Meeting Minutes: Tuesday, August 10, 2021
Online Zoom Meeting

Present:
Beck, Rebekah
Borgic, Kevin
Pezzati, Katelyn
Watson, Hollie
Hill, Olivia
Conwell, Patrick
French, Caitlyn
Pring, Michael
Bennett, Jennifer
Dawson, Toni Renee
Ingram, Donna
Lawrence Givens, Tiffany
Adams, Charlton
Hansbrough, Sean
Hollifield, Michael
Mitchell, Heather
Naughton, Megan
Pratt, Jeremy
Reddington, Hayley
Artus, Meagan
Bordenstein, Sarah
Carroll, Chantry
Cherry, Sandy
Pickert, Donald
Smith, LaDonna
Kelley, Emily
Kiolbas, Mary
Perry, Will
McKeever-Burgett, Adam
Nashabi, Maya
Wang, Rong "Joanne"
Bush, Marita
Cooley, Emma
Dixon, Michele
Johnson, Denise
Melson, Keire
Cahill, Bess
Gyarmati, Krista
McCrary, Bethanie
Sierra, Bryn
Walker, Susan
Harding, Amanda
Manlove, Sharon
Weisbrodt, Cathy
Noote, Allie
Putnam, Sara
Bousquet, Ben
Moreno, Mackenzie
Griffin, Shore
Kamtarin, Shahpar
Osinski, Keegan
Bond, Rachel
Stumpf, Jean
Gracey, Lisa
Higgins, Ed
Knighton, Keeouka
Maddox, Lynn
Bourgoin, Jeremy
Farst, Paige
Templeman, Alison
Cole, Victoria
Hastings, Lynn

Not Present:
Cochrane, Brian
Jackson, Donald
Carter, Marsha
Crowhurst, Stacey
Bonner, Cheryl
Luffman, Josh
Rastogi, Anuj
Karns, Allen
Brown, Jacquelyn
Barrow, Fiana
Poteete, Sarah
Baquera, Felsa
Turner, Kimberly
Butner, Sean
Aloyo, Alyssa
Nelson, Rob
Nesbitt, Brianna
Smith, Amy
Tallent, Emily
Graham, Kashif
Farrelly, Judith
Anderson, Matthew
Bess, Angela
Charley, Myles
Wilson, Maisie
Turney, Kerrie

Mundy, Meaghan
Bishop, Faith
Sims, Beth
Jones, Michael
Dickson, Nancy
May, Ela

**Guests:**
Kopstain, Eric
Jones, Pam
Rucker, Cleo
WELCOME
Tiffany Lawrence Givens, President, called meeting to order at 8:31am
- Welcome
  - Agenda Review

GUEST SPEAKERS
Eric Kopstain – Vice Chancellor for Administration
Pam Jones – Senior Associate Dean for Clinical & Community Partnerships

Discussion held around COVID-19 and the Delta variant.
- Vanderbilt University is in a strong position because we were out early requiring faculty, staff, and student vaccinations.
- As of August 9, 2021 - 94.5% of the VU population has been fully vaccinated.
- Early on Provost Wente, Vice Chancellor Kopstain, and Nursing School Dean Norman create a Public Health Command Center and it has scaled up and down as necessary.
- The Vanderbilt Work Environment is one of the safest places to be in the country.
- Breakthrough cases have been traced back to household contact or to travel, not the workplace.
- Delta moves very fast.
- Children under the age of 12 who cannot receive vaccinations should mask for their safety.
- From a Public Health perspective – all vaccinated and unvaccinated people should wear a mask indoors in areas with close quarters without distancing space.
- Be cautious but be calm.
- Time is a strategic assess. We will learn a lot in the next few weeks.
- Vanderbilt is well-prepared to manage this.
- HIPPA rules preclude us from asking if co-workers are vaccinated. If there is a concern – speak to your supervisor and to HR.
- Current policy is that all visitors to campus must wear a mask at all times. It is up to each department and division to enforce masking. Public Safety officers will not be reviewing vaccination cards.
- Students cannot register if they are not vaccinated.
- Faculty and Staff cannot come to campus to work if they are not vaccinated.
- Many questions – Tiffany will forward them to Eric and Pam; they offered to attend a future meeting.

Michael Briggs – Associate Director of Mobility
Reviewed MoveVU and parking.
- MoveVU is rooted in the Academic Strategic Plan – FutureVU.
- Sustainability goals are a major focus for decreasing VU’s carbon footprint.
• Goal is for VU to be a walker’s paradise. Do not drive to meetings across campus.
• Strive to use alternate forms of transportation two (2) times each week – telecommuting is an option. Other options are walk, bike, transit, car/van pool, drop off, taxi, motorcycle.
• Upcoming Projects
  o Owen Walk N Roll Loop
  o Improved crossings at intersections
  o Parking Options offered in one to four–hour increments in select lots
  o Ability to pay by phone
  o ParkMobile – vendor
  o West Garage daily parking option
  o Remote Work Pilot Project for Divisions of Admin, Finance, GC, VUIT
  o Incentives for car/van pool, walk, bike, transit starting 9/1/21
  o Guaranteed Ride Home option
• All WeGo services (local & regional) free to VU for ALL trips – not just to campus. Swipe ID card.
• Lots of Questions – Tiffany will forward to Michael for responding. Michael and Eric offered to have a Transit Town Hall.

NEW and OLD BUSINESS and ANNOUNCEMENTS

• Minutes
  o July Minutes Approved

• Kroger Card
  Reminder to sign up for/use/update your Kroger Card – friends and family can also sign up. Helping colleagues in need within the university community is easy when you use your Kroger Plus card to benefit the Vanderbilt Faculty and Staff Hardship Fund.
  • Go to krogercommunityrewards.com and sign in or register in the upper right corner of the page.
  • Go to the Community Rewards section and enroll.
  • Search for and select Vanderbilt University.
  • When you are done, Vanderbilt should appear under the community rewards section of your account summary.

COMMITTEE REPORTS
Membership Committee will send lists of new committee assignments to Chairs today.
• Communication –
  o Faith Bishop and Jeff Loudon – Co-Chairs
  o Staff Members can submit social media requests for USAC social media to publicize University events. If you have an event, activity or resource that is relevant to university staff that would benefit from promotion via the USAC social media channels (Instagram, Twitter and Facebook), submit your ideas
to us via this form. (Found on the USAC website under the Contact Us tab): https://forms.vanderbilt.edu/view.php?id=1331832. USAC Communications Committee members will review submissions, make any needed edits and post accordingly. Submission of an idea does not mean promotion is guaranteed. Please note that events, activities, and resources promoted on the USAC channels must be open to all university staff.

- **EDI** –
  - Denise Johnson and Heather Mitchell - Co-Chairs
    - Heritage Calendar Poster for August is Hijri New Year

- **Events** –
  - Jennifer Bennett and looking for a Co-Chair
    - Still possible to donate:
      - PayPal@USACVU
      - Mail a check to VU Hardship Fund, Work/Life Connections-EAP, VU Medical Arts Building, Suite 010, Nashville, TN 37212.
    - Hoping to host one event per month and resume hosting virtual coffee breaks.

- **Membership** –
  - Cathy Weisbrodt and Lynn Hastings Co-Chairs
    - Recognized Emily Kelley, Associate Director of Stewardship with Development and Alumni Relations as Staff Member of the Month.
    - August Birthdays – Cheryl Bonner, Victoria Cole, Nancy Dickson, Denise Johnson, Shahpar Kamtarin, Rob Nelson, Cathy Weisbrodt.

- **Rules & Administration** –
  - Amy Smith and Michael Jones Co-Chairs
    - No Report.

- **Staff Life** –
  - Adam McKeever-Burgett and Sara Putnam Co-Chairs
    - Reminder to use anonymous contact form on USAC website. https://www.vanderbilt.edu/usac/about/contact.php
    - Parental Leave Policy DRAFT document available for USAC members only: 1st reading will be in September and 2nd reading will be in October. https://vanderbilt.box.com/s/uj7ytjn3ls0k5fotetusatit0k0g07so
CLOSING REMARKS

Tiffany Lawrence Givens, President

- Next Meeting:
  - Tuesday, September 17, 2021
  - Time: 8:30 am
  - Location: Zoom

- All staff members are invited to attend.
- The new zoom link for the year is -
  [https://vanderbilt.zoom.us/j/94359864043?pwd=ZFRyRHpaSzh1Tmd0QzFzZy9b1Y4b0ZRQT09](https://vanderbilt.zoom.us/j/94359864043?pwd=ZFRyRHpaSzh1Tmd0QzFzZy9b1Y4b0ZRQT09)

Meeting was adjourned at 9:57 am.

**Our Vision:** Through communication, consultation, and service, the Council will promote a strong partnership among the staff, faculty, students, and administration of Vanderbilt University.