

University Staff Advisory Council Meeting Minutes

Date: October 9th, 2007
Meet Time: 8:30a.m. – 10:00a.m.
Meeting Location: Rand Function Room, Sarratt

Attendees: Jean Alley, Becky Atack, Brad Awalt, Diane Banks, Allison Bush, John Brassil, Beth Clark, Michael Crow, Karen Daniel, Sue Davis, Mary Ann Dean, Michele Dixon, Sandie Frantz, Sterling Frierson, Kate Gilbreath, Sharone Hall, Nancy Hanna, Nancy Holocroft, Jason Hunt, Rosalind Johnson, Faye Johnson, Sue King, Bonnie Kress, Ginger Leger, Julie Martin, Joyce Matthews, Kelli McQuiston, Brenda McKee, Shelley Meadows, JoAnn Patterson, Kit Potter, Don Pruitt, Kathy Rhodes, Andy Richter, Sandra Robinson, Karen Seezen, April Scott, Lynn Smith, Dan Steward, Courtney Taylor, Molly Thompson, Carlos Trenary, Kay Tyler, Mary Clark Webb, Jim Webb, Susan Widmer, Melissa Wocher, Lolita White, Amy Williams, Jeff Youngblood

Regrets: Lora Barnett, Ken Carter, Mary Clissold, Kevin Colon, Sheri DiGiovanna, Marcia Dillard, Daniel Dubois, Jeffery Duly, Sara Fincher, Debbie Frizzell, Robin Guest, Carol Guth, Shirley Hiltz, Antoinette Hicks, Michael Jones, Brandy Kahlig, Mary Kay Matthys, Kristin Koval, Cheryl McClure, Ginny McLean-Swartzell, Jackie McMath, Craig Nance, John Nesbitt, Don Pickert, Linda, Rebenstorf, Robert Rich, Mike Smeltzer, Brian Smokler, Roger Stearns, Carol Soren, Dennis Spann, Cliff Wilson

Visitors: Cliff Joyner, Jane Bruce, Lauren Brisky, Sal Ortega, James Hudnut-Beumler, Randolph Blake, Frank Dobson, Matt McCullough, Diana Wohlfahrt

Vice President Jason Hunt called meeting to order
Regrets that Cliff Wilson could not attend this morning due to illness

Jason Hunt asked for approval of the August and September minutes, second, the minutes were approved.

Committee Reports- Diane Banks read the bylaw changes again
More information about each committee can be found on the USAC website at <http://www.vanderbilt.edu/usac/committees.html>.

No new business

Introduction of John Brassil “**Communications Recommendations**”

John gave a presentation on the administration of the USAC mailing lists for group distribution. John gave a brief tutorial on how to access the lists and make modifications to the lists. John also distributed a recommendations sheet on what everyone is responsible for as far as sharing and updating communications.

Introduction of Dean James Hudnut-Beumler “Chancellor Search Committee”

Dean Hudnut- Beumler made introductions for his committee members of the Chancellor Search committee, those guests were: Diana Wohlfahrt, Frank Dobson, Randolph Blake, and Matt McCullough taking notes

Dean Hudnut-Beumler stated the goal was to compile documentation that reflects the views of the Staff, Students and Faculty on what attributes the new Chancellor should have, some that have already been said are:

- Accessible
- Interested in the University’s work and employees work
- Team builder
- Fundraiser
- Intellectual leader
- High integrity
- Serious commitment to diversity

The Dean opens the floor to feedback, new suggestions are:

- Pride in Southern school and southern traditions
- Dedicated to education
- Personable, Southern hospitality

Q. Will a Job description be posted for Chancellor?

A. Yes in a couple of weeks, this information we are gathering now will be included in the defining of qualities we want in our next Chancellor

The Dean asks for feedback on Institutional weaknesses:

- View that Staff is Disposable
- Too dependent on fundraising
- More about money than people
- Medical center staff treated better than University side
- Bringing in new people instead of valuing the loyalty of people already here
- People give their lives to Vanderbilt, so should Chancellor
- Not keeping the Southern traditions

Q. Is there a time line for the hire of a new Chancellor?

A. No, but we do have targeted times for the job description so we can start interviewing

Q. Is a particular group of academic professionals being targeted?

A. Not specifically but Academic credentials are important for this position

Q. Is there a preference for internal vs. external candidate?

A. No the best candidate period

Diana Wohlfahrt asks the group what you would want this new person to know?

- University staff is equal to Medical center staff
- Staff cannot move up but faculty and upper management can

- There should be a fairness to make more money and advance
- We need a better commitment to family life with better maternity leave and childcare assistance
- Medical center gets all of the \$ for capital projects
- Make the staff feel important and appreciated
- Need a staff advocate
- Our culture is unique
- This is a great place to work
- * Large concern about drug and alcohol policy and “partying” with and for students
- Vision for athletics and student athletes

*This point was well received and marked as a very important issue to be looked at

Introduction of Sal Ortega “**Security Awareness Month**”

Sal talks about Security trends, we are not being hacked by the nasty boy in his basement anymore, and now security crimes are well funded by large organized crime groups. There is a criminal economy and we are not aware of how easy it is for someone to get our personal information. Sal discussed things we can do to for prevention, a few are awareness about threats at work and home, taking advantage of the free antispyware Vanderbilt offers for your work and home computers, installing a personal firewall, and patching your system. Sal handed out packets filled with security information.

Q. Is ID theft insurance worth buying?

A. ID theft insurance is a new thing but if they offer a regular credit check for you it could be beneficial

Q. Who can help prevent ID theft?

A. Our Intrusion defense team here at Vanderbilt, by filtering spam and offering free antispyware

Jason Hunt reminded everyone to take all of the information from the meeting back to your constituents.

Jason Hunt adjourned the meeting.