Meeting Minutes:
Tuesday, August 9, 2022
Online Zoom Meeting

PRESENT:
Albright, Dallas
Baughman, David
Bennett, Jennifer
Bishop, Faith
Bonner, Cheryl
Borgic, Kevin
Bourgoin, Jeremy
Brust, Valerie
Bush, Marita
Butner, Sean
Carro, Elena
Carroll, Sara
Carroll, Chantry
Casey, Drew
Chai, Pearl
Champion, Brittany
Cole, Victoria
Conwell, Patrick
Cooley, Emma
Coradazzi, Danny
Crutchfield, Savannah
Cummings, Kenedee
Dawson, T. Renee
Dixon, Amanda
Dodson, Michael
Eubanks, Helga
Farst, Lauren "Paige"
Fogg, Christine
Foggie, Christina
French, Caitlyn
Gibbons, Sarah
Gilmore, Alana
Gioglio, Kaslista
Gyarmati, Krista
Harding, Amanda
Hastings, Kelley "Lynn"
Higgins, Ed
Hollifield, Michael
Jackson, Crystal
Johnson, Denise
Johnson, Faye (Linda)
Kelley, Emily
King, Amanda
Knighton, Keouka
Kurilko, Rachel
Lampley, Cassanora
Lawrence Givens, Tiffany
Long, Madeline
Maddox, Lynn
Manlove, Sharon
Manus, Sara
Maraniss, Andrew
Masters, Richmond
McKeever-Burgett, Adam
Moody, Chance
Naughton, Megan
Noote, Georgina "Allie"
Oliver, Leshan
Patterson "Mundy", Meaghan
Peters, Erin
Pezzati, Katelyn
Poteete, Sarah
Putnam, Sarah
Reed, Haley
Reeves, Kallea
Rivas, Beth
Sierra, Bryn
Smith, Amy
Smith, LaDonna
Swayze, Sarah
Taiman, Matt
Wang, Joanne
WELCOME

Amanda Harding, President, called meeting to order at 8:31 am.

- Welcome
- Agenda Review
  - Health and Wellness Updates
  - MoveVU
  - Vanderbilt Fan Engagement and Hospitality
  - DAR – Call for Volunteers
  - USAC Business and Committee Reports
KEYNOTE SPEAKERS
Health and Wellness
Pam Jones, Associate Vice Chancellor for Health and Wellness

• Vanderbilt’s university-wide task force, formed in early June by the Office of the Provost in coordination with the chancellor’s office, is focusing on the impact of the Supreme Court’s June 24 decision to overturn federal abortion rights and a subsequent statewide abortion ban.
• Provost C. Cybele Raver charged the task force with identifying, and finding solutions for, impacts to clinical care, student and employee health and educational instruction, while also helping to drive academic discussion and programming to promote robust discourse and civic engagement around this important topic.
• Based on the findings of the task force, the university provided updates to campus constituents on August 3 regarding the decision’s impact on the Vanderbilt community, measures to address the impact, and opportunities for discussion and debate.
• **Paid Parental Leave**
  o Leave for activities related to the care and well-being of their newborn or adopted child. The program for eligible staff is expanded to eight weeks. Details on the updated program for staff, including instructions for how to apply, will be shared in the coming weeks.
• **Women’s Health and Parenting Resource Coordinator - Office of Health and Wellness**
  o First point of contact for pregnant individuals at the university who need assistance and support – engaging in unbiased conversations and helping coordinate care through campus offices and resources. Staff to be hired in summer 2022
• **Employee Critical Support Fund**
  o Aids with unexpected expenses, including costs related to any medical procedure not available in Tennessee. Details on how to apply, will be shared in the coming weeks.
• In addition, AVC Jones shared other updates related to the following:
  o **COVID**
    ▪ Current version very contagious. Do not come to work when you are sick. Masks recommended. Vaccine will be widely available at Vanderbilt in October.
  o **Monkeypox**
    ▪ Monitoring cases within the community.
  o **Mental Health**
    ▪ Top priority. Resources are available for Staff. Information and details available in September.
Move VU
Miriam Leibowitz, Concierge Manager, Transportation & Mobility
Michael Briggs, Director of Mobility, Transportation & Mobility

- MoveVU is Vanderbilt’s strategic transportation and mobility plan that falls under the FutureVU comprehensive campus planning efforts.
- Vanderbilt offers a variety of transportation options for travel around campus or commute.
- Commute Concierge services are available to the Vanderbilt University community:
  - Learn how to ride WeGo public transit to, from and across campus
  - Plan out sustainable commutes, including tips on where to park and ride the bus
  - Identify bicycle amenities around campus like showers and repair stations
  - Receive guidance on sustainable options to travel downtown, to the airport, grocery stores, etc.
  - Receive assistance planning group excursions
  - View presentations on information about the daily parking program and sustainable commute options
  - This new resource will continue creating a more sustainable university for years to come.
  - If you or your team, organization or club would like assistance in planning an excursion using the university’s public transit benefit or other information about sustainable commuting options, please contact MoveVU@vanderbilt.edu.
- Many questions, concerns, and comments. Request for Town Hall Meetings.

Vanderbilt Fan Engagement and Hospitality
Martin Salamone, Associate Athletic Director, Fan Engagement and Hospitality
Schuyler Robinson, Sales Manager, Revel XP

- REVELxp, which stands for elite fan experiences and is the go-to-source for best-in-class fan engagement, was founded in 2020 as a leader in pre-, post-, in-game, and non-game day premium hospitality solutions and currently has partnerships with more than 60+ collegiate and professional properties nationwide.
- Concept for Vanderbilt is about helping fans save time and #ElevateYourGameday, with a tailgate package. From a simple 10 x 10-foot tent with a table and chairs for a small family or friend gathering to an elaborate large-scale event.

DAR – Call for Volunteers
Monique Smaby, Associate Director of Reunion & Class Engagement

- VU Family Weekend 2022 - September 9-11
  - Family Weekend will be full of fun activities and opportunities to learn about a student’s experience on campus. Also, help cheer on our ‘Dores versus Wake Forest
  - Staff help is paramount to a successful weekend and welcoming our Vandy families!
    - [https://www.vanderbilt.edu/families/familyweekend/](https://www.vanderbilt.edu/families/familyweekend/)
    - Volunteer Sign Up: [https://forms.gle/i2RbaN6Wt2zhoaym8](https://forms.gle/i2RbaN6Wt2zhoaym8)
- Vanderbilt Reunion 2022 Weekend – October 6 - 9
Vanderbilt Reunion is a cherished tradition on campus.

- Goal is for alums to reconnect with old friends, attend academic discussions led by prominent faculty, and renew common bonds as Vanderbilt alumni.
- All classes that were originally scheduled for a reunion in 2020, 2021 or 2022 are invited
- Staff help is paramount to a successful weekend and welcoming our alumni back to campus!
  - Reunion Weekend Website: [https://reunion.vanderbilt.edu/](https://reunion.vanderbilt.edu/)
  - Volunteer Sign Up: [https://forms.gle/NF1NqHE5KhfBwQY6](https://forms.gle/NF1NqHE5KhfBwQY6)

- Monique Smaby: Monique.Smaby@vanderbilt.edu

### COMMITTEE REPORTS

#### Rules & Administration

**Amy Smith and Sean Butner, Co-Chairs**

- 1st Reading – Response Procedure Proposal
  - If passed, will establish official timelines and expectations from Administration
  - Ability to track requests and results
  - [https://vanderbilt.box.com/s/aasmemagzcees58k8tybdzg2ynltef3u](https://vanderbilt.box.com/s/aasmemagzcees58k8tybdzg2ynltef3u)
  - Send questions and suggestions to amy.r.smith@vanderbilt.edu, sean.butner@Vanderbilt.Edu, amanda.harding@vanderbilt.edu, or the USAC website - [https://www.vanderbilt.edu/usac/about/contact.php](https://www.vanderbilt.edu/usac/about/contact.php)

- Next Committee Meeting TBD

#### Communication

**Faith Bishop and Andrea Zink, Co-Chairs**

- Welcome Committee Members
- Everyone encouraged to follow USAC Social Media: Twitter @VanderbiltUSAC; Instagram @vanderbiltusac; Facebook VanderbiltUSAC
- Next Committee Meeting TBD

#### EDI

**Erin Peters and Shahpar Kamtarin, Co-Chairs**

- Welcome Committee Members
- Recognize International Day or the World’s Indigenous Peoples - 9 August 2022
- Next Committee Meeting August 17 at 10 AM

#### Events

**Jennifer Bennett, Co-Chair**

- Welcome Committee Members
- Seeking a Co-Chair who loves people and planning interactive and inclusive events to keep staff engaged with each other!
- Next Committee Meeting August 23 at 9 AM
Membership
Christine Fogg and Lynn Hastings, Co-Chairs
- Welcome Co-Chair Christine Fogg
- Welcome Committee Members
- July Birthdays – Jennifer Woody, Marita Bush, Bryn Sierra, Lynn Maddox
- August Birthdays – Cheryl Bonner, Valerie Brust, Drew Casey, Denise Johnson, Cathy Weisbrodt, Shahpar Kamtarin, Sarah Gibbons, Nancy Dickson
- Recognized Heather Mitchell, Associate Director of Cloud Services, Information Technology as Staff Member of the Month.
- Next Committee Meeting TBD

Staff Life
Sara Putnam, Co-Chair
- Seeking a Co-Chair
- Welcome Committee Members
- Kudos to Parental Leave Subcommittee and Staff Life Committee on fine tuning the proposal and getting it submitted to Administration October 2021
- Please pass issues of concern to sara.putnam@vanderbilt.edu or anonymously at https://www.vanderbilt.edu/USAC/about/contact
- Next Committee Meeting August 18 at 2 PM.

NEW and OLD BUSINESS and ANNOUNCEMENTS
July Meeting Minutes
- Approved
Kroger Card
- Sign up for/use/update your Kroger Card. Helping colleagues in need within the university community is easy when you use your Kroger Plus card to benefit the Vanderbilt Faculty and Staff Hardship Fund. https://www.vanderbilt.edu/usac/initiatives/kroger-rewards.php

Hardship Fund
- Reminder that The Hardship Fund has funds available for staff who need it - https://www.vumc.org/health-wellness/news-resource-articles/faculty-and-staff-hardship-fund

Newsletter
- July and August news will be included in the August Newsletter which will be out this week.

CLOSING REMARKS
Amanda Harding, President
- USAC Next Meeting:
  Tuesday, September 13, 2022
  Time: 8:30 AM
  Location: Virtual Meeting
  All staff members are invited to attend.
Meeting was adjourned at 9:58 am.

**USAC Vision:** Through communication, consultation, and service, the Council will promote a strong partnership among the staff, faculty, students, and administration of Vanderbilt University.