Call to Order

Approval of Minutes of April 12, 2018

Voting Items

- Motion #1 – Changes to Faculty Manual to Reflect Change in Departments in the Medical School
- Motion #2 – Changes to Faculty Manual to Reflect Changes in Titles
- Faculty Senate Elections
  - Election of Chair-elect
    - John McLean
  - Election of Vice Chair-elect
    - Holly Algood
    - Brian L. Heuser

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business

New Business

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly; Benbow; Bollen; Carnahan; Chakravarthy; Cole; Fauchet; Fleming; Friedman; Geller; Greene; Heuser; Hopkins; Hutson; Lacy; Laibinis; Lehmann; Lowe;
Luo; March; McLean; Merryman; Murphy; Price; Robinson; Rosenthal; Schildcrout; Terhune; Trigo; Valentine; Walden; Wilson; Wooders; Wright; Wuerth; and Yadav

Voting Members absent: Algood; Allos; Balser; Chang; Creech; Fessel; Finch; Getz; Goddu; Green; Griffith; Guthrie; Jessee; Johnson; Kim; Marnett; Martin; Massion; Miga; Norman; Ochonu; Outlaw; Reeves; Rohde; Rowe; Saggi; Seow; Shay; Simmons; Smrekar; Townes; Wait; Wallace; Weavind; and Weintraub

Ex Officio Members present: Anderson; Bandas; Beasley; Brady; Cyrus; Lutz; Raiford; Wente; Willis; and Zeppos

Ex Officio Members absent: Carroll; Dewey; Ertel; Geer, Hall; Hotchkiss; Kopstain; Miller; Pietenpol; Raghavan; Smith; Stalcup; Sweet; and Williams

Guests: Lori Hemmer

Call to Order

Geoffrey Fleming, Chair of the Faculty Senate, called the meeting to order at 4:10 pm.

Approval of the minutes of April 12, 2018

Chair Fleming asked for approval of the minutes. A motion was made. The motion was seconded. The motion was carried by the statement of “Aye”. None opposed.

Chair Fleming explained that an incidental motion would bring all voting items forward while a quorum was present. There was an incidental motion from the floor to suspend the rules to bring voting items forward while a quorum was present. The motion was seconded. The motion was carried by the statement of “Aye”. None opposed.

Chair Fleming proceeded to the next item of business.

Brooke Ackerly, Chair of the Faculty Manual Committee presented 2 motions.

Motion 1 – Changes to Faculty Manual to Reflect Change in Departments in the Medical School

- Whereas there has been the creation of the Department of Dermatology (clinical) and the elimination of the Department of Cancer Biology basic science), both in the School of Medicine,

- Whereas these actions were approved by the Board of Trust on November 2, 2017. Please see the attached memos for specific details on each,
Whereas such changes were anticipated in the Faculty Manual in Part I, Chapter 3, footnotes 1 and 2 (page 5 of the August 2017 pdf and April 12, 2018 revised version of the Faculty Manual),

Whereas the proposed deletions are indicated with strike through and additions indicated with underlining,

Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that Part I, Chapter 3, footnotes 1 and 2 of the Faculty Manual be amended as

1 The list of basic science departments in the School of Medicine, which may be amended from time to time, are: Biochemistry, Cancer Biology, Cell and Developmental Biology, Molecular Physiology and Biophysics, and Pharmacology.

2 The list of clinical departments in the School of Medicine, which may be amended from time to time, are: Anesthesiology, Biomedical Informatics, Biostatistics, Dermatology, Emergency Medicine, Health Policy, Hearing and Speech Sciences, Medicine, Neurology, Obstetrics and Gynecology, Ophthalmology, Orthopedic Surgery, Otolaryngology, Pathology, Micro & Immunology, Pediatrics, Physical Medicine. For committees with student members, nominations of undergraduates are submitted to the Chancellor by the Office of the Dean of Students. Nominations of graduate or professional students are solicited by the Office of the Dean of Students from the graduate and professional schools and submitted to the Chancellor.

**Faculty Manual Committee**
Brooke Ackerly, A&S Chair
Geoffrey Fleming, Medicine [Executive Liaison]
Myrna Wooders, A&S
Benigno Trigo, A&S
Josh Fessel, Medicine
Chris Lehmann, Medicine
Yesha Yadav, Law
Duco Jansen, Engineering (ex-officio)

Chair Fleming opened the floor for discussion. There were no questions and no debate. Paper ballots were used to vote for this meeting.

The voting proceeded: Tally: 31 affirmative, 0 opposed, 0 abstentions.

**Motion 2 – Changes to Faculty Manual to Reflect Changes in Titles**

Whereas there has been the creation of Vice Chancellor for Communications,
Whereas these actions were approved by the Board of Trust on February 10, 2017 effective February 27, 2017.

Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that

Part I, C: Administration below:

Vanderbilt University is governed by a Board of Trust which appoints the Chancellor as the Chief Officer. The University's other administrative officers serve at the pleasure of the Chancellor and include the Provost and Vice Chancellor for Academic Affairs, the Vice Chancellor for Investments and Chief Investment Officer, the Vice Chancellor for Administration, the Vice Chancellor for Finance and Chief Financial Officer, the Vice Chancellor for Public Affairs, the Vice Chancellor for Athletics and University Affairs and Athletics Director, the Vice Chancellor for Development and Alumni Relations, the Vice Chancellor for Information Technology, the Vice Chancellor for Equity, Diversity and Inclusion and Chief Diversity Officer, and the Vice Chancellor, General Counsel and Secretary. Each of the ten schools of the University, with the exception of the School of Medicine, is led by a dean who reports to the Provost. The Dean of the School of Medicine reports to the Chancellor, while the Dean of Basic Sciences, within the School of Medicine, reports to the Provost.

be amended as follows:

Vanderbilt University is governed by a Board of Trust which appoints the Chancellor as the Chief Officer. The University's other administrative officers serve at the pleasure of the Chancellor and include the Provost and Vice Chancellor for Academic Affairs, the Vice Chancellor for Investments and Chief Investment Officer, the Vice Chancellor for Administration, **Vice Chancellor for Communications**, the Vice Chancellor for Finance and Chief Financial Officer, the Vice Chancellor for Public Affairs, the Vice Chancellor for Athletics and University Affairs and Athletics Director, the Vice Chancellor for Development and Alumni Relations, the Vice Chancellor for Information Technology, the Vice Chancellor for Equity, Diversity and Inclusion and Chief Diversity Officer, and the Vice Chancellor, General Counsel and Secretary. Each of the ten schools of the University, with the exception of the School of Medicine, is led by a dean who reports to the Provost. The Dean of the School of Medicine reports to the Chancellor, while the Dean of Basic Sciences, within the School of Medicine, reports to the Provost.
Faculty Manual Committee
Brooke Ackerly, A&S Chair
Geoffrey Fleming, Medicine [Executive Liaison]
Mynra Wooders, A&S
Benigno Trigo, A&S
Josh Fessel, Medicine
Chris Lehmann, Medicine
Yesha Yadav, Law
Duco Jansen, Engineering (ex-officio)
Becky Keck, Nursing (ex-officio)

Chair Fleming opened the floor for discussion. There were no questions and no debate. The voting proceeded: Tally: 3 affirmative, 0 opposed, 1 abstention.

Faculty Senate Elections
- Election of Chair-elect
  - John McLean

Chair Fleming opened the floor for discussion. There were no questions and no debate. The voting proceeded: Tally: 31 McLean, 1 Write In, 0 abstentions.

- Election of Vice Chair-elect
  - Holly Algood
  - Brian L. Heuser

Chair Fleming opened the floor for discussion. There were no questions and no debate. The voting proceeded: Tally: 23 Algood, 9 Heuser, 0 abstentions.

Chair Fleming proceeded to the next item of business.

Report of the Executive Committee (EC)
Chair Fleming gave a report covering the following:

Faculty Senate Collaborations
- Strategic Planning Committee on Mental Health and Wellbeing
  - Donald Brady and Velma Murray, Co-Chairs
  - Senate hosted a Town Hall to present draft recommendations for all faculty. Well attended, robust input.

- Shared Governance Committee
Holly McCammon and Richard Willis, Co-Chairs
10 Listening Stations sponsored by the Senate to assist the committee.

**COACHE Faculty Working Group**
- Senate EC met with Professors George and Owens. Review of the data will inform the Senate’s agenda going forward.
- Senate Communications
- Promotion and Tenure Process

**Graduate Education Initiatives**
- Mark Wallace, Dean
- Presented to the Senate at the December meeting
- His committees have Senate representation.

**Data Science Vision Working Group**
- Andreas Berlind and Yu Shyr Co-Chairs
- Met with EC to discuss initiatives
- The Senate hosted 4 town halls/listening stations on their behalf to facilitate the gathering of faculty input about Big Data.

**Faculty Senate Efforts**
- Change to the Interpersonal and Family Relationship Policy (FMC)
- Change to the Technology, Literary and Artistic works (FMC)
- Establishment of DEI Committee and Charge Creation (DEI)
- Editing for style of Constitution and Faculty Manual (SA, FMC)
- Inclusion of the Dean of Basic Sciences (SOM) in voting representation (SA, FMC)
- Promotion of the Pronoun Initiative (DEI, SL, EC)
- Information regarding methods to be politically active as VU faculty (EC)
- New Degree Program Review (SPAF)
- Faculty Commons (FL)
- TIPS Review and Problem solving (APS, SPAF)

Chair-elect Vicki Green continued the EC Report by covering the following:

**End of Year Summary and Look Ahead**
- Promotions & Tenure with Tracey George and the Diversity, Equity, and Inclusion Committee
Follow up on task forces on athletics and faculty wellness
Shared Governance Committee
Faculty Commons
Strategic Planning and Academic Freedom (SPAF) Senate Road Show
Four Elected Senators-Only meetings in 2018-19!

Chair Fleming proceeded to the next item of business.

Remarks by the Chancellor

Chancellor Nicholas S. Zeppos remarked that it had been a busy and productive year. Faculty Senate Chair Geoffrey Fleming and General Counsel Audrey Anderson have done a great job engaging with faculty. It has been a challenging year particularly in the Statehouse and in Washington, DC. Civil discourse and self-governance are essential.

Research universities at the level of Vanderbilt ended up fairly well for the year. He and Provost Susan Wente work closely together. He frequently has small dinner gatherings of What’s on My Mind for the public engagement of faculty. He and Provost Wente appointed a Committee on Enhancing Faculty Voices in the Public Sphere, chaired by Professor of Law Ganesh Sitaraman, who recently won a Carnegie Fellowship. He wants more advanced planning with faculty about their work. Concerning shared governance, Richard Willis and Holly McCammon have done incredible work.

Chancellor’s Humanities Working Group, shared by Celia Applegate, is being continued by the Provost as a transinstitutional strategic planning next step. Senator Ingrid Wuerth and Ted Fisher led an International Strategy Working Group and gave a phenomenal well-received presentation, to the BOT. The Chancellor gave kudos to Provost Susan Wente for appointing a strong committee.

Data Science Visions Working Group is a pocket of strength. The Graduate Education Working Group created 42 more endowed chairs. His goal is to endow all graduate education at Vanderbilt. He will be awarding the first 100 Russell Hamilton Scholars this fall. He has plans for the 20-story tower that will be a global institute for visiting scholars to interact with faculty, graduate students, and undergraduate students as part of Vanderbilt’s Institute for Global Engagement. Future VU is chugging along. Senator Kevin Murphy has served on that committee with distinction in every aspect of the planning, envisioning, and execution. Chancellor Zeppos thanked Donald Brady and Velma Murray for their work on his mental health committee. He is investing $10 million in comorbidity mental illness and addiction. Chancellor concluded by announcing that Amol Clooney will be the Senior Day Speaker on Thursday.
Senator Certificates

Chancellor Zeppos recognized Senators who had served their three-year terms and were rolling off Senate. He and Chair Fleming presented appreciation certificates to the following Senators:

- Bapsi Chakravarthy, MD
- Geoffrey M. Fleming, MD
- Leslie Hopkins
- David Merryman
- Kevin D. Murphy
- Jonathan Schildcrout
- Benigno Trigo

Senators rolling off included:

- Sam Chang
- Teresa Goddu
- Dr. Jennifer K. Green
- Michael Miga
- Lucius T. Outlaw, Jr.
- Geri Reeves
- Sarah Rohde
- Debbie Rowe
- Fernando Segovia
- Gayle Shay
- Claire Smrekar
- David Weintraub

All of the recognized Senators received applause.

Chancellor Zeppos further recognized Faculty Senate Chair Geoffrey Fleming and Faculty Senate Chair-elect Vicki Greene.

Chair Fleming proceeded to the next item of business.

Standing Committee Reports

Chair Fleming called for reports from 2 committee chairs.

Jonathan Schildcrout, Senate Affairs Committee introduced the following 2 motions to be voted upon next year.

SAC Report, Item 1, Motion for next year

Amendment to Rules of Order
Use of Senate Resources

- Whereas, the Rules of Order does not clearly define what is appropriate use of Senate resources,

Be it resolved that the following be added to the Rules of Order,

XI. Use of Senate Resources

A. The Faculty Senate’s digital resources, including the senate email list, the all-faculty email list, and the facultysenate@vanderbilt.edu email address, are to be used solely for official Faculty Senate communications. Emails for distribution to the email lists are processed by the Executive Committee and require approval by the current Chair or Vice Chair and at least one other member of the Executive Committee. Approval of the distribution should be via email to the Administrative Manager of the Office of the Faculty Senate.

B. The Administrative Manager of the Office of the Faculty Senate is available to help with scheduling meetings, taking notes/minutes, and other administrative tasks. No senator or EC member should request tasks of the Administrative Manager outside the usual administrative duties without approval of the Executive Committee.

SAC Report, Item 2, Motion for next year – This motion may require more discussion.

Addition to Rules of Order

Senator Conduct

- Whereas, the Rules of Order does not currently address Senator conduct,

Be it resolved that the following be added as an Article in the Rules of Order,

A Faculty Senate member who wishes to bring an allegation of improper conduct (defined as conduct injurious to the Faculty Senate and its purposes) against another member of the Senate must first notify the Chair of the Faculty Senate.

• The Chair of the Faculty Senate notifies the Chair of the Senate Affairs Committee.

• The Chair of the Senate Affairs Committee will then form and chair an ad hoc committee to review the allegation and report any findings and/or recommendations to the Chair of the Faculty Senate.

The committee would not meet unless a disciplinary action was brought before the Senate.

The SAC has drafted guidelines for conducting such an investigation.

William Robinson, Diversity, Equity, & Inclusion Committee Co-chair introduced the following motion to be voted upon next year.

DEI Report, Motion for next year

Amendment to Rules of Order
**Update to the Standing Charge**

- Whereas, the Rules of Order, Section IV.A established the Diversity, Equity and Inclusion (DEI) standing committee,

- Whereas, the charge to this committee is “To be concerned with policies that will ensure considerations of diversity, equity and inclusion in the Faculty Senate and in the University,”

- Whereas, the DEI committee spent its inaugural year crafting a set of charges that will guide the work of the committee as it moves forward,

Be it resolved that the following be changed to the Rules of Order,

The Rules of Order, Section IV.A.2.h be amended to read: “Diversity, Equity and Inclusion. To be concerned with policies, programs and practices that will ensure considerations of diversity, equity and inclusion in the Faculty Senate and in the University.”

**Ad Hoc Committee Reports**

- Task Force on University Athletics Chair Karl Hackenbrack, Senator Ann Price, and the rest of the committee are working to bring the final report forth next year.

- Task Force on Faculty Wellness Chair Charlene Dewey and the committee has reviewed data from the survey sent out last year. Their final report will also come forth next year.

Chair Fleming proceeded to the next item of business.

**Old Business**

There was no old business from the EC.

Chair Fleming proceeded to the next item of business.

**New Business**

There was no new business from the EC.

Chair Fleming proceeded to the next item of business.

**Good of the Senate**

- Senator Wooders commended the EC and Faculty Manual Chair, Brooke Ackerly for the work they have done this year. She referenced Robert’s Rules of Order suggesting that an electronic copy of the Rules of Order be placed on the Faculty Senate portal for easy access to Senators.

- Chair Fleming thanked Richard Willis and Debbie Hayes for their service to him and to the Senate. He invited the body to attend the Year-End Reception in the Alexander Room immediately following the meeting.
Chair Fleming proceeded to the next item of business.

**Adjournment**

A motion was made to adjourn. The motion was seconded. The meeting adjourned at 5:08 pm.

Respectfully submitted,
Leslie Hopkins
Vice Chair