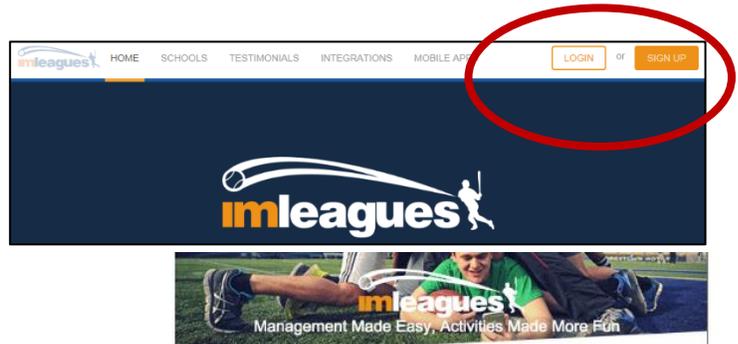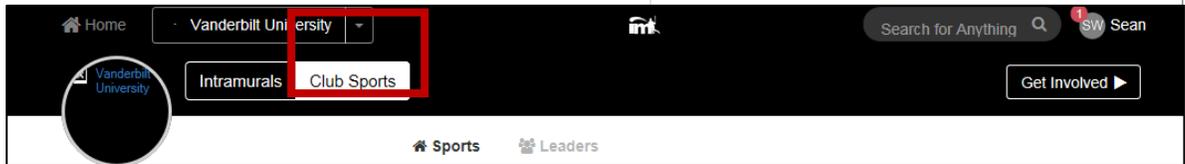# IMLEAGUES MEMBER ADDITION DETAILS

When you sign up, you will receive an email with the following notification and instructions on how to set up your account in IMLeagues, using your Vanderbilt email address.

Once you have logged in, click on the Club Sports tab at the top of the screen.

After you have clicked the Club Sports tab, you will see a description of the Club Sports program, the professional staff's contact information and a list of all the club sports.

Click on Join Team next to the club team that you would like to join. You may not have the option to join every club. Ex. If you noted that you are Male, you are able to join Men's Lacrosse but not Women's Lacrosse.

There will be a series of requirements before you can be officially added to the roster, listed on the following pages. If you are already listed on a club roster (and have completed all the requirements), you will not have the option to Join Team, since you are already part of the club.

If you do not see Join Team, make sure you are viewing the list in *Team View*.

Thank you Sean for joining and welcome to IMLeagues. We are happy to have you as a part of our site. Your account information is listed below - To get started just click the link below

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🏠 Home · Vanderbilt University ▼ | Intramurals | Club Sports | Search for Anything 🔍 | SW Sean | Get Involved ▶

🏠 Sports · 👥 Leaders

📘 Description

COMMODORES.

The Vanderbilt Club Sports program is comprised of 30+ student-led organizations that are competitive, recreational, and instructional. Students, Faculty and Staff make up the leadership and membership of each club. Through practices, competiion, travel, socials, community service and fundraisers, club members establish comraderie and skill that develop them physically, socially and intellectually.

Club Sports professional staff:
Jessica Doughtie, Assistant Director, Club Sports & Aquatics, VRWC
Email: jessica.doughtie@vanderbilt.edu   Phone: 615-875-7509 Ⓢ

Tiffanie Morgan, Associate Director, Club Sports, Aquatics & Risk Management
Email: tiffanie.morgan@vanderbilt.edu   Phone: 615-322-7354 Ⓢ

Competition and travel varies depending on the club's season, typcially during the Fall or Spring semester. Participation in the Club Sports program provides many benefits. The opportunity to be part of a community, learn a new sport, improve exisiting abilities, develop a social network, and take part in personal and professional growth.

Join a Club Sport TODAY!

LESS

Active Sports ⊞Team View | ▦ Sport View | ⊘ Past Sports

Team ▲		#	✔	Sport	League	Season
Badminton · Jessica Doughtie	Join Team	1 0M 1F	✖	Club Badminton	Club Badminton	8/01-6/01
Baseball · Jessica Doughtie	Join Team	0	✖	Club Baseball	Club Baseball	8/01-6/01
Capoeira · Jessica Doughtie	Join Team	1 0M 1F	✖	Club Capoeira	Club Capoeira	8/01-6/01
Cricket · Jessica Doughtie	Join Team	1 0M 1F	✖	Club Cricket	Club Cricket	8/01-6/01

After clicking Join Team, a message screen will pop up. If you want to write a message for the president, include it here. If not, continue by clicking **Send Request** or **Submit**.

Once you click submit, the club president will be notified of your submission.

You will not appear on the club roster until after your submission has been approved. You can find the **pending** status on the top right hand side of the club page.
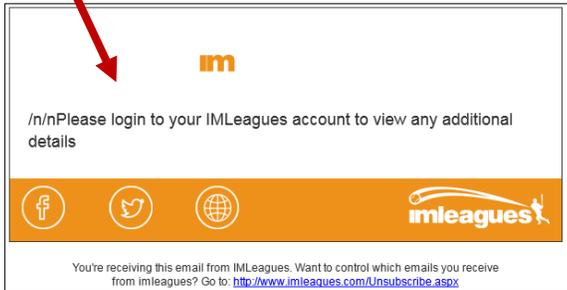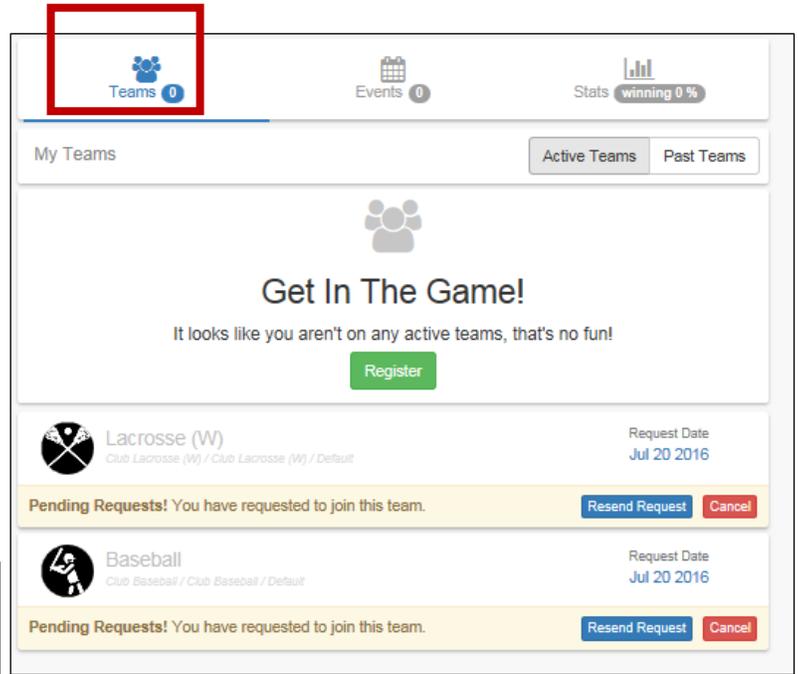
Every participant is required to complete three (3) forms to be listed as a member of a club sport: the club sports code of conduct, emergency contact information, and a release of liability form.
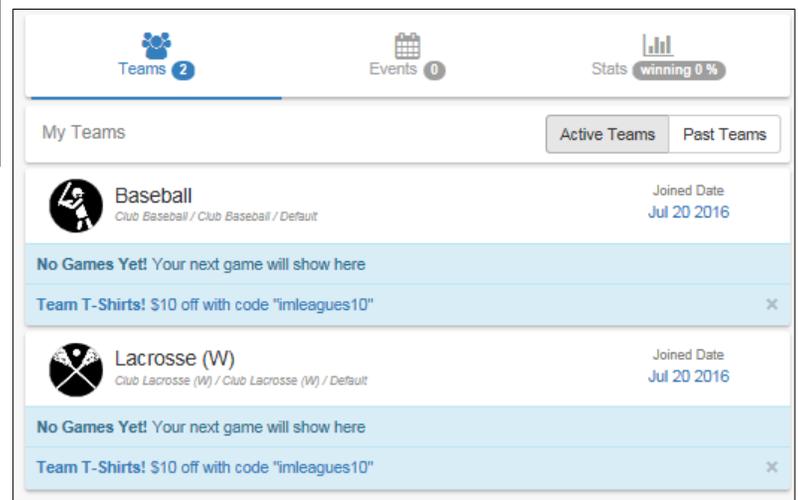
Club Sports professional staff and the club presidents will approve/accept the submitted documents. While you wait for approval, your home screen will show a pending request.

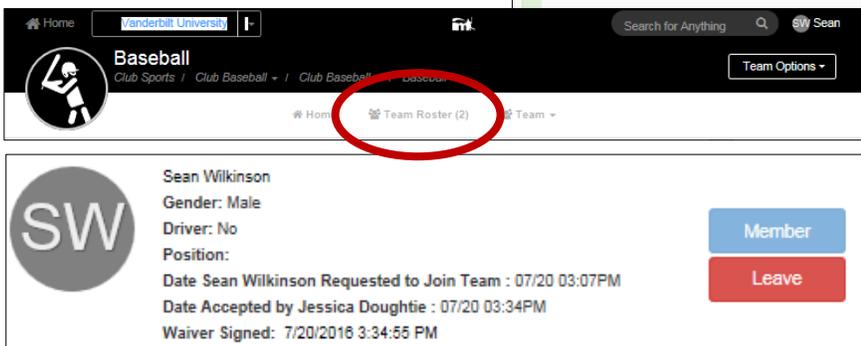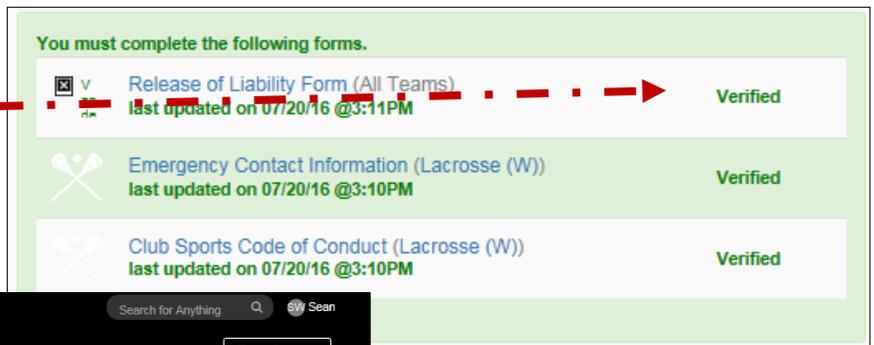You can also view your pending requests if you click on the Teams icon.

For each document that is reviewed and approved, your Vanderbilt email address will receive a notification in your inbox.

Once all the necessary documents have been received and approved, your home screen will denote your teams if you click on the blue *My Teams* icon.

On the individual club team screen your documents will be listed as *verified*.

To see your detailed roster information, click on Team Roster on the club page. If your name has a line through it, you have not completed all 3 paperwork requirements, or your membership is still pending and has not been approved.