



## Meeting Minutes: Tuesday, October 10, 2017

### The Commons, Multi-purpose Room

#### **Present:**

Katherine Anderson  
 Merry Balthrop  
 Terrie Barrow  
 Carolyn Berry  
 Al Brady  
 John Brassil  
 Kay Brooks  
 Leslie Buchanan  
 Caroline Caldwell  
 Robin Carlson  
 Kathy Carney  
 Emma Cooley  
 Kirra Cruise-Street  
 Michele Dixon  
 Danielle Eckert  
 Catherine Erickson  
 Drew Fann  
 Andy Hall  
 Rachel Harbin  
 Gregory Harvey  
 Ashely Heaton  
 Ed Higgins  
 Debbie Hill  
 Eric Jones  
 Amanda King  
 Sara Lord  
 Jeff Loudon  
 Amelia Malone

Jordan Marshall  
 Jon-Michael McDaniel  
 Shelley Meadows  
 Tania Pierce  
 Beth Porter  
 Michael Pring  
 Kathleen Rall  
 Jonathan Rauh  
 Andy Richter  
 Monica Sanchez  
 Carjamin Scott  
 Karen Seezen  
 Charlotte Siegel  
 Natalia Smothers  
 Carol Soren  
 Susan Taylor  
 JaNiece Vincz  
 Cathy Weisbrodt  
 Lynn Westrom  
 Tara Williams  
 Megan Williams  
 Melissa Woche

#### **Not Present:**

Chrystie Anderson  
 Brandon Begarly  
 Philip Blackledge  
 Stacey Bonner

Kenneth Brown  
 Corey Choate  
 Kristen Clark  
 Joanna Clark  
 Neal Clark  
 Lee Clemmons  
 Latrice Daughtdrill  
 Wil De Los Santos  
 Craig Fields  
 Tiffany Giese  
 Lora Glende  
 Malina Halman  
 Jasen Hughey  
 Emily Korab  
 Geoff Little  
 Nathaniel Luce  
 Jenny Mandeville  
 Nathan McClure  
 Jean Miller  
 Rachel Morgan  
 Leshuan Oliver  
 Liv Parks  
 Chris Preston  
 Ursula Robinson-Nichols  
 Carlos Ruiz  
 Stephanie Sefcik  
 Anthony Sierra  
 Megan Sprague  
 Ray Stanard

Kimberly Turner  
Michelle Wachter  
Robert Waits  
Heather Watkins  
Mia Wells

Alex Wilson  
Tea Moore  
Eric Kopstain  
Deb Grant

**Sent Regrets:**

Samantha Barclay  
Amanda Chiavini  
Laurel Duncan Biqiku  
Judy Johnson  
Aletha Karls  
Vickie Latham  
Bailey McChesney  
Donald Pickert  
Scott Rutledge  
Beth Sims  
Anthony Tharp

**Visitors:**

Judy Arntz  
Madison Gibson  
Philip Draude

8:30 am President Michael Pring called the meeting to order.

**OLD & NEW BUSINESS ANNOUNCEMENTS**

- Stay connected to USAC by following on Facebook and accessing the USAC website
- Remember to link your Kroger Card to the Employee Hardship Fund
- Approval of September minutes

*Jon-Michael McDaniel, Lieutenant, VUPS*

- On Saturday, October 28, VUPS is hosting a Police Citizen Seminar. Registration is open to USAC Members and CORE Members
- Review of Police Citizen Seminar schedule

**COMMITTEE REPORTS**

*Events, co-chairs Judy Johnson & Amanda King*

- We will be collecting money for the Ronald McDonald House in December. It will be individual contributions and will not be sponsored by USAC

*Staff Life, co-chairs Andy Richter & Jeff Loudon*

- No new business to report

*Membership Committee, co-chairs Amanda Chiavini & Caroline Caldwell*

- Anchor Link will be tested next month and hoping it will be our new process for election results
- Revisions are underway for the new member orientation packet
- Thank you for our October meeting greeters!
- Happy birthday to October birthdays!

*Communications, chair Carlos Ruiz*

- No new business to report

*Rules and Administration, co-chairs Ashely Heaton & Emily Korab*

- Currently working to update the bylaws

*Linzie Treadway, Manager of Projects, Office of the Chancellor*

- Mental Health and Wellness Campaign was launched last January
- Campus-wide mental health initiative
  - Realize it is the work of us ALL not just one department
- Review of Timeline of Committee's work
  - Submit suggestions or feedback to [vu.edu/wellbeing](http://vu.edu/wellbeing)
- GO THERE Campaign:
  - Foster an enduring culture of openness and brave dialogue about mental health and well-being among all Vanderbilt faculty, staff and students
  - Change the way we think about mental health
- November GO THERE Stories for faculty and staff
- Further questions or interested in hosting GO THERE at a future event
  - Email: [linzie.treadway@vanderbilt.edu](mailto:linzie.treadway@vanderbilt.edu)

*Catherine Wood, Executive Director, Benefits*

- Open Enrollment for 2018 Benefits begins October 17-31
- Person averages only 15 minutes in their benefit selection
  - Need to understand all of your benefit options
  - Encourage to invest AT LEAST 15 minutes
- What is included in Open Enrollment
  - Health, Dental, and Vision insurance
  - Accidental death & dismemberment (AD&D) insurance
  - Health care FSA
  - Dependent day care FSA
- Even if you do not plan to make changes in 2018, you need to login to MyVU Benefits to:
  - Confirm current elections
  - Confirm working spouse coverage, your dependents, and beneficiaries
  - Attest to tobacco use

- Direct Go For The Gold wellness credit
- No health plan design changes
  - Very modest premium increases
  - Two options to choose from: Aetna Plus & Aetna Select. Aetna Health Fund Plan will be discontinued in 2019
  - Accidental death and dismemberment: add all eligible covered family members as dependents
  - Salary bands are simplified from five to three
- Retirement Plan Matching Contributions
  - Vanderbilt is beginning to match up to 5%
  - The elderly averages \$240,000 spent in medical bills post-retirement
- New Partially Benefits Eligibility Requirements
- Ask Alex is back! It can help selecting the health plan option or FSA that's best for you
- Benefits you can change any time:
  - Life insurance
  - Enhanced Short Term Disability
  - Long Term Disability
  - Retirement plan contributions and investments
  - Discounted pet, auto, and home insurance
- Open Enrollment labs are scheduled for Oct 18, 20, 24, 26, and 31
- Visit [hr.vanderbilt.edu/oe](http://hr.vanderbilt.edu/oe)
- Attend the Benefits Open House Thursday, Oct 19 from 10 am-4 pm in the HR Training Room, Baker Bldg, 10<sup>th</sup> floor
- Contact Human Resources Monday – Friday 8a-5p at 615-343-4788 or email [human.resources@vanderbilt.edu](mailto:human.resources@vanderbilt.edu)
- Visit Baker Building, 10<sup>th</sup> floor
- \$100 spousal fee only applied to Health Coverage, not dental or vision

*Josh Vincent, Principal IT Consultant, SkyVU*

- SkyVU Timeline
  - Currently in “Training” and “Cutover” process
  - Go-Live is scheduled for Jan 1
- SkyVU website contains keys dates for the transition
- Cutover Planning
  - Complete HR changes by the end of November
  - Do not process HR changes that aren't effective/needed until January 1 or after. Those will be completed in Oracle starting in January
  - Place December orders as early as possible
  - Plan expense report processing to be complete by Mid-December which includes OneCard approvals
- Review of Cutover Milestones
- Timekeeping will begin in Oracle Cloud BEFORE January 2018

**CLOSING**

**The next meeting will be held November 14 at 8:30 a.m. in the Commons Multi-Purpose Room.**

Meeting was adjourned 10:05 am.