Thank you to everyone who made it to the Chancellor's Residence last night for the USAC receptions
- August minutes have been approved.
- Stay connected with USAC by going to the website www.vanderbilt.edu/usac
 - Use the email address usac@vanderbilt.edu
 - Like us on Facebook
- August is the month to renew Community Kroger Rewards Card.

Jenny Mandeville, Vice-President

- Vanderbilt staff has the chance to win tickets to the Nashville Predator's home opener on Oct 10th.
- To enter, share a picture of yourself doing the Vanderbilt "VU" hand sign and/or Predators "fang fingers" hand sign. Photos should be shared on a public Instagram or Twitter account using the hashtag #UnitedInGold

COMMITTEE REPORTS

Events, co-chairs Judy Johnson & Amanda King

- Employee Tailgate will be September 16th at the Vanderbilt vs Kansas State Football game
- If you want to volunteer, drop by our booth. If you would like to donate candy, you may give it to us or drop it by the booth

Staff Life, co-chairs Andy Richter & Jeff Louden

- Next meeting will be Friday, September 15th at 9:30 am
- Sub-Committees will be:
 - Benefits
 - Parking & Transportation
 - Salary & Career Path
 - Ombudsman
 - A-Team – which is a “miscellaneous” category

Membership Committee, co-chairs Amanda Chiavini & Caroline Caldwell

- Thank you to September Greeters
- Happy birthday to September birthdays
- Please remember to RSVP to USAC meetings

Communications, chair Carlos Ruiz

- Recently updated the template on the website to provide a more modern look and to be mobile friendly.
- Auditing the content of the website to determine broken links, outdated info, and general web content
- Remember to like and follow our Facebook and Twitter accounts
- Use #VanderbiltUSAC & @VanderbiltUSAC
- We have started using the tag “USAC” on the event calendar.

Rules and Administration, co-chairs Ashely Heaton & Emily Korab

- First committee has been completed and plan to move forward with revision of the bylaws
- Two working groups have been formed
- Thank you to committee members for your active participation!

Robby Bishop, Activities Coordinator, Go for the Gold

- Go for the Gold is a faculty/staff wellness program and can earn up to \$240 credit.
- Go to the Health & Wellness page regarding Go for the Gold for additional information - Vanderbi.lt/gftg

- You WILL need to retake the health assessment every year
- We have made the website more user friendly based on feedback
- You may choose to apply your credits to offset your Rec Center membership OR towards your AETNA deductible or coinsurance

Scotty Glasow, Senior Special Events Coordinator

- Employee Tailgate will occur Saturday, Sept. 16th from 3:30-6:00 pm at the Vanderbilt vs Kansas State football game
- Music , food, and fun will be at the Recreation Field #2
- Free parking will be provided in West Garage. You need to print out the permit and place on your dash; otherwise, you will be charged for parking.
- Famous Dave’s BBQ, inflatable, bubble ball will be provided
- First year for the SEC clear bag policy so make sure you take your tailgate objects back to your car before the football games

Jim Kendall, Manager, Wellness Administration

- Last year, we were able to help 13 families through the Hardship Fund
- Fund started in 1994 and has continued through the Vanderbilt University/Medical Center split.
- Committee has to review applications and determine those eligible for hardship fund up to \$650.
- Click <https://healthandwellness.vanderbilt.edu/news/2011/09/the-faculty-and-staff-hardship-fund/> for additional information

Barb Carroll, Associate Vice Chancellor, HR

- Values cycle around how and why we, as Vanderbilt, do things.
- Sense of community – what we do and why we do it
- Think about the best co-worker you’ve ever had – what characteristics did they have?
- Think about the worst co-worker you’ve ever had – what characteristics did they have?
- What creates a sense of “Vandyness?”
- Activity for groups to determine words that best describe Vanderbilt without speaking
- After review, other committees’ lists included many of the same words determined as today’s USAC committee.

Eric Kopstain, Vice-Chancellor, Administration

- Define goals of the unit/division that support overall goals of the institution
- See if the frontline of workers develop the same ideals and see if there is synchronicity
- Think of a bicycle – you need the appropriate gears and steering in order to get to the top
- We need to find and employee people who will share our same values

CLOSING

The next meeting will be held on October 10 at 8:30 a.m. in the Commons Multi-Purpose Room.

Meeting was adjourned 10:01 am.