AR.04 – Adjust a Transaction Application

**Finance Reconciler**
- Receive bank notification of bounced check
  - Notify Finance Accounting
    - Notify customer of bounced check
      - End
      - Reverse receipt
      - Notify appropriate FUM
    - Correct transaction known?
      - Yes
        - Process Journals (GL.02)
          - Update customer account balances
            - End
      - No
        - Unapply transaction from the receipt
          - Entire amount in error?
            - Yes
              - Apply new transaction to receipt
            - No
              - Adjust transaction applied amount

**Financial Unit Manager**

**Central Finance Accounting User / OCGA Accountant / Project Accountant**
- Transaction application error
  - No
    - Adjust transaction applied amount
  - Yes
    - Entire amount in error?
      - Yes
        - Process Receivables Transactions for Customer Account Summaries to update balances for all customers
          - Process will be run in batch
        - End
      - No
        - Reverse receipt
          - Notify appropriate FUM
          - Correct transaction known?
            - Yes
              - Process Journals (GL.02)
                - Update customer account balances
                  - End
            - No
              - Unapply transaction from the receipt
                - Entire amount in error?
                  - Yes
                    - Apply new transaction to receipt
                  - No
                    - Adjust transaction applied amount

Note: The diagram shows the flow of actions taken in response to a bounced check and the subsequent steps for adjusting the transaction applied to the receipt.