



Meeting Minutes: Tuesday, November 14, 2017 The Commons, Multi-purpose Room

Present:

Katherine Anderson
Merry Balthrop
Samantha Barclay
Terri Barrow
Phillip Blackledge
John Brassil
Kay Brooks
Leslie Caldwell
Laraine Caldwell
Robin Carlson
Robin Carlson
Joanna Clark
Riley Clemmons
Emma Cooley
Chemeka Daughtdrill
Michele Dixon
Philip Draude
Laurel Duncan Biqiku
James Fields
Billy Fisher
Madison Gibson
Andy Hall
Rachel Harbin
Gregory Harvey
Ed Higgins
Deborah Hill
Gwen Hopkins
Judy Johnson

Eric Jones
Vickie Latham
Jeffrey Loudon
Amelia Malone
Sharon Manlove
Jordan Marshall
Nathan McClure
Jon-Michael McDaniel
Rachel Morgan
Leshuan Oliver
Donald Pickert
Tania Pierce
Elisabeth Porter
Michael Pring
Kathleen Rall
Jonathan Rauh
Andy Richter
Ursula Robinson-Nichols
Carlos Ruiz
Monica Sanchez
Carjamin Scott
Karen Seezen
Stephanie Sefcik
Marie Sims
Megan Sprague
Susan Taylor
Michelle Wachter
Heather Watkins
Cathy Weisbrodt

Lynn Westrom
Megan Williams
Melissa Wocher

Not Present:

Chrystie Anderson
Brandon Begarly
Carolyn Berry
Stacey Bonner
Al Brady
Kenneth Brown
Leslie Buchanan
Kathy Carney
Corey Choate
Kristen Clark
Kirra Cruise-Streat
Wil De Los Santos
Dana Doss
Danielle Eckert
Catherine Erickson
Drew Fann
Tiffany Giese
Malina Halman
Ashley Heaton
Jasen Hughey
Aletha Karls
Amanda King
Emily Korab

Geoff Little
 Sara Lord
 Nathaniel Luce
 Jenny Mandeville
 Shelley Meadows
 Jean Miller
 Liv Parks
 Chris Preston
 Scott Rutledge
 Charlotte Siegel
 Anthony Sierra
 Natalia Smothers
 Carol Soren
 Ray Stanard
 Anthony Tharp
 Kimberly Turner
 Kerrie Turnie
 Robert Waits

Geoffrey Little
 Charlotte Siegel

Visitors:

Ricky Burr
 Cynthia Cyrus
 Frank Dodson
 Scott Glasgow
 Deborah Grant
 Princine Lewis
 August Washington

Sent Regrets:

Amanda Chiavini
 Leslie Buchan
 Bailey McChesney
 Janiece Vincz

8:34 am President Michael Pring called the meeting to order.

OLD & NEW BUSINESS ANNOUNCEMENTS

- Follow us on social media
- Register your Kroger Plus Car to go towards the Vanderbilt Employee Hardship Fund
- Holiday Baking Championship will occur during our December USAC Meeting. Bring in something either sweet or savory for a chance to win a \$25.00 gift card for each category
- Approval of October minutes

COMMITTEE REPORTS

Events, co-chairs Judy Johnson & Amanda King

- USAC events committee volunteers helped pack 2,420 boxes for disaster relief headed to Florida
- Elf Program donation box will help EAP and will be available this meeting and next meeting
- Nashville Human Association Holiday Drive will be Nov 14-Dec 12. If you want to host a box, let us know and we will provide one for your facility.

Staff Life, co-chairs Andy Richter & Jeff Loudon

- No new business to report

Membership Committee, co-chairs Amanda Chiavini & Caroline Caldwell

- Card swiping began this meeting. This new technology will help streamline signing-in and RSVP's.
- Updating new member packet is in progress and in review with the executive counsel
- Welcome new member Joe Fisher in Group 16
- Happy birthday to November birthdays!
- Thank you to November meeting greeters!

Communications, chair Carlos Ruiz

- Website updates are in progress
- Hardship Fund Story will be submitted in MyVU
- Next Communications meeting will be November 17 at 2:00, location TBA
- Group communicators are needed for each group. Please contact Carlos if you would like to join the committee

Rules and Administration, co-chairs Ashely Heaton & Emily Korab

- Currently working to update the bylaws

Eric Jones, Director of Ticketing, Athletics

- Season basketball tickets are available for faculty/staff at a discounted rate
- Group rates are available for groups of 15 or more. For more information, call 322-GOLD

Joe Fisher Athletics, Group 16

- Discussion of upcoming basketball season

Crisis Management Panel includes:

- August Washington, Associate Vice Chancellor, Public Safety
- Rick Burr, Assistant Chief of Police, Police Department
- Cynthia Cyrus, Vice Provost of Learning and Residential Affairs
- Princine Lewis, Sr. Strategist, News and Communications
- Frank Dobson, Associate Dean of Students

Rick Burr, Assistant Chief of Police, Police Department

- Milo Yiannopoulos, Charles Murray, & Richard Spencer visit college campuses and shares their controversial ideals.
- All three individuals have been to VU. When the events go smoothly and it goes well-managed, you don't hear about the controversy or event.
- Review of overview of the VU Public Safety
 - Police Department

- Fin. And Admin
- Emergency Preparedness
- Parking & Transportation Services
- VUPD is one of the largest law enforcement agencies in TN
- VUPD provides 24/7/365 law enforcement and security services to VU to include Campus, VUMC, and One Hundred Oaks
- Communications Centers is open 24/7 and proactively monitors cameras in addition to include intrusion, panic, and fire alarms and blue light phone management
- VUPD is CALEA, IACLEA and TLEA accredited – VUPD is triple accredited which cannot be said for many campus police agencies
- We have a goal to have our communication center accredited which we will be 2nd university in the US with an accredited Communications Center
- SafeVU app is available thru the app store for immediate communication to VUPS Communications Center
- AlertVU is used as a means to alert the community for emergency instances nearby
- Emergency Operations Center (EOC) is located at 111 28th Ave South and is used as a gathering for large events and possible critical situations
- We do not wait for worst case scenario for planning to occur
- Pre-designated response plans include Campus Emergency Guidebook and Campus Emergency Evacuation Plan
- Academic Affairs situation management plan is used for demonstrations
- Contingency plans are used to designate staffing needs, inform based on intelligence gathering and provides a security risk level for the event
- Coordinate with local, state, and federal agencies when necessary
- Partnered with Metro Nashville Police Department
- VUPS patrols zones with high visible presence in and around residence halls. Targeted staffing is achieved and ensures we do not drop below a certain number on this campus
- Review and create post-event After Action Reports to inform future event management

Questions to the Crisis Management Panel include:

- How much notice do you have when we have a controversial speaker?
 - It depends, it can be 1 month or 1 night before. Maintaining a relationship with faculty/staff/students/community is important so we can work together
 - Collaboration and communication is encouraged
- Discuss some of the efforts that are underway for emergencies such as active shooters.
 - There is approximately 1,000 exterior doors on campus. Approx. 450 doors have card access at present time. With today's technology, we strive to achieve the ability to lock all exterior doors for emergencies. Within the next couple of years, we plan to have card access on all external doors on campus. If we have an emergency situation, we will be able to lock and unlock doors thru our Communications Center
- Administrative offices have panic and intrusion buttons but our student classrooms are still open. Will the Secured Doors project lock the intruder in? What is the plan?
 - Secured Doors is still in the early developmental stages. Our communications center will evaluate the situation and it will have the ability to lock all or some

doors. Online training for active shooters are available for students, faculty, and staff.

- Average response time is 16 minutes to arrive on scene for a municipal PD. Our response time is 2-3 minutes
- In cases where you do have more notice for demonstrations or controversial speakers, do you listen to the students and do you help the students plan?
 - We find out what the students want to do and we collaborate with them that it is beneficial in an education manner. Our conversations start before, during, and after the incidents to make sure we all can benefit.
- When events are unfolding, how does News and Communications tackle putting out information that is correct and not just instant i.e. Facebook, social media
 - We are in a supporting role to VUPD and have a representative in the Emergency Operations Center during activation. We analyze the information and act accordingly.
- AlertVU sends notifications and asks for confirmation. Do we have to confirm per alert on our phone and email? Is it important for us to confirm even if it's hours later?
 - Once you confirm, it is applied to your record so only one time will suffice. It is necessary for you to respond for statistical purposes.
- What is the Community Service Officers role?
 - They are there to provide service thru security, traffic mitigations, locked keys, and various services and are extra eyes and ears for our PD. They are a visible presence on campus and communicate directly with our Police Officers.
- Is there a contingency plan if the internet service or cell phone service is completely wiped out?
 - Our PO's and CSO do not operate via the internet and use a robust radio system. We are in progress of installing Big Voice which is a loud projecting form of communication to the community. Our blue phones will soon be able to push info to the community as well. We are always striving to make advancements and prepare to keep our community safe.
- In considering all the day-care centers, have there been any conversations on how to secure the children during controversial events since computers and cell phones are not readily available for teachers. When we are on the playground, how do we corral these children during an emergency situations?
 - We have worked with Lauren Nairon in the past in creating a plan and additionally have performed security assessments on our day-cars. However, I challenge you to contact us to do an evaluation. We want to rely on you so we can continue to improve areas
 - If you have a question that wasn't answered, you may go to the VUPS website and submit a question.
- Barb Carroll
 - We had a 95% response on signing up for benefits
 - Turkey Toss will be Friday December 15th
 - When SkyVU goes live in January, please check your paychecks just to ensure it is accurate and your benefits are still present. In January, keep in mind that your paycheck may change anyway because you may have selected a different paying benefit. Also, you may have hit a different threshold if you got a raise. If it is a

few cents, it is most likely ok, but if there is large discrepancies, alert us immediately.

CLOSING

The next meeting will be held December 12 at 8:30 a.m. in the Commons Multi-Purpose Room.

Meeting was adjourned 10:02 am.