**CM.01 – Execute Bank Reconciliation**

**Treasury Analyst**

1. **Day after GL Close**
   - Bank statement loaded?
     - Yes → **Reach out to Treasury**
     - No → **Auto-reconcile bank statement**

2. **Auto-reconcile bank statement**
   - Exceptions?
     - Yes → 
     - No → **Manually reconcile transaction against the bank statement if possible**

3. **Manually reconcile transaction against the bank statement if possible**
   - Research unreconciled items

4. **Process Journals (GL.02)**


6. **Reach out to department and request corrective action or additional information**


8. **Obtain approval of bank recon**
   - End

**Central Finance Accounting User/OCA Reconciler**

- Auto-reconciliation will be scheduled to run on a daily basis, but it can also be run ad hoc.

- Run Create Accounting for the source module of reconciled items

**ePayables Reconciler**

- Need to reconcile ePayables
   - Bank Statement loaded?
     - Yes → **Manually reconcile transactions against the bank statement**
     - No → **End**

- Obtain approval of bank recon

- Process Journals (GL.02)