OLLI AT VANDERBILT

INSTRUCTIONS FOR LOGGING IN

Step 1:
Go to the registration website at https://ollicourse.vanderbilt.edu/signin

Step 2:
In the username field, type your username and then hit your tab key to bump down to the password field. Using your tab key is important – **do not click into the password field**.

Step 3:
Enter your password and manually click the "Sign In" button with your mouse (or click with your finger on mobile device) – **do not hit enter**.

RESETING YOUR PASSWORD

Step 1:
Go to the registration website at https://ollicourse.vanderbilt.edu/signin

Step 2:
Click "I NEED USERNAME OR PASSWORD ASSISTANCE" under the sign in button

Step 3:
Enter your email address and click "Reset Password"

Step 4:
Using the prompts included in the email you will receive, verify you are using the correct username and then reset your password (if needed)