Committee	Academic Policies and Services
Chair	Kathy Friedman
EC Liaison	Holly Algood

Committee description:
To be concerned with new schools, new programs and new degrees. To consider policies regarding academic honors, leaves, grants, promotions, departmental and divisional chairmanships, programs abroad, the academic calendar, career planning and placement, Vanderbilt University Library, Information Services, the bookstore, and the University Press.

Committee members:

      Katherine Friedman, A&S (2020)
      Holly Algood, Medicine (2020) [Executive Committee Liaison]
      Haoxiang Luo, Chair, Engineering (2019)
      Jennifer Kim, Nursing (2019)
      Derek Griffith, A&S (2020)
      Mark deCaestecker, Medicine (2019)
      Peter Martin, Medicine (2020)
      Leena Choi, Medicine (2021)

Item	Charge
	Recurrent: Review of academic programs
1.	Background: Reviewing new academic programs and degrees is a routine task for the APS committee.
	Goals: 1. Review new academic degree programs submitted to the faculty senate. 2. Provide consultative input for the individuals who submitted the proposal. 3. Make recommendation to the full Senate.
	Actions: Reviewed two proposed graduate programs: The Masters of Science in Data Science and the PhD Program in Health Policy.
	Outcomes: • Recommendations were presented to the Senate at a Special Meeting (Oct 25th) • The Health Policy PhD program was not reviewed by the Board of Trust due to a missing MOU. The Masters of Science in Data Science, although reviewed, was determined to not be subject to the full review process. • A request was sent to Associate Provost Dawn Turton to make the Process for the Approval of New Academic and Professional Degree Programs available when a PNOI is first submitted. Appropriate steps were taken.

Item	Charge Review the Process for the Approval of New Academic and Professional Degree Programs
2.	Background: The committee identified significant confusion regarding the application of the process and the role of the APS and the Faculty Senate
	Goals: 1. Get clarification of the current process 2. Gather information from other universities about when and how the Faculty Senate plays a role in the approval of new programs 3. Consider recommendations for modification/clarification of the role of the APS and Faculty Senate in the approval process
	Actions: The APS met with Dean of the Graduate School Mark Wallace and Associate Provost Dawn Turton to discuss the current process. Dean Wallace will produce a modified version of the Process document for discussion with the committee.
	Outcomes: This charge is ongoing.
Item	Charge Off-campus access to library resources
3.	Background: Off-campus access of library resources (e.g., electronic subscriptions of journal articles) is not always convenient, as each access may require an authentication step during which the VU credentials are needed. There are simpler approaches available, but a lot of faculty are apparently not aware of them. In meeting with library leadership in 2017-2018, the committee was told that such information would be available after redesign of the website.
	Goals: • Determine if improvement has been made. • Work with the Library to disseminate the information - including through a Faculty Senate newsletter or blog post.
	Actions: This information is still not clearly available.
	Outcomes: This issue is not yet resolved.
Suggestions for future charges / actions:	
Insert all charges.	1. Review the Process for the Approval of New Academic and Professional Degree Programs
	2. Clarify access to off-campus library resources
	3.

Year End Committee Report

Faculty Senate

2018-2019