

Vanderbilt Doreway

Login-

Uses the gmail and vandy email address to authenticate.

www.vandyathlete.com/athletes

Login into Google account with Vanderbilt email and password

Select Continue

Sign in Vanderbilt with Vunet ID and Password

If prompted, click Allow

Logout before exiting website

Home Screen-

Left Column

Menu

- My Account

- Allows student-athlete to enter updated contact info.
- Enter your Twitter ID in this section for Twitter to appear
- To update, enter text info and click save button.

- Home Button

- Refreshes Home screen

-To Do List

- Refreshes the to do list to see updated tasks

- Calendar

- Launches Google Calendar for the student athlete in a new window

- Forms

- Shows previous Forms that have be submitted by the student athlete

- Equipment

- Shows equipment in list view that has been checked out by the student Athlete

- Study Hall

- Shows past study hall history

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- Game Tickets

- Allows student athlete to request tickets for upcoming university sporting events.
- Select game from dropdown
- Enter number of tickets
- Enter information for each guest
- Enter notes
- click submit
- A list of requests will show below the form with the status of each request

-Community Service

- Form to allow for the entry of community service hours
- Enter Charity/Organization
- Enter Start Date
- Enter End Date
- Enter Frequency-->number of times in the given period of time
- Enter Hours per each time of service
- Total Hours will auto calculate

-YES

- Will take you to the University Registrar System
- Load class schedule to Google Calendar
 - Select Calendar icon for class schedule
 - Email class schedule to yourself
 - Open email, Add to calendar
 - Make class a repeat event and assign days
 - Select Done
 - Select Save
 - Share Google Calendar with Coach

Vanderbilt Doreway

-Twitter Feed

- Follow timelines, post tweets
- Goto *My Account* to enter your Twitter ID

Middle Panel Home Page

- To Do List

- Items such as forms and tasks assigned by compliance will appear here
- Click the item link to fill out the form.
- Once completed a line will be auto drawn thru the task

-FaceBook

- Facebook plugin to allow for the viewing of recent updated status of friends
- Ability to enter personal status.

- News

- Latest Vanderbilt Sports News Headlines

Right Column Home Page

-Google Day View Calendar

- Summary View of the student athletes Google Calendar
- Can view other calendars if member.
- See instruction under *YES* to upload class schedule