Call to order

Approval of the minutes of September 13, 2012

Report of the Executive Committee

Remarks by the Chancellor

New Business

1. Progress on Honor System Report
2. Progress on Student Alcohol and Prescription Drug Use Task Force
3. Motions from the Executive Committee
   a. Faculty Manual Change: Motion on Parental Leave Policy
   b. Faculty Manual Change: Conflict of Interest and Commitment Policy
4. Annual report of inspection of faculty electronic communications/records from Vice Provost Timothy McNamara

Presentation by Vice Chancellor Doug Christiansen on undergraduate admissions

Good of the Senate

Adjournment
Ex Officio Members absent: Bernard (regrets), Fife, Fortune, Raiford, Sweet, Wcislo (regrets), Williams, and Wright.

The meeting was called to order at 4:10 p.m. by Chair Sal March.

**Next Item on the Agenda – Approval of Minutes of September 13, 2012**

Minutes of September 13, 2012 meeting were approved.

**Next Item on the Agenda – Report of the Executive Committee**

Chair March gave the report of the Executive Committee. He mentioned that Vice Provost Tim McNamara sent him a link to the FAQ on the Clery Act. It is also posted on the Vanderbilt website.

Chair March said that the USAC (University Staff Advisory Council) has developed an initiative for breastfeeding mothers (faculty and staff). Anna Thomas from USAC will talk to the Senate next month about this initiative.

Managing email and support services—we are discussing this. Purchasing issues—we have followed up on this concern that was brought to us by a faculty member.

Committees: SPAF is working on the online education issue. Vanderbilt is working with Coursera now, and SPAF is discussing the strategic planning around online education.

**Next Item on the Agenda – Remarks by Chancellor Nick Zeppos**

Chancellor Zeppos gave a history of his involvement with online education starting in the nineties. He said that he is glad to be partnered with Coursera to be making knowledge available freely to the world. He said that we should be part of this noble mission. He also mentioned the possibility of capstone experiences for in-house use. He said that we will be glad to offer the courses for free, and are not interested in revenue-generating websites. But we may be able to leverage some programs in that direction. He is skeptical about tuition-generating online courses.

Chair March thanked him for his remarks

**Next Item on the Agenda – New Business**

1. Progress on Honor System Report: Chair March referred to the attached documents with the email that was sent out about the update on progress on this report.
2. Progress on Student Alcohol and Prescription Drug Use Task Force: Chair March mentioned that there are resources for faculty through Cognito about student alcohol use. The training is free and available to all Vanderbilt faculty members. He asked all senators to look at the training and go through this training as faculty leaders. Senator Mary Yarbrough asked everyone to use it even if you don’t interact with students much—people you work with, etc. It is helpful for everyone. Chair-elect Donald Brady said that we have a responsibility to our students as well as our colleagues.

3. Motions from the Executive Committee
   a. Faculty Manual Change: Motion on Parental Leave Policy (Tabled): Chair March said that this has been tabled and further discussion will happen with Vice Provost Tim McNamara and Associate Vice Chancellor David Raiford. Email any suggestions you have to Chair March or the Senate office.
   b. Faculty Manual Change: Conflict of Interest and Commitment Policy: Chair March presented the changes to the Faculty Manual. He said that the changes are necessary to have the wording be in synch with the other university documents. He opened the floor for discussion. He said that this will be voted on at the November meeting.

4. Annual report of inspection of faculty electronic communications/records from Vice Provost Timothy McNamara: Chair March reminded everyone that this is the first year for the annual report of inspection of faculty electronic communication/records. Vice Provost McNamara gave this data to the Faculty Senate. Chair March thanked him for the report.

Next Item on the Agenda – Presentation by Vice Chancellor Doug Christiansen on undergraduate admissions

Chair March introduced Vice Chancellor Christiansen to speak about enrollment issues at Vanderbilt.

Vice Chancellor Christiansen presented enrollment management data. He said that he thinks that the recent increase of applications was due to the Commons, the “no student loan” program, and better outreach by the admissions office. He also mentioned the emphasis on leadership abilities. He also said that loans have definitely gone down over the last few years.

He also talked about data on transfer students.

Question: Diversity—what about the drops in Hispanic and African American population?

Vice Chancellor Christiansen: As we are becoming increasingly more competitive, it is becoming more difficult in the admission process to attract these highly desirable students.
Question: Affirmative action or diversity as a criteria for admission. Your thoughts?

Vice Chancellor Christiansen: What we believe in is holistic admissions on the individual level. We will see what happens once the Supreme Court makes their ruling.

Chair March thanked Vice Chancellor Christiansen for his presentation.

**Next Item on the Agenda – Good of the Senate**

Chair March asked for any news under good of the Senate. Hearing none, he asked for a motion to adjourn.

**Next Item on the Agenda – Adjournment**

Meeting was adjourned at 5:30pm.