TRANSFER CREDIT CHECKLIST

Student’s Name_____________________________________________

ID#_________________________________________________________

Graduate School Requirements for Transfer Hours

_____ 1. Must be graduate level credit from an accredited institution.

_____ 2. Must be “B” or higher (“P” or “S” grades must be certified to be “B” or
higher by the reporting institution).

_____ 3. Credit used toward required hours for an undergraduate degree may not be transferred.

_____ 4. Transcript with transfer credits highlighted is attached.

_____ TOTAL NUMBER OF HOURS TO BE TRANSFERRED

Advisor’s Signature_____________________________________________

Date_________________________________________________________