

**Joint University and Medical Center Staff Advisory Councils
Ad Hoc Committee to Review Leave with Pay (Paid Time Off -PTO)**

Charge of the Committee

1. To review Vanderbilt University current policies and practices regarding leave with pay (Holiday, Sick, Vacation, & Bereavement).
2. To review various Paid Time Off policies and practices in use at other higher education institutions and other entities.
3. Make recommendations to the Executive Committee of the University Staff Advisory Council of any suggestions for changes in or new policies in view of the changing environment at Vanderbilt University in regards to short-term disability and the implementation of a benefits cafeteria plan.

Committee Chair

- **Jeannie Rice**
Campus Planning and Construction, 106 Bryan Bldg, 2-2715,
ricexxjm@ctrvax.vanderbilt.edu

Committee Members

- **Ward Cullen**
Pulmonary Medicine, T-1218 MCN (37232-2650),
ward.cullum@mcmail.vanderbilt.edu
- **Sue Davis**
Library Resource Services, 813 General Library Bldg, 2-2464,
daviss@library.vanderbilt.edu
- **Ginny Featherston**
Accounting, 9th Fl Baker Bldg, 3-6628 virginia.b.featherston@vanderbilt.edu
- **Kathy Higginbotham**
Radiology & Radiological Sciences, DD-1100 MCN (37232-2675), 3-1188,
kathy.higginbotham@mcmail.vanderbilt.edu
- **Brenda McKee**
Law Library, 204C Law Bldg, 3-4284, mckee@library.vanderbilt.edu
- **Pat Myatt**
Physics-FEL Center, Box 1816 Station B, 3-0481,
myattpa@ctrvax.vanderbilt.edu
- ***Liaison to University Benefits Committee - Terrie Spetalnick***
ACIS, 105 Computer Center, 3-1629, terrie.spetalnick@vanderbilt.edu

- ***Ex-Officio and Liaison to HRS - James Taylor***
Employee Relations, HRS AA-0204 MCN, 3-4045,
taylor@uansv5.vanderbilt.edu