



DEPARTMENT OF THE NAVY
VANDERBILT UNIVERSITY NROTC
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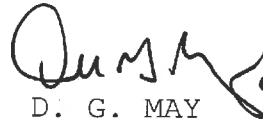
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10 Dec 19

From: Commanding Officer, Vanderbilt University NROTC
To: High School Junior Reserve Officers Training Corps Units

Subj: ANNUAL VANDERBILT UNIVERSITY NAVAL RESERVE OFFICERS
TRAINING CORPS (VUNROTC) DRILL MEET

Encl: (1) Letter of instruction for Vanderbilt University
Junior Reserve Officers Training Corps annual drill
meet

1. The VUNROTC Midshipman Battalion will conduct the annual drill meet on 21 March 2020. Your unit is invited to participate.
2. Please see Encl (1) for specifics.


D. G. MAY CAPT USN

From: Marine Officer Instructor, Vanderbilt University NROTC
To: High School Junior Reserve Officers Training Corps units

Subj: LETTER OF INSTRUCTION FOR VANDERBILT UNIVERSITY JUNIOR RESERVE OFFICERS TRAINING CORPS ANNUAL DRILL MEET

Ref: (a) Vanderbilt University JROTC Drill Meet Standard Operating Procedure
(b) MCO 5060.20
(c) NAVEDTRA 37116-K
(d) U.S. Marine Corps Junior Reserve Officer Training Corps Hand Book

1. Situation. The Vanderbilt University (VUNROTC) Battalion organizes and conducts the proper execution of the annual VUNROTC drill meet on 21 March 2020. The VUNROTC Drill Meet is an opportunity for high school JROTC cadets from around the country to compete in a series of close order drill competitions.

2. Mission. On 21 March 2020, the VUNROTC Battalion will conduct a safe and efficient drill meet at Vanderbilt University in order to allow the Midshipmen of VUNROTC to hone their leadership skills and provide a rewarding experience for cadets from around the country.

3. Execution

a. Commander's Intent. To execute a safe and competitive drill meet while providing VUNROTC Midshipmen with a leadership opportunity with special attention to presenting an enjoyable experience for visiting families and high school cadets.

b. Scheme of Maneuver

1. Check-in will be from 0600 to 0700 with each team checking in at the SEC Johnson lobby of Vanderbilt Recreation and Wellness Center, located at 2700 Children's Way Nashville TN, 37212 with the VUNROTC Drill Meet OIC. After check-in, each team will be assigned a VUNROTC midshipman to act as a chaperone. This chaperone will serve as the team's point of contact throughout the event.

2. Judges and SNI brief will begin at 0730 in the multi-purpose room located next to the SEC Johnson lobby. The Staff OIC and Judges OIC will brief the day's events and procedures for the drill meet and answer any questions.

3. Drill meet events will begin at 0800 and will take place inside of the Vanderbilt Recreation and Wellness Center field house and basketball courts.

4. Awards ceremony will begin approximately 15 minutes following the knock out drill competition and will be the last event of the day. Awards will be presented for first, second, and third place in each event to include the overall winners.

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4. Coordinating Instructions

a. Attending schools and guest will utilize parking lot 75A located at the corner of Natchez Trace and Blakemore Avenue.

b. Per ref (c) and (d), the uniform of the day for all competing drill teams is the appropriate service uniform as prescribed by their respective service branch. Uniform changes are allowed for the physical fitness, exhibition, and color guard competitions.

c. Changing rooms will be provided upon check-in the morning of the event. There will be separate dressing areas for males and females. Changing rooms are to be used for changing only, no personal gear will be stored in the changing rooms.

d. The event diagrams, sequence of events, and time matrix will be distributed to schools once registration is closed via separate correspondence.

5. Administration and Logistics

a. Attending schools are to provide lunch for their students, there will be no concession table selling snack items, coffee, water, and other soft drinks.

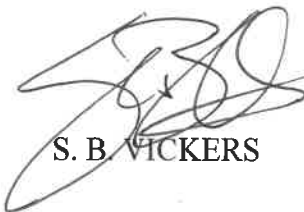
b. There is an emergency medical station in the vicinity of the main entrance to the Vanderbilt Recreation and Wellness Center. In the event of an emergency, students that are involved in the drill meet will be sent to the emergency medical station for evaluation. In the case of extreme emergency, proper 911 protocol will be initiated.

6. Command and Signal

a. Command.

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|-------------------|-----------------------------|
| 1. Staff OIC | Major Vickers, Shane B. |
| 2. Judges OIC | GySgt Michener, William C. |
| 3. Drill Meet OIC | MIDN 3/C Stokes, Tristen L. |

7. Point of Contact for all matters pertaining to this letter of instruction is Gunnery Sergeant Michener, William C. at William.c.michener@vanderbilt.edu (615) 322-1773.



S. B. VICKERS