GE.01 – Create Gift Project

Project Portfolio Management

Project Requestor

Need gift project

Create and submit gift agreement

Advance Allocation Processor

New allocation needed?

Yes

Sent gift agreement to Gift Accounting

A

No

B

Create allocation in Advance with COA string/EndowID/ Project ID

Payment received?

No

Wait for pledge to be paid

Yes

Process gift on allocation

Interface from Advance to GAEL

Review import output file for errors

Import errors?

Yes

EndowID or ProjectID in GAEL?

Yes

No

Determine reason for error and correct error

Update mapping in source systems

No

Notify responsible party of project and task

Provide COA string, EndowID, and Project ID to Advance Allocation Processor

Manage Setup Data (GL.01)

- Add ProjectID and/or EndowID as valid values in the GAEL

- For Endowed gifts and current use gifts update advance
- For endowment distributions update Fundriver

Gift and Endowment Project Accountant

C

Gift purpose?

Temporarily Restricted Capital Contribution

Temporarily Restricted Contribution Endowment

Unrestricted Endowment Distribution

Create project with template GE_TpRst_45

Create project with template GE_TpRst_40

Create project with template GE_UnRst_26

Edit and save financial project settings and tasks

Manage Setup Data (GL.01)

Post the gift journals in GAEL

Run the General Journals Report

End

Post the endowment journals in GAEL

Import journal for VUENDOW journal source

Import errors?

No

Yes

EndowID or ProjectID in GAEL?

Yes

No

Determine reason for error and correct error

Load interface file

Create file of endowment distributions from Fundriver

Fundriver distributions generated

Manage Setup Data (GL.01)

A

Endowment?

Yes

No

Establish EndowID in Fundriver

Determine appropriate COA string for endowed gifts

Project required?

No

Yes

C

Determine the appropriate COA string for the gift/ endowment distribution

Updated Fundriver with COA string

Provide COA string and EndowID to Advance Allocation Processor

B