



Meeting Minutes: Tuesday, August 8, 2017

The Commons, Multi-purpose Room

Present:

Katherine Anderson
 Merry Balthrop
 Terrie Barrow
 Brandon Begarly
 Carolyn Berry
 Lauren Biqiku
 Phillip Blackledge
 Al Brady
 Kay Brooks
 Leslie Buchanan
 Robin Carlson
 Corey Choate
 Lee Clemmons
 Emma Cooley
 Kirra Cruise-Streat
 Latrice Daughdrill
 Danielle Eckert
 Drew Fann
 James Fields
 Andy Hall
 Malina Halman
 Rachel Harbin
 Greg Harvey
 Ashely Heaton
 Ed Higgins
 Jasen Hughey

Judy Johnson
 Amanda King
 Emily Korab
 Vickie Latham
 Geoff Little
 Sara Lord
 Jeff Loudon
 Amelia Malone
 Sharon Manlove
 Jordan Marshall
 Nathan McClure
 Shelley Meadows
 Rachel Morgan
 Leshuan Oliver
 Tania Pierce
 Beth Porter
 Kathleen Rall
 Jonathan Rauh
 Monique Robinson-Nichols
 Carlos Ruiz
 Monica Sanchez
 Carjamin Scott
 Karen Seezen
 Stephanie Sefcik
 Charlotte Siegel
 Beth Sims
 Natalia Smothers

Carolyn Smothers
 Carolyn Soren
 Susan Taylor
 JaNiece Vincz
 Michelle Wachter
 Lynn Westrom
 Tara Williams
 Megan Williams
 Melissa Wocher

Not Present:

Chrystie Anderson
 Stacey Bonner
 John Brassil
 Kenneth Brown
 Kathy Carney
 Kristen Clark
 Joanna Clark
 Will De Los Santos
 Michele Dixon
 Catherine Erickson
 Bailey Garrett
 Tiffany Giese
 Lora Glende
 Eric Jones
 Aletha Karls
 Nathaniel Luce

Jon-Michael McDaniel
 Jean Miller
 Liv Parks
 Donald Pickert
 Chris Preston
 Angela Reed
 Andy Richter
 Scott Rutledge
 Anthony Sierra
 Megan Sprauge
 Ray Stanard
 Anthony Tharp
 Kimberly Turner
 Kerrie Turney
 Robert Waits
 Heather Watkins
 Cathy Weisbrodt
 Mia Wells

Ray Stanard

Visitors:

Scotty Glasgow
 Deb Grant
 Gwen Hopkins
 Barb Carrol
 Judy Arntz

Sent Regrets:

Amanda Chiavini
 Debbie Hill
 Andy Richter
 Megan Sprague

8:30 am President Michael Pring called the meeting to order.

OLD & NEW BUSINESS ANNOUNCEMENTS

- Approval of June & July Minutes
- USAC Reception will be held at the Chancellor's Residence on September 11, 2017.

COMMITTEE REPORTS

Events, co-chairs Judy Johnson & Amanda King

- USAC Council and Vanderbilt Blood Drive is scheduled Thursday, August 10 from 10 am – 3 pm in Sarratt 216/220.
- USAC is sponsoring a Vanderbilt Night Happy Hour from 4 pm – 8 pm on August 17 at East Nashville Beer Works.

Staff Life, co-chairs Andy Richter & Jeff Louden

- Staff Life meeting will be held August 18th at 9:30 am

Membership Committee, co-chairs Amanda Chiavini & Caroline Caldwell

- Thank you to everyone for participating in the USAC Membership Survey. You will be hearing from your committee chair/co-chair in the next week or so.
- Thank you to our Greeter Volunteers! I apologize nametags were not available during this meeting. Please sign in to the meeting if you have not already done so.
- Welcome to our New Members, Dana Doss, Group 10, and Debbie Hills, Group 12.
- Happy birthday to all August birthdays!

Communication, chair Carlos Ruiz

- No new business to report

Rules and Administration, co-chairs Ashely Heaton & Emily Korab

- Our first sub-committee meeting has been scheduled for Tuesday.

Mallory Perdue & John Sloop

- 2017 VU Solar Eclipse Open House
 - August 21, 2017 at the Wond'ry from 9:00 am – noon
 - Does in the Dark: Solar Eclipse 2017 at Alumni Lawn from 1:00 – 2:00 pm
- School or Engineering is partnering w/ NASA to create a live stream of the eclipse
- www.VU.edu/eclipse
- www.dyer.vanderbilt.edu is a good resource for eclipse information

Kim Mallory & Masood Sidiqyar, Director of Security Operations

- Many phishing emails have been circulating the past year.
- Phishing is a psychological attack created by cybercriminals in an attempt to take financial info or a malicious attempt to gain information and compromise your ios system
- Impacts of Phishing
 - Privacy
 - Spam
 - Retail Resale
 - Financial
 - Harvesting
 - Employment
- Red flags include:
 - Link not directly from VU – hover over the link to see its URL
 - Spelling and grammar errors
 - Sense of urgency
- Do not click on links
- Make sure emails you receive are from people you expect
- July 2017 was the most active phishing attempts and compromised account this year
- Common way an attacker will attempt is by using Macros to affect computer
- Mitigation against phishing attacks
 - Planned protection for all users

- Security awareness training FY 18
- User available protections
- Never provide your password to anyone
- Verify email authenticity ***prior*** to
 - Clicking on links
 - Opening attachments
- Keep systems up to date
- Report/Forward all suspicious emails to:
 - vuit.incident.response@vanderbilt.edu

Scotty Glasgow, HR, Employee Appreciation

- Vandy Chills will be giving out free frozen treats on August 10 at various times and locations around Campus:
 - University Library Lawn 11-3pm
 - Wyatt Center/East Hall 11-11:45
 - Magnolia Circle 12:30-1:15 pm
 - ESB 2-2:45
 - Baker Building 3:30-4:15 pm

Tracy Owens, Asst. Director, Parking & Transportation Services

- Currently, we provide:
 - Parking on campus
 - Train and RTA tickets at a reduced rate
 - Student shuttle services
- Future VU Recommendations
 - Establish a campus shuttle services
 - Looking into developing a 21-24 hr shuttle service for employees
 - Additional support to RTA shuttles
 - Support alternative work arrangement
 - Looking into emergency rides home
 - Encourage support and provide additional biking systems
 - To include shower stations
 - Establish and support relationship with external transportation companies such as Uber, Lyft
- Where we are now:
 - CMAQ Grant approval
 - Working with VUMC and Metro to coordinate efforts to enhance each other's programs
 - These are long range goals

Eric Kopstain, Vice Chancellor, Department of Administration

- Transportation Strategy Proposal
- Working towards a Green Campus
- Currently 21,965 parking spaces on campus
- A trend shows the less money an employee makes, the further distance they live from VU

- Additionally, the farther away you live from campus, the least likely you are serviced with public transportation
- Develop 2-tiered parking permit strategy approach with perimeter vs. internal parking

Tracy Owens, Ass. Director, Parking & Transportation Services

- Pre-planned questions
 - Have daily parking rates ever been considered?
 - New License Plate Recognition system does have the ability to do daily parking. Also, it is able to inform you how many “Free Days” you have used
 - Is the intent to force staff to park off campus?
 - It is not the intent to move people off campus. Many of our lots and garages are on the perimeter of campus. It is not as conveniently located as the front of your building; however, it is available parking
 - I have to leave campus 5-6 times a day going to Metro schools. It takes me 20 minutes to find a spot each time. It doesn’t seem as though the new system will alleviate this problem
 - The new Vandy Van system may be able to accommodate where you need to go. This is not a one-size-fits all but we are open to visit problems and needs people are facing
 - Have we looked into underground parking (garages under the buildings)?
 - We have looked into it and it is very expensive. We also do not know the long-term structural soundness of the garages
 - Since some of us have supervisors who do not support alternative work methods and schedules, I think it would help for Chancellor Zeppos to provide his voice and more support in this area
- Email additional questions/comments/concern at parking@vanderbilt.edu

Barb Carroll, Associate Vice Chancellor, HR

- Remember to NOT stare at the sun during the eclipse
- Phishing – HR will never notify you by email
- SkyVU is kicking into high gear. Training will begin within the next month and a half

CLOSING

The next meeting will be held on September 12 at 8:30 a.m. in the Commons Multi-Purpose Room. Show up early because “Know Your Numbers” and “Core Nutrition” will be on-site.

Meeting was adjourned 9:45 am.