Meeting Minutes:
Tuesday, February 8, 2022
Online Zoom Meeting

<table>
<thead>
<tr>
<th>Present:</th>
<th>Harding, Amanda</th>
<th>Putnam, Sara</th>
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<tr>
<td>Artus, Meagan</td>
<td>Hastings, Lynn</td>
<td>Sierra, Bryn</td>
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<td>Beck, Rebekah</td>
<td>Higgins, Ed</td>
<td>Sims, Beth</td>
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<td>Bennett, Jennifer</td>
<td>Hollifield, Michael</td>
<td>Smith, LaDonna</td>
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<td>Bishop, Faith</td>
<td>Ingram, Donna</td>
<td>Smith, Amy</td>
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<td>Bond, Rachel</td>
<td>Jackson, Donald</td>
<td>Stumpf, Jean</td>
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<td>Bordenstein, Sarah</td>
<td>Johnson, Denise</td>
<td>Turney, Kerrie</td>
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<td>Borges, Kevin</td>
<td>Kamtarin, Shahpar</td>
<td>Wang, Rong &quot;Joanne&quot;</td>
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<td>Bourgoin, Jeremy</td>
<td>Kelley, Emily</td>
<td>Watson, Hollie</td>
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<td>Bush, Marita</td>
<td>Lawrence Givens, Tiffany</td>
<td>Weisbrodt, Cathy</td>
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<td>Butner, Sean</td>
<td>Loudon, Jeff</td>
<td>Wilson, Maisie</td>
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<td>Cahill, Bess</td>
<td>Luffman, Josh</td>
<td>Zink, Andrea</td>
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<td>Carlson, Robin</td>
<td>Maddox, Lynn</td>
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<td>Carter, Marsha</td>
<td>Manlove, Sharon</td>
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<td>Cherry, Sandy</td>
<td>May, Ela</td>
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<td>Cole, Victoria</td>
<td>McCrarr, Bethanie</td>
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<td>Conwell, Patrick</td>
<td>McKeever-Burgett, Adam</td>
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<td>Cooley, Emma</td>
<td>Melson, Keire</td>
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<td>Crowhurst, Stacey</td>
<td>Moreno, Mackenzie</td>
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<td>Dawson, Toni Renee</td>
<td>Mundy, Meaghan</td>
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<td>Dixon, Michele</td>
<td>Nashabi, Maya</td>
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<td>French, Caitlyn</td>
<td>Noote, Allie</td>
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<td>Gracey, Lisa</td>
<td>Peters, Erin</td>
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<td>Griffin, Shore</td>
<td>Pezzati, Katelyn</td>
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<td>Gyarmati, Krista</td>
<td>Poteete, Sarah</td>
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<td>Pratt, Jeremy</td>
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<td>Pring, Michael</td>
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Not Present:
Adams, Charlton
Aloyo, Alyssa
Anderson, Matthew
Baquera, Felisha
Barrow, Fiana
Bess, Angela
Bonner, Cheryl
Bousquet, Ben
Brown, Jacquelyn
Carroll, Chantry
Charley, Myles
Cochrane, Brian
Dickson, Nancy
Elliott, Craig
Farrelly, Judith
Farst, Paige
Graham, Kashif
Hansbrough, Sean
Hill, Olivia
Karns, Allen

Guests:
Adams, Laura
Brooks, Bari
Glasgow, Scotty
Beasley, Vanessa - Speaker
Bonner, Stacey - Speaker
Cunningham, Patrick
Cunningham, Christina
McCellan, Kristine
Mckelvy, Deniz
Park, Jenny
Pastrana, Mikey
Plyler, John
Sinclair, Matthew
Wareham, Jolie Grace
Wendt, Alexandra
Zhang, Jie
WELCOME
Tiffany Lawrence Givens, President, called meeting to order at 8:31 am

- Welcome
  - Agenda Review

GUEST SPEAKERS
Vanessa Beasley, Ph.D. – Vice Provost for Academic Affairs and Dean of Residential Faculty

“Residential College Overview”

- Vanderbilt’s Residential Colleges are on-campus residences in which the academic experience is integrated into residential life, creating communities and opportunities for learning outside the classroom among a diverse student body. They are led by faculty heads who live in residence and promote community building, faculty engagement, and connect Vanderbilt students with campus resources.

- Concept of Residential Colleges for Vanderbilt began in 1999 with a committee focusing on three areas –
  1. Enhancing faculty-student interactions
  2. Improving student retention
  3. Understanding and distinguishing the residential experience from the distance learning experience

- Current Colleges include Ingram Commons, Warren and Moore Colleges, E. Bronson Ingram College, Zeppos College, Rothschild College is nearly complete, and Residential College C is under construction. In the 1950’s the BOT made a 4-year requirement for all students to live on campus. During this academic year – 1040 students are having to live off campus due to adequate space on campus for them. 25% of current upper division students live in a residential college during 2021-2022. The next area of focus for residential colleges will be Highland Quad.

- All amenities in the colleges are open to all faculty and staff.

- If Staff members wish to be more involved with student programming, please contact Dean Beasley’s office/Christina Cunningham. “We would love to know of your interest.”

Stacey Bonner, Vanderbilt HR, Wellbeing Manager
https://hr.vanderbilt.edu/wellbeing/index.php

Please continue to look forward to a Monthly Update from Stacey.

Quote of the Month – Today, I will not stress over things I cannot control.
Upcoming Events

- February 17 – 1:00 PM - Mental Fortitude – Tom Starling
- March 24 – 1:00 PM - Your Mental Health Is as Important as Your Physical Health – Jim Kendall

Services

- Aetna offers TeleVideo Counseling; https://news.vanderbilt.edu/2020/10/13/benefit-spotlight-behavioral-health-televideo-counseling-services-now-available/
- Tax Support with the United Way of Middle TN; https://unitedwayfilefree.com/

Mindful Stretch Breaks

- Drop-in for a quick break every Wednesday between 11-11:30 AM via Zoom. Register for the link!
- Schedule a break, offered via Zoom, at a time that works for your group! Schedule a break for your group!
- Follow along with a mindful stretch break on video! View to experience a mindful stretch break!

COMMITTEE REPORTS

- **Communication**
  - *Faith Bishop and Jeff Loudon – Co-Chairs*
    - 2 templates for emails to your groups available – one for groups in an election year and one for groups not in an election year. Important to select 1 representative to send the email to the group.
    - Goals - tell other about USAC!, introduce the group to the elected representatives, drive interest toward USAC, let staff know all that USAC is working on
    - Next Meeting TBA

- **EDI**
  - *Denise Johnson and Shahpar Kamtarin – Co Chairs*
    - Thank you to Heather Mitchell for serving as Co-Chair; welcome to Shahpar Kamtarin new Co-Chair
    - Heritage Calendar Poster for February is Black History Month.
    - Next Meeting is February 9 at 10 AM

- **Events**
  - *Jennifer Bennett & Amanda King*
    - Holiday Jingle raised $1,000 for the Hardship Fund – thank you everyone for your support!
    - Please register for the Virtual Coffee Break February 16 at 9:30 AM.
Upcoming events
- Holiday Jingle to support the Hardship Fund – accepting donations through the end of January; $831 raised so far
- Thank you to everyone for participating in the February 5 VU Food Distribution with 2nd Harvest and OneGen – at Fort Negley Park; Next one will be April 30th.
- Spread the Love – 2022 Virtual Food Drive with 2nd Harvest - $6000 goal. For every $1 you give you help provide 4 meals to TN families in need.
  - Next meeting February 22; 9 AM.

• **Membership**
  - **Cathy Weisbrodt and Lynn Hastings Co-Chairs**
    - Recognized Fiana Barrow from DAR – Prospect Development Manager for Major Gifts as Staff Member of the Month.
    - February Birthdays – Matthew Anderson, Rebekah Beck, Chantry Carroll, Bethanie McCrary, Keire Melson, Sara Putnam, Kimberly Turner
    - Election Committee met – even # groups will have elections this year.
    - Next meeting February 22; 9 AM.

• **Rules & Administration**
  - **Amy Smith and Sean Butner Co-Chairs**
    - Tip of the Month – Robert’s Rules of Order was created in 1876 by Harry Marlyn Robert
    - Next meeting TBD

• **Staff Life**
  - **Adam McKeever-Burgett and Sara Putnam Co-Chairs**
    - Continuing to hold discussion and make relevant recommendations regarding issues about staff life at Vanderbilt.
    - Focusing on Tuition Benefit, Staff Leave, Volunteer Opportunities - please pass along any feedback to a.burgett@vanderbilt.edu and sara.putnam@vanderbilt.edu.
    - Other concerns – please pass along to a.burgett@vanderbilt.edu and sara.putnam@vanderbilt.edu or anonymously at https://www.vanderbilt.edu/USAC/about/contact
    - Parental Leave Proposal was submitted to Administration; still waiting for a response.
    - Next Meeting February 27; 2 PM.

**NEW and OLD BUSINESS and ANNOUNCEMENTS**

• **Kroger Card**
  - Reminder to sign up for/use/update your Kroger Card. Helping colleagues in need within the university community is easy when you use your Kroger Plus card to benefit the Vanderbilt Faculty and Staff Hardship Fund.
CLOSING REMARKS

Tiffany Lawrence Givens, President

- March and April Meetings will be held via Zoom.
- Next Meeting:
  - Tuesday, March 8, 2022
  - Time: 8:30 AM
  - Location: Zoom
  - All staff members are invited to attend.

Meeting was adjourned at 9:27 am.

Our Vision: Through communication, consultation, and service, the Council will promote a strong partnership among the staff, faculty, students, and administration of Vanderbilt University.