

INFORMATION ABOUT SPONSORED PROGRAMS ADMINISTRATION

**Address:**

Vanderbilt University  
Sponsored Programs Administration  
Baker Building, Suite 800  
110 21<sup>st</sup> Avenue, South  
Nashville, TN 37203-2417

- *Use the above for all mail, organizational, legal, physical addresses for SPA.*

**Proposal Signing Official**

Michelle Wachter  
Manager of Proposals and Awards,  
Sponsored Programs Administration  
[SPA@vanderbilt.edu](mailto:SPA@vanderbilt.edu)  
615-322-3826 (voice)

**Contract Signing Official**

Abigail Regan  
Manager of Contracts,  
Sponsored Programs Administration  
[SPA@vanderbilt.edu](mailto:SPA@vanderbilt.edu)  
615-343-1374 (voice)

**General Contact:**

Main Phone Line: 615-322-2631  
Facsimile: 615-322-3827  
[SPA@vanderbilt.edu](mailto:SPA@vanderbilt.edu)  
[www.vanderbilt.edu/sponsoredprograms](http://www.vanderbilt.edu/sponsoredprograms)

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INFORMATION ABOUT VANDERBILT UNIVERSITY

**Organization Type:**

Non-Profit 501(c) (3)  
Private Institution of Higher Education  
Incorporated in the State of Tennessee

**Employer ID Number (TIN):** 62-0476822

**Entity Number:** 1620476822

**University DUNS Number:** 965717143

**S.A.M (System for Award Management)**

**Registration for DUNS# 965717143 Expires:** 5/20/20

**CAGE Code University:** 5E694

**NAICS Code:** 611310

**U.S. Cong. District:** Davidson County (TN-005)

**Animal Welfare Assurance:** A3227-01

**Animal Welfare Assurance Date:** 12/15/1967

**AAALAC:** 7/11/2014

**Human Subjects Assurance:** FWA00024139

**HSA expiration date:** 05/04/2021

**Civil Rights Assurance Date:** 05/20/1991

**Handicapped Individuals Assur. Date:** 04/14/1999

**Sex Discrimination Assurance Date:** 02/11/2005

**Age Discrimination Assurance Date:** 02/11/2002

**FICE Code (Department of Education):** 003535

**DLA Number:** 0006198 **Expiration Date:** 5/15/21

INFORMATION ABOUT FEDERAL RATES, AUDITS, AND PAYMENT INFORMATION

**Cognizant Audit Agency:**

Dept. of Health & Human Services  
Office of Inspector General  
National External Audit Review Center  
1100 Walnut Street, Suite 850  
Kansas City, MO 64106-2197

**Current Rate Agreement:**

Department of Health and  
Human Services  
HHS Representative:  
Steven Zuraf (301-492-4855)

**Administrative Contracting Office:**

Office of Naval Research  
Atlanta Regional Office  
100 Alabama Street SW, Suite 4R15  
Atlanta, GA 30303-3104

**Federal Single Audits**

<http://www.vanderbilt.edu/ocga/a133-audit.php>

**Facilities and Administration rates**

<http://www.vanderbilt.edu/ocga/fandarate.php>

**Fringe Benefit rates**

<http://www.vanderbilt.edu/ocga/fringebenefit.php>

**PAYMENT INFORMATION**

Checks should be payable to **Vanderbilt University** and should be mailed to:

Vanderbilt University  
Attention: Michelle Vazin  
Office of Contract and Grant Accounting  
PMB 401591  
2301 Vanderbilt Place  
Nashville, TN 37240-1591

**Courier/Overnight Address:**

Checks should be payable to **Vanderbilt University** and should be mailed to:

Vanderbilt University  
Attention: Michelle Vazin  
Office of Contract and Grant Accounting  
7<sup>th</sup> Floor, Suite 710  
110 21<sup>st</sup> Avenue  
Nashville, TN 37203  
(615) 343-6655