

Faculty Manual Committee (FMC)

Committee Members:

Brooke Ackerly, Chair, A&S (2019)

Geoffrey Fleming, Medicine (2018) [Executive Committee Liaison]

Benigno Trigo, A&S, (2018)

Myrna Wooders, A&S (2019)

Josh Fessel, Medicine (2020)

Chris Lehmann, Medicine (2020)

Yesha Yadav, Law (2020)

Duco Jansen, Engineering (ex officio)

Becky Keck, Nursing (ex officio)

Committee:	Faculty Manual Committee (FMC)	
Chair:	Brooke Ackerly	
EC Liaison:	Geoffrey Fleming	
<p>To be concerned with all changes and proposed changes to the Faculty Manual and changes in other University policies that have a direct bearing on the Faculty Manual. To be concerned with compliance and regulatory changes from federal/state agencies and other regulatory bodies that require revisions to the Manual. To be concerned with policy issues arising within the Colleges and Schools at Vanderbilt that require clarification of the Manual, especially where congruence between the Schools and University is concerned. To ensure that any changes to the Manual are clearly identified, communicated, and archived annually. [2015]</p>		
Item	Charges	Due Dates
	<p>The FMC has three categories of charges.</p> <ol style="list-style-type: none"> 1) Review changes proposed by any party to the Faculty Manual. 2) Review changes that have not yet completed the Part I, Chapter 5 4 step process or Interim changes process. 3) Coordinate with the EC and Committees of the Faculty Senate on matters relevant to the Faculty Manual. 	Ongoing
1.	<p>New: Review through e-process, interim changes proposed by Provost prior to 9/21/17 for bringing to FS 10/4/17.</p> <p>Interim Change Titles for Faculty</p>	9/27/17
2.	<p>New: FMC approves its own process for reviewing proposals (FMC1). See "FMC review process.docx."</p>	10/4/17
3.	<p>New: Remove "Domestic partner" which is no longer legally necessary.</p>	9/27/17
4.	<p>New: Part II, Chapter 1, add</p> <ol style="list-style-type: none"> 1. VUMC Assistant Vice Chancellor for Compliance and Corporate Integrity 2. Vice Chancellor for Communications 	9/27/17
5.	<p>New: Clarify which titles in Part II, Chapter 1 are represented by the Faculty Senate.</p>	
6.	<p>New: UCC proposed changes to align the Faculty Manual with COI Policy and include changes that have not yet completed the Part I, Chapter 5, 4 step process or Interim changes process.</p>	

7.	Continue: Review changes to Part III, Chapter 4, B, Rights in Literary and Artistic Works and Technology.	2017-2018
8.	Continue: Part IV, Chapter 2, Section A, Clarify the appeal process for Faculty turned down at the fourth year review.	2017-2018
9.	Continue: Background: There was a motion made in 2009-2010 (Cynthia Paschal was chair of the Senate) for the Administration to provide the Faculty Senate with a report of when the Administration has accessed faculty email. In 2015-2016 the Administration presented such a report. Incorporate this practice into the Faculty Manual.	2017-2018
10.	Continue: Review of Part IV, Disciplinary Actions and Grievances, Chapters 1 and 2.	January 2017 to FS
11.	Continue: Complete review of HR changes to Part VII.	2017-2018
12.	Continue: Part VIII: Vanderbilt University Compliance Program and Standards of Conduct (Part III, Chapter 3: Conflict of Interest and Commitment Policy is addressed in item 6 above.)	
13.	Continue: Review and propose changes based on VU and VUMC split, review and revise wording and update for necessary changes. Coordinate with the EC and Committees of the Faculty Senate on matters relevant to the Faculty Manual.	Ongoing
14	Continue: Identify and review information related to diversity, equity and inclusion within the Faculty Manual.	2017-2018
15	Continue: Clarify Part III, Chapter 3.	