

# Research and Grant Resources and Contacts for Graduate Students in the Humanities and Social Sciences

## 1. Graduate research

Entity	Contact Person	Web Address(es)	Services/Information
<b>Vice Provost for Research</b>	Heidi Basgall, Office of the Asst. Provost, Research & Graduate Education heidi.basgall@vanderbilt.edu	<a href="http://research.vanderbilt.edu/policy/">http://research.vanderbilt.edu/policy/</a>	<ul style="list-style-type: none"> <li>• General policies on research</li> <li>• Internal and external funding opportunities, with links to appropriate entities</li> <li>• Main point of contact for the NSF GRFP</li> </ul>
<b>Main Library, Funding for Graduate Research</b>	Lee Ann Lannom, Peabody Library lee.ann.lannom@vanderbilt.edu	<a href="http://researchguides.library.vanderbilt.edu/grafunding">http://researchguides.library.vanderbilt.edu/grafunding</a>	<ul style="list-style-type: none"> <li>• Variety of information about funding</li> <li>• Links to books and articles on grant writing</li> </ul>
<b>Office for International Student and Scholar Services (ISSS)</b>	Heather Jones, International Student and Scholar Advisor heather.a.jones@vanderbilt.edu	<a href="http://www.vanderbilt.edu/iss/">http://www.vanderbilt.edu/iss/</a>	<ul style="list-style-type: none"> <li>• Assistance and guidance on all aspects of living in the U.S. and studying at Vanderbilt for international students and scholars</li> </ul>
<b>Institutional Review Board</b>	Various; refer to website	<a href="https://www4.vanderbilt.edu/irb/">https://www4.vanderbilt.edu/irb/</a>	<ul style="list-style-type: none"> <li>• Provides guidance and oversight on human subjects</li> <li>• Information on policies, roles and responsibilities, forms and templates, and training</li> </ul>

Entity	Contact Person	Web Address(es)	Services/Information
<b>VU Central Library, archives &amp; special collections</b>	Teresa Gray , Public Service Archivist, Special Collections teresa.l.gray@vanderbilt.edu	<p>Special Collections Research Guide  <a href="http://researchguides.library.vanderbilt.edu/specialcollectionsresearch">http://researchguides.library.vanderbilt.edu/specialcollectionsresearch</a></p> <p>Primary Sources  <a href="http://researchguides.library.vanderbilt.edu/primarysources">http://researchguides.library.vanderbilt.edu/primarysources</a></p> <p>Planning a Research Trip  <a href="http://researchguides.library.vanderbilt.edu/researchtrip">http://researchguides.library.vanderbilt.edu/researchtrip</a>            (break out guide based on info in Primary Sources guide)</p> <p>Link to all online guides:  <a href="http://researchguides.library.vanderbilt.edu/prf.php?account_id=13973">http://researchguides.library.vanderbilt.edu/prf.php?account_id=13973</a></p>	<ul style="list-style-type: none"> <li>• Guidance about VU collections</li> <li>• Guidance on visits to external archives</li> <li>• Customized guides</li> </ul>

## 2. VU resources to help identify funding opportunities and write proposals

Entity	Contact Person	Web Address(es)	Services/Information
<b>Office of Honor Scholarships</b>	Lyn Fulton-John, Director lyn.fulton-john@vanderbilt.edu	<a href="http://ohs.vanderbilt.edu/guide-reference-writers/nsf/">http://ohs.vanderbilt.edu/guide-reference-writers/nsf/</a>	<ul style="list-style-type: none"> <li>• Main point of contact for many scholarships and fellowships (Fulbright, Ford, etc.)</li> <li>• Guidance, application forms</li> <li>• Proposal preparation and review assistance</li> <li>• Workshops, research fairs</li> </ul>
<b>College of Arts and Science, Humanities and Social Sciences</b>	Marion Pratt, Grants Resource Officer marion.pratt@vanderbilt.edu 615.343.9612	<a href="http://as.vanderbilt.edu/supportservices/grantopportunities/">http://as.vanderbilt.edu/supportservices/grantopportunities/</a>	<ul style="list-style-type: none"> <li>• Finding funding opportunities</li> <li>• Drafting/editing proposals</li> <li>• Submission</li> <li>• Post-award reporting</li> <li>• Grant writing workshops</li> <li>• Individual consultations/ advising</li> </ul>
<b>Pivot</b> (extensive search database for grants, scholarships, awards, fellowships from thousands of external sources)	Melissa Vandewater, Development Coordinator, Office of Corporate and Foundation Relations melissa.vandewater@vanderbilt.edu (Melissa can provide advanced training on Pivot to individuals and groups)	<a href="http://pivot.cos.com">pivot.cos.com</a>	<ul style="list-style-type: none"> <li>• All Vanderbilt students, faculty, and staff have free access through the Pivot site</li> <li>• Basic and advanced searches for funding for residents/citizens of U.S. and most other countries; profiles, sharing, collaborating</li> <li>• If not a U.S. citizen, use the advanced search functions to specify country of citizenship/residency</li> </ul>

<b>Entity</b>	<b>Contact Person</b>	<b>Web Address(es)</b>	<b>Services/Information</b>
<b>Sponsored Programs Administration</b>	Various staff members	SPA@vanderbilt.edu	<ul style="list-style-type: none"> <li>• All grants submitted through the university rather than by an individual directly (NSF, NIH, NEH, etc.) are handled by this office</li> <li>• Assistance with submission of proposals for external support of research</li> </ul>
<b>Office of Corporate and Foundation Relations</b>	Melissa Vandewater, Development Coordinator melissa.vandewater@vanderbilt.edu	<a href="http://www.vanderbilt.edu/foundation-relations/index.php">http://www.vanderbilt.edu/foundation-relations/index.php</a>	<ul style="list-style-type: none"> <li>• Corporate funding opportunities and communications</li> <li>• Proposal preparation</li> </ul>
<b>Office of Corporate and Foundation Relations</b>	Jessica Robinson, Director, Foundation Relations jessica.robinson@vanderbilt.edu	<a href="http://www.vanderbilt.edu/corporate-relations/">http://www.vanderbilt.edu/corporate-relations/</a>	<ul style="list-style-type: none"> <li>• Foundation funding opportunities and communications</li> <li>• Proposal preparation</li> </ul>
<b>The Writing Studio</b>	Gary Jaeger, Director gary.a.jaeger@vanderbilt.edu	<a href="http://vanderbilt.edu/writing/">http://vanderbilt.edu/writing/</a>	<ul style="list-style-type: none"> <li>• One-on-one tutoring</li> <li>• Workshops (grant writing, writing/publishing articles, etc.)</li> </ul>

### 3. Database and Data Management Resources

Entity	Contact Person	Web Address(es)	Services/Information
<b>REDCap (Research Electronic Data Capture)</b>	REDCap team: redcap@vanderbilt.edu	redcap@vanderbilt.edu	<ul style="list-style-type: none"> <li>• Creating databases for specific research projects</li> <li>• Overview and detailed training sessions on project creation, development, and production mode</li> <li>• Troubleshooting assistance</li> </ul>
<b>Research Data Management</b>	Clifford Anderson, Director, Scholarly Communications clifford.anderson@vanderbilt.edu	Data Management and Publication Research Guide <a href="http://researchguides.library.vanderbilt.edu/datamanagement">http://researchguides.library.vanderbilt.edu/datamanagement</a>  Data Management Plan Tool (DMPTool) <a href="https://dmptool.org">https://dmptool.org</a>	<ul style="list-style-type: none"> <li>• Help at all stages of data management</li> <li>• Guidance on fulfilling grant funding agency data management requirements</li> <li>• Advice on creating and storing data; analyzing data; sharing, publishing, and archiving data</li> <li>• Help identifying data repositories</li> </ul>