Meeting Minutes: Tuesday, December 12, 2017
The Commons, Multi-purpose Room

Present:
Chrystie Anderson
Katherine Anderson
Leslie Buchanan
Caroline Caldwell
Robin Carlson
Katherine Carney
Riley Clemmons
Chemeka Daughdrill
Michele Dixon
Laurel Duncan Biqiku
Madison Gibson
Rachel Harbin
Ashley Heaton
Ed Higgins
Jasen Hughey
Judy Johnson
Eric Jones
Amanda King
Emily Korab
Jeff Loudon
Jenny Mandeville
Jordan Marshall
Nathan McClure
Jon-Michael McDaniel
Rochelle Meadows
Leshuan Oliver
Donald Pickert
Tania Pierce
Elisabeth Porter
Michael Pring
Jonathan Rauh
Andy Richter
Darryle Rutledge
Karen Seezen
Anthony Sierra
Natalia Smothers
Carol Soren
Ray Stanard
Michelle Wachter
Robert Waits
Heather Watkins
Megan Williams

Not Present:
Merry Balthrop
Brandon Begarly
Carolyn Berry
Philip Blackledge
Stacey Bonner
Al Brady
Kay Brooks
Kenneth Brown
Amanda Chiavini
Corey Choate
Joanna Clark
Kirra Cruise-Streat
Wil De Los Santos
Dana Doss
Danielle Eckert
Catherine Erickson
Craig Fields
Tiffany Giese
Malina Halman
Gregory Harvey
Debbie Hill
Vickie Latham
Geoff Little
Sara Lord
Nathaniel Luce
Bailey McChesney
Jean Miller
Liv Parks
Chris Preston
Ursula Robinson-Nicols
Carlos Ruiz
Monica Sanchez
Carjami Scott
Stephanie Sefcik
Beth Sims
Megan Sprague
Susan Taylor
Anthony Tharp
Kimberly Turner
Kerrie Turney
JaNiece Vinca
Lynn Westrom
Tara Williams

**Sent Regrets:**
Samantha Barclay
Theresa Barrow
John Brassil
Kristen Clark
Emma Cooley
Drew Fann
Andy Hall
Aletha Karls
Amelia Malone
Rachel Morgan
Kathleen Rall
Charlotte Siegel
Cathy Weisbrodt
Clifford Wilson
Melissa Wocher

**Visitors:**
Bari Brooks
Gwen Hopkins
Nicole Oeser
Jim Kendell
Scott Glasgow
Deborah Grant

8:37 am President Michael Pring called the meeting to order.

**OLD & NEW BUSINESS ANNOUNCEMENTS**
- Follow us on social media
- Register your Kroger Plus Card to go towards the Vanderbilt Employee Hardship Fund
- Holiday Baking Championship is today! Winners will be announced later in the meeting.

**COMMITTEE REPORTS**
*Events, co-chairs Judy Johnson & Amanda King*
- We are passing a toy bear around collecting Monday today for the Employee Assistance Program. Please contribute if you can.
- Please donate to the Nashville Humane Society

*Staff Life, co-chairs Andy Richter & Jeff Louden*
- We are in the process of finalizing the retirement proposal

*Membership Committee, co-chairs Amanda Chiavini & Caroline Caldwell*
- Happy birthday to December birthdays!
- Thank you to December meeting greeters!
Communications, chair Carlos Ruiz
- No new business to report

Rules and Administration, co-chairs Ashely Heaton & Emily Korab
- Currently working to update the bylaws

Scotty Glasgow, Sr Special Events Coordinator
- Turkey Toss is scheduled for Friday, December 15 at Langford Auditorium from 6 am – midnight. Show your Vanderbilt ID and receive your choice of a turkey, tofurky, or Vanderbilt oven mitt

Gingerbread House Decorating Contest

Nicole Oeser, SkyVU Director
- Review of Oracle Cloud and SkyVU being launched January 2018
- Review of cutover milestone and key cutover dates
- HR Data being moved into new system beginning December 2
- This Sunday, December 17 begins timekeeping on new Oracle Cloud system for bi-weekly employees
- Beginning Monday, December 25th, weekly employees will begin timekeeping thru Oracle Cloud
- Wednesday, January 3, allprocurement and HR activities resume in Oracle Cloud
- Calendar 2017 year will be READ ONLY in the old systems such as C2HR and People Soft
- SkyVU Team is holding daily meetings
- Live Support
  o Call for Help: 615-322-0000 or submit a ticket at www.vanderbilt.edu/skyvu
- Link to website for Timekeeping will be sent out this weekend. The system is not live for the remaining modules so please do not look around

Jim Kendell, Work/Life Connections EAP Manager
- What is “stress?”
  o A very broad term referring to the effect of anything in life to which people must adjust; when demand exceeds resources
- Holiday stressors:
  o Too much to do, not enough time, energy, money, expectation of others, expectation of self
- Stresses can be changes in routine & over stimulation. A person needs have structure, a stable diet, maintain self-care, plan ahead, and be realistic
- Holidays after a loss can be painful and may disrupt traditions. Seek support, use rituals for healing, consider including the deceased in your celebration
- 16% of adults say they drink more during the holidays – keep safety in mind!
• If you will be alone during the holidays, plan activities, think about your needs and what you enjoy, accept there may be feelings of sadness
• It is good to have an optimistic attitude, 30 minutes daily, practice good grazing (healthy lifestyle), get sufficient sleep
• Accept help and use Work/Life Connections – EAP located in the basement of medical arts Center for psychological support services

Michael Pring
• Announcement for winners for the contest:
  o Savory Category – Rachel Harbin – Breakfast Casserole
  o Sweet – Jon-Michael McDaniel – Festive cupcakes
  o Gingerbread house – Team 6 – Team Bacon Bits

CLOSING

The next meeting will be held January 9 at 8:30 a.m. at the Student Life Center, Board of Trust Room

Meeting was adjourned 10:02 am.