Call to Order

Approval of Minutes of May 8, 2017

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business

New Business
  - Voting Items
    - Rules of Order Change
    - Motion #1 – Commendation for Administration DACA Related Matters

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly, Algood; Benbow; Carnahan; Cole; Fessel; Finch; Fleming; Friedman; Getz; Green; Guthrie; Heuser; Johnson; Laibinis; Lehmann; Luo; Martin; Norman; Price; Reeves; Robinson; Rosenthal; Rowe; Schildcrout; Segovia; Simmons; Trigo; Valentine; Walden; Weintraub; Wilson; Wooders; and Wright

Voting Members absent: Allos; Balser; Benton; Bollen; Chakravarthy; Chang; Creech; Fauchet; Goddu; Greene; Griffith; Hopkins; Hutson; Jessee; Kim; Lowe; March; Massion; McLean; Merryman; Miga; Murphy; Ochonu; Outlaw; Seow; Shay; Smrek; Terhune; Townes; Wait; Wallace; Weavind; Wuerth; Yadav; Young
**Ex Officio Members present:** Anderson; Beasley; Cyrus; Dewey; Geer; Lutz; Miller; Raiford; Sweet; Wente; Willis; Zepps

**Ex Officio Members absent:** Bandas; Brady; Carroll; Ertel; Hall; Hotchkiss; Kopstain; Marnett; Pietenpol; Raghavan; Stalcup; Smith; Thomas-Hunt; and Williams

**Guests:** Rita Burchett, Lori Hemmer, Tyler Reimschisel

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**Call to Order**

Senator Geoffrey Fleming, Chair of the Faculty Senate, called the meeting to order at 4:10 pm.

**Approval of the minutes of May 8, 2017**

Chair Fleming asked for approval of the minutes. Senator Peter Martin made the motion. The motion was seconded by Senator Tedra Walden. The motion passed by show of hands vote.

**Report of the Executive Committee (EC)**

Chair Fleming kept the report brief to accommodate robust discussion and allow ample time for Chancellor Remarks and for the guest speaker.

- **Senators Only Meeting**
  
  Senators formulated a letter to the Board of Trust (BOT) regarding concerns with a proposed off campus stadium. The letter was delivered to the BOT. The letter is posted on the Faculty Senate portal.

- **Faculty Senate Initiatives**
  
  Former Senator Scott Pearson continues to move forward the Faculty Commons Project.

- **Faculty Senate Office Relocation**
  
  The Office of the Faculty Senate has relocated to 1119 Branscomb Quad.

- **Executive Committee and Faculty Senate Meeting Schedule**
  
  All EC and Faculty Senate Assembly meetings are listed on the Faculty Senate portal.

- **Guest Speakers**
  
  - October 5 - Brett Sweet was to give a financial update.
  - November 9 - Melissa Thomas Hunt, Vice Provost for Inclusive Excellence is guest speaker.
  - December 14 - Mark Wallace, Dean of the Graduate School is the guest speaker.
  - January 11 - Vice Chancellor David Williams from athletics is the guest speaker.

Chair Fleming proceeded to the next item of business.
Remarks by the Chancellor

- There was never a plan to move the stadium off campus. One or two games may be played off campus, as in the past. Any athletics facility will be paid for by the athletics department. The Chancellor is focused on academics and the big picture.

- What’s happening in our country with immigration, travel, and healthcare are concerning. The Chancellor and university leadership will continue to speak out.

- An international community of scholars should not be bound by party, position, or nation. Scholars should further advance science, research, and discovery.

- Chancellor Zeppos will soon start his search for a Vice Chancellor for Equity, Diversity, and Inclusion. The search committee will include faculty, alumni, staff and students. The role and structure of this position at Vanderbilt University will be identified along with organizational support.

- Tragedy reminds us how fragile life is, how fragile the social fabric is, and how hate can limit people. Vanderbilt must be a community of love and support. Discourse must model Vanderbilt’s common values and common mission.

- The preliminary decisions have been announced for a $125M endowed graduate fellowship, the largest PhD Fellowship program in the country. A graduate education mentoring and leadership Institute will be established. There will be more talk about a graduate student residential complex.

- Vanderbilt will move boldly and quickly to execute on good ideas.

Chair Fleming proceeded to the next item of business.

Standing Committee Reports

Chair Fleming called for reports from committee chairs Haoxiang Luo, William Robinson.

- Academic Policies and Services (APS) Committee Chair, Senator Haoxiang Luo, gave a report on a proposed new program named Vanderbilt Genetic Counseling Program. The APS committee has carefully reviewed the program. There was concern whether some of the required Peabody courses are already oversubscribed and whether additional degree students can be accommodated.

- Diversity, Equity, and Inclusion (DEI) Committee Co-chair, Senator William Robinson, gave an update on the DEI Committee. They are determining how DEI fits with the Faculty Senate and they are gathering information to define a scope of charges for the committee.
Having no other reports, Chair Fleming moved to the next item of business.

Old Business

There was no old business from the EC.
Chair Fleming moved to the next item of business.

New Business

- Executive Committee member Senator Brian Heuser presented a motion for consideration. At the Senators Only meeting there was a recommendation for faculty and administration unity. The EC crafted a Faculty Senate Resolution: Commendation of Our Administration for Their Handling of DACA Related Matters which was brought before the Faculty Senate Assembly for a vote. Because the motion did not comply with the notification rule, a motion and vote to suspend the rules of order was needed. Paper ballots were used for this motion.

The Voting proceeded: Tally: 33 affirmative, 0 opposed, 1 abstention.
Motion to suspend the Rules of Order requiring three days’ notice was affirmed.

The following motion on DACA Related Matters Commendation moved forward.

A Faculty Senate Resolution:
Commendation of Our Administration for Their Handling of DACA Related Matters.

- Whereas:

  The Office of the Chancellor;
  Office of the Provost;
  Office of the General Counsel;
  Office of the Vice Provost for Learning and Residential Affairs;
  Office of the Vice Provost of Academic & Strategic Affairs;
  and Office of The Dean of Students have provided bold leadership to our University and even our peer institutions of higher education through their statements and actions related to the repeal of the Deferred Action for Childhood Arrivals (DACA).

Let it be known:

That the officials of these offices have acted with integrity, clarity, and acumen to protect and advocate for those “young student scholars and leaders raised and educated in the United States” (Zeppos, Sep. 5, 2017).

Be it resolved:

The Vanderbilt Faculty Senate, as the deliberative and representative body of the University faculties, offers our sincere gratitude to and commendation of the Vanderbilt Administration for its response to the challenges posed by recent changes in US immigration law.
The Vanderbilt Faculty Senate remains dedicated to the principles of an inclusive community of students, staff and faculty, including, but not limited to, ability, ethnicity, gender, gender identity, ideology, immigration status, national origin, race, religion, sexual orientation, and socioeconomic status.

The Voting proceeded: Tally: 32 affirmative, 0 opposed, 2 abstention.
Motion on DACA Related Matters Commendation was affirmed.

- Faculty Manual Committee (FMC) Chair Brooke Ackerly introduced a proposal from Provost to Susan Wente. The proposed change to the Faculty Manual removed the faculty status requirement from some who currently possess it. It will effect less than 500 people. Comments were variable. The topic raised interesting discussion points which will be deliberated further when the motion comes before the Senate at the November Faculty Senate Assembly meeting.

Chair Fleming moved to the next item of business.

Scheduled Remarks
Brett Sweet, Vice Chancellor for Finance & Chief Financial Officer

Questions submitted for Vice Chancellor Sweet through the Faculty Senate portal were:

1. **Opportunity Vanderbilt and Residential Colleges**
   What are the costs associated with Opportunity Vanderbilt and the new dorms that they're building? How are these costs being covered? I don't know how we find out real answers to these questions (or check the answers that we get from the central admin), but I've talked to a number of people who think that these costs are being covered by university operating funds. Is that true?

2. **Immersion**
   Another question pertains to Immersion. If federal funding for research continues to decline, how will we afford the costs of bringing more people into our labs? Does the administration plan on investing money in faculty research to help ensure the long-term availability and diversity of Immersion opportunities for undergraduates?

3. **Graduate Student Housing**
   Are more dorms (maybe graduate student dorms) being planned?

4. **General Operations**
   I was just told Purchasing won't allow us to be reimbursed for Dropbox purchases (a new policy apparently, as I've had no trouble doing this for years). I (and many other colleagues) use Dropbox to collaborate on research with colleagues at other institutions where using Vanderbilt Box is not practical. I'm wondering if the Faculty Senate might be able to apply pressure to have this prohibition lifted. Thanks for your thoughts.
Vice Chancellor Sweet’s presentation highlighted the university’s strategic initiatives which centered around four priority areas of focus

1. Launching new trans-institutional programs that strengthen research, graduate and undergraduate programs;
2. Defining the residential research-based undergraduate liberal arts education for the 21st century;
3. Leading technology development for teaching and discovery; and
4. Developing approaches to leveraging leadership in health care innovations

Key ongoing efforts in support of strategic initiatives

- Land Use Planning Initiative (FutureVU) – Nov 2015
- Commitment to further investment in Undergraduate and Graduate education via various initiatives underway
- Trans-Institutional Programs initiative ($50M TIPs initiative)
- Opportunity Vanderbilt enables unfettered access to a VU education for all socio-economic levels
- Since 2010, added ~200 new endowed faculty chairs bringing total endowed chairs to 400

Future debt issuances will continue to align with these strategic initiatives

- New money issuances primarily for residential colleges
- Also for potential capital uses aligning with the recommendations from Land Use Planning Initiative (e.g., strategic/adjacent-to-campus real estate acquisitions, new academic buildings)

Chair Fleming moved to the next item of business.

**Good of the Senate**

There was none.

**Adjournment**

A motion was made to adjourn. The motion was seconded.

The meeting adjourned at 5:40 pm.

Respectfully submitted,

Brian Heuser
Past Vice Chair
Call to Order

Approval of Minutes of October 5, 2017

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business
  - Titles for Faculty who may provide health care services

New Business

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly, Algood; Balser; Benbow; Bollen; Chakravarthy; Creech; Fauchet; Fessel; Finch; Fleming; Friedman; Getz; Greene; Heuser; Hopkins; Jessee; Johnson; Laibinis; Lehmann; Luo; March; Martin; Massion; McLean; Norman; Price; Reeves; Robinson; Rosenthal; Schildcrout; Terhune; Trigo; Valentine; Walden; Weintraub; Wilson; Wooders; Wright; Wuerth; Yadav; and Young

Voting Members absent: Allos; Benton; Carnahan; Chang; Cole; Goddu; Green; Griffith; Guthrie; Hutson; Kim; Lowe; Merryman; Miga; Murphy; Ochonu; Outlaw; Rohde; Rowe; Segovia; Seow; Shay; Simmons; Smrekar; Townes; Wait; Wallace; and Weavind

Ex Officio Members present: Anderson; Bandas; Beasley; Cyrus; Dewey; Lutz; Marnett; Raiford; Stalcup; Thomas-Hunt; Wente; Willis; and Zeppos
Ex Officio Members absent: Brady; Carroll; Ertel; Geer; Hall; Hotchkiss; Kopstain; Miller; Pietenpol; Raghavan; Smith; Sweet; and Williams

Guests: Lori Hemmer, Pam Jones

Call to Order

Senator Geoffrey Fleming, Chair of the Faculty Senate, called the meeting to order at 4:10 pm.

Approval of the minutes of October 5, 2017

Chair Fleming asked for approval of the minutes. A motion was made. The motion was seconded. The motion passed by the stating of “Aye”. None opposed.

Chair Fleming proceeded to the next item of business.

Report of the Executive Committee (EC)

Chair Fleming gave a brief report.

- **Board of Trust Meeting Presentation**
  Members of the EC met with the Board of Trust on November 2. They presented to the Board of Trust (BOT) a focus on the work the Faculty Senate has done around Academic Freedom and the Statement of Principles. Copies of both were given to the BOT. Collaborative initiatives were highlighted with Chancellor and Provost sponsored committees. The Faculty Senate collaborates with Shared Governance, Health & Wellness, and the COACHE Faculty Working Group.

- **COACHE Data**
  The COACHE final report can be found on the Provost website along with school-level action items for all Vanderbilt schools and colleges. Co-chairs Tracey George and Dave Owens recently joined an EC meeting to explain the executive summary Vanderbilt received as a result of the survey.

Chair Fleming proceeded to the next item of business.

Remarks by the Chancellor

- Mental health needs of the whole community means taking care of each other. The goal of the “GO THERE” mental health campaign is to destigmatize the issue of mental illness. It fosters a culture of openness, honest reflection, and brave dialogue about mental health and well-being.

- There was an informative listening session held November 8 in Alumni Hall from 2 to 4 pm. Participants told stories of struggling with an array of mental health issues. Positive
experiences and care is what is needed. The University is opening up to the benefit and “going there”. The Provost appointed a committee to explore the health services Commodores receive on campus.

- Students will go their own way with their own social media campaign around mental health. They are having a soft opening at the Mega Stress Fest in December. Student wellness and the student mental health program is essential to a vibrant community.

- Vanderbilt University is not equipped to serve as an independent psychiatric institution for serious, ongoing cases. An untrue rumor going around is that there are psychiatric service caps. Chancellor Zeppos confirmed that there are no psychiatric service caps. Students may visit for health services as many times as needed and may be referred to ongoing community resources. The goal of the University is to get people the help they need.

- There is currently a search for a permanent director of the counseling center. Town halls will be set up and more information is forthcoming.

- Tax reform is the biggest threat to Vanderbilt from the outside. The proposed tax on college endowments is here. There is a proposal to tax tuition benefits, graduate tuition, and remission of student tuition.

- Our mission is central to society. We have become the country that taxes the charity to educate people.

Chair Fleming proceeded to the next item of business.

Standing Committee Reports

Chair Fleming called for reports from committee chairs Haoxiang Luo and Rob Carnahan.

- Academic Policies and Services (APS) Committee Chair, Senator Haoxiang Luo, reported that APS is working with Administration to understand the Memorandum of Understanding (MoU). They are grasping the general concepts of how the system works.

- Strategic Planning and Academic Freedom (SPAF) Committee Chair Senator Rob Carnahan was at NIH. The SPAF report was given by Executive Committee Liaison Leslie Hopkins who reported that their primary goal is to increase communication with cohorts. The committee is working to get a short presentation rolled out in January.

Having no other reports, Chair Fleming moved to the next item of business.

Old Business

Titles for Faculty who may provide health care services
Chair Fleming opened the floor for discussion.

- The Faculty Manual Committee spearheaded information gathering.
Dean Linda Norman informed the body that the requirement was a business decision when employees had to have a faculty appointment in order to fulfill their billing duties.

Dean Jeff Balser also informed the body that those in the positions can decide to keep their faculty titles if they desire.

Vanderbilt University Medical Center (VUMC) is growing and will hire more and more billing positions. The proposal put forth is that as new positions are filled, they will not automatically get faculty appointments.

Faculty concern was about people already in the program who will have the option of moving to a staff category. The change will affect approximately 100 in the Nursing School and 500 or so in the School of Medicine. The change is because not all VUMC employed are engaged in the academic mission. There were questions, answers, and discussion about this point.

New employees will get faculty status on a case-by-case basis but not automatically because they have billing positions. The requirement of having a faculty appointment will be gone but those who already have it may keep their faculty appointment if they want.

VUMC has about 3,500 employees. As VUMC grows, many will not to be associated with education, therefore they should not have faculty appointments.

Senator Brooke Ackerly presented this as a motion for consideration. The motion was seconded. If affirmed by the Senate, the following motion would go to the Provost and Chancellor for final approval.

**Motion 1 - Titles for Faculty who may provide health care services**

- Whereas Part I, Chapter 5 of the Faculty Manual dictates that all changes to the Faculty Manual are to follow the procedure described in Part I, Chapter 5 of the Manual,
- Whereas the Provost, Dean of the School of Medicine, Dean of the School of Nursing and the members of the Faculty Senate agree that Part II, Chapter 1, Section B of the Faculty Manual was in need of updating,
- Whereas the following was introduced and initially discussed at the October 5 Faculty Senate meeting and has now for a second time been brought to the Faculty Senate and placed before the University faculty for questions and comment,

Be it resolved that the current version of the Faculty Manual, be replaced with the following revision.

**Vanderbilt University Faculty Manual, Part II, Chapter 1, Section B**

**Titles for Faculty who may provide health care services**
Under Vanderbilt University’s affiliation with Vanderbilt University Medical Center, credentialed/privileged faculty members may provide health care services. Health care professionals in the Vanderbilt University Medical Center who have medical staff or professional staff privileges at facilities on the main campus and 100 Oaks are required to have a Vanderbilt faculty appointment.

Chair Fleming called for a vote on the motion by electronic ballot. Electronic and paper ballots were used.

The voting proceeded: Tally: 35 affirmative, 0 opposed, 0 abstentions. Motion to change the language around faculty titles was affirmed.

Chair Fleming moved to the next item of business.

**New Business**

There was no new business from the EC.

**Scheduled Remarks**

**Melissa Thomas-Hunt, Vice Provost for Inclusive Excellence**

Her presentation highlighted the following.

- Dr. Thomas-Hunt graduated from Princeton with a chemical engineering degree. She received her PhD in Organizational Behavior from Northwestern. Her field has been negotiations and group dynamics. Because inclusive excellence cannot stand alone, data means a lot to her.

- She has had great conversations with faculty and students. The current focus is on hiring and retention of faculty. She wants to hire and retain great talent.

- There will be a new Faculty Insights Program.

- Areas of Focus are:
  - Faculty Hiring & Retention (with VPASA and Deans)
  - Faculty Development and School/College Climate
  - Student Support (undergraduate, graduate and professional)

**Question Submitted via Faculty Senate Portal:**

“Many of our URMs are less well prepared for Vanderbilt than their counterparts. As a result, many struggle during their first semester. The STEM area is greatly in need of higher URM representation. In many cases, current approaches are not setting our URM students who arrive interested in STEM on a path for success. For example, a weak performance in courses such as Math 1300 often leads to subsequent weak performances in Math 1301, Math 2300, etc. and in later STEM courses that require solid math skills. As a result of falling behind in math (or pushing forward with continued weaknesses), I have watched many URMs then struggle in
engineering courses and never reach their potential. Tutoring during the semester is useful but often not enough as catching up is extremely difficult given the pace in many STEM disciplines. To assist these students to excel (and have a higher esteem while taking these later courses), what efforts are being explored to help these students prepare and be ready for the rigorous education we provide at Vanderbilt BEFORE their first day of class? Some efforts before may reduce the need for students to require additional time to complete their degree.” (question reads as it was submitted via the Faculty Senate portal).

Vice Provost Thomas-Hunt addressed this questions and URMs ability to thrive. She discussed how we can help them be better prepared. She is working with Dean of Students Mark Bandas, Vice Provost Cynthia Cyrus, Provost Susan Wente, Chancellor Nicholas S. Zeppos, and VSG, on a summer bridge program for students.

Research has shown that SAT scores and GPA are not the issue. The issues are occurring after students arrive. She suggested that Vanderbilt finds other mechanisms for what is being done.

A Senator gave accolades to the Vice Provost and thanked her for her work. She has taken diversity and made our core purposes better. The Vice Provost has been humbled by the welcome and assistance she has received since arriving at Vanderbilt.

Chair Fleming moved to the next item of business.

**Good of the Senate**

- Chair Fleming encouraged all to pick up “GO THERE” paraphernalia on their way out. There were plenty of t-shirts and bags. It was on the back table for everyone to help themselves.
- Shared Governance town halls are being scheduled. Dates and time will be announced.
- Mark Wallace, Dean of the Graduate School, will be the guest speaker for the December 14 Faculty Senate meeting.

Chair Fleming moved to the next item of business.

**Adjournment**

A motion was made to adjourn. The motion was seconded.

The meeting adjourned at 5:15 pm.

Respectfully submitted,

Leslie Hopkins
Vice Chair
Call to Order

Approval of Minutes of November 9, 2017

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business

New Business

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly, Algood; Bollen; Chakravarty; Cole; Fessel; Finch; Fleming; Friedman; Getz; Greene; Guthrie; Heuser; Johnson; Laibinis; Lehmann; Lowe; Luo; March; Martin; McLean; Price; Reeves; Robinson; Rosenthal; Schildcrout; Terhune; Townes; Trigo; Valentine; Wallace; Weintraub; Wilson; Wright; and Wuerth

Voting Members absent: Allos; Balser; Benbow; Benton; Carnahan; Chang; Creech; Fauchet; Goddu; Green; Griffith; Hopkins; Hutson; Jessee; Kim; Massion; Merryman; Miga; Murphy; Norman; Ochonu; Outlaw; Rohde; Rowe; Segovia; Seow; Shay; Simmons; Smrekar; Wait; Walden; Weavind; Wooders; Yadav; and Young

Ex Officio Members present: Anderson; Bandas; Beasley; Brady; Cyrus; Lutz; Marnett; Smith; Wente; Willis; and Zeppos

Ex Officio Members absent: Carroll; Dewey; Ertel; Geer; Hall; Hotchkiss; Kopstain; Miller; Pietenpol; Raghavan; Raiford; Stalcup; Sweet; and Williams
Guests: Scott Pearson, Lori Hemmer

Call to Order

Senator Geoffrey Fleming, Chair of the Faculty Senate, called the meeting to order at 4:10 pm.

Approval of the minutes of November 9, 2017

Chair Fleming went over changes to the minutes by stating that questions coming into the portal for Dean Wallace had been italicized. The words “of student tuition” were added to the 6th bullet point under Remarks by the Chancellor. Chair asked for approval of the minutes. A motion was made. The motion was seconded. The motion passed by the stating of “Aye”. None opposed.

Chair Fleming proceeded to the next item of business.

Report of the Executive Committee (EC)

Chair Fleming gave a report covering the following.

- **AAU Letter**
  The AAU letter is a placeholder for issues that come about concerning sexual abuse and sexual assault on campus. The Executive Committee has been in conversations with Provost Wente and Chancellor Zeppos. The final version of the letter will be brought before the Senate before being sent to all AAU institutions.

- **Advocacy Section of Engage**
  The *Engage* newsletter has an Advocacy section that has information to be given in response to faculty questions. Many resources can also be found on the Faculty Senate website.

- **Shared Governance Listening Posts**
  Shared Governance listening stations have been completed. There were 11 held, one in every school and college. The last one was scheduled for December 14.

- **Town Hall on Mental Health and Wellness**
  On Wednesday, December 6, the Faculty Senate hosted a town hall for the Chancellor’s Mental Health and Wellness Committee. The discussion was interesting and informative. More information on this under New Business.

- **Faculty Senate Office Relocated**
  New Address: 1801 Edgehill, Room 118, in the Curb Center

Chair Fleming proceeded to the next item of business.

Remarks by the Chancellor
Chancellor Nicholas S. Zeppos bid farewell to a wonderful semester. He wished the Senate body the best on a well-deserved break and stated it had been a good year.

The restructuring of Vanderbilt University and Vanderbilt University Medical Center allowed for optimal range of motion for both entities.

Building progress has been made at the School of Nursing and the Divinity School. Eskind Library and Owen are renovating buildings.

Chancellor commended Provost Wente on trans-institutional planning in Basic Sciences and in the Humanities. Faculty will be included. It will be an inclusive and transparent process to execute bold ideas. Dr. Scott Pearson continues working on the Faculty Commons, which is a significant investment. It will be a place of gathering to build social capital for the University. Peabody is robust with its capital program.

He has started rotation of center directors and department chairs to become more informed of what is going on at department levels. He thanked those who went on the Chancellor’s Charter. Chancellor’s Charter is where they get on a bus some Saturday mornings to go on inclusive and diverse adventures within the city.

The Chancellor has been lobbying Congress over the proposed tax reform bill. He has been vocal about his views and the Faculty Senate has been supportive. The United States Senate has proposed taxing endowments, financial aid, scholarships, tuition and remission, which undercuts the mission of the University. The text of the tax plan has not been released. He will continue to fight the good fight.

Chair Fleming reflected that Christina West in the Federal Relations Office is an excellent resource.

Chair Fleming proceeded to the next item of business.

Standing Committee Reports

Chair Fleming called for a report from Faculty Manual Committee (FMC) Chair Brooke Ackerly.

Senator Ackerly, reported that the Faculty Manual Committee would use the flipped classroom model. They will bring things to the Faculty Senate for discussion before presenting it as a motion. She referred to a double-sided Technology and Revisions to the Faculty Manual handout.

1. The FMC would like to revise and make consistent edits to the Faculty Manual by using a stylesheet with an appendix. It was suggested to use a Kindle type format. Senator Ackerly’s idea was to create stable URLs to keep the document live. It was generally thought to be a good idea.

2. The FMC would like to change pronouns in the Faculty Manual. The student handbook reflects the pronouns he/she/they. The FMC would like permission to change the Faculty Manual to mirror that language. It would reflect the intent to be inclusive from binary he/she to gender pronoun inclusivity. The FMC reached out to the DEI Committee for comment. There was concern that every change would have to be voted upon. It was
clarified that each change would not require a separate vote. Changes could be brought before the Senate in bulk. The Faculty Manual Committee will move forward with the help of the DEI Committee.

3. Senator Ackerly reminded the body that when it comes to making changes to the Faculty Manual, there is a process to be followed. It was clear that the process for some changes had not been followed and some changes have not gone through the proper steps. Her concern was process v. substantive. She extended an invitation for questions to ensure that all faculty work is clearly defined since the intellectual property portion of the manual is not written by the FMC. The Faculty Manual Committee will move forward with the help of the DEI Committee.

4. Chancellor pointed out that a Faculty Senate committee had worked on this already. The Senate needs to decide how to move forward with the information it has. Substance should not be lost in the process.

The question was asked, “Who has IP rights to the work you do?” Questions for the FMC should be submitted through the Faculty Senate portal with names or submitted anonymously.

Having no other reports, Chair Fleming moved to the next item of business.

Old Business

There was no old business from the EC.

Chair Fleming moved to the next item of business.

New Business

Chancellor’s Strategic Planning Committee on Mental Health and Wellbeing

Velma McBride Murry, Ph.D. and Donald Brady, MD Chair this committee. Dr. Brady was available to comment.

Chair Fleming asked for feedback from the Chancellor’s Strategic Planning Committee on Mental Health and Wellbeing Town Hall. Comments from the floor were:

- The recommendations approached mental health and wellness as a holistic approach to health and wellbeing.
- The recommendations were about removing the stigma of mental health and the conversation was well-rounded.
- Various areas of the University are doing many things that are helpful.
- Having things go out to the community was impressive.
- The recommendations were thoughtful across the spectrum.
Old models have been shattered. All constituents do not know what is offered. That night at 11:00 pm was to be the last roll out of recommendations. It was scheduled with community service officers and VUPD.

Per Chancellor Zeppos, we must reconstruct to conceptualize our future and our spaces. The design of the campus should be for healthy communities that reflect the values and priorities of the institution. The Chancellor wants the committee to push the boundaries.

This initiative is about the well-being of everyone. Dr. Brady suggested the book Wired to Connect, by Amy Banks. It reinforces that we are designed to connect to each other. Once the final report is completed and submitted to the Chancellor it will be shared with the community. Dr. Brady thanked the Senate for their partnership and he thanked those who came to the town hall.

Scheduled Remarks
Mark Wallace, Dean of the Graduate School

Questions Submitted via Faculty Senate Portal: (Questions read as submitted.)

Question #1
“Question for Dean Mark Wallace's upcoming senate remarks:

Graduate school application now requires application fee and would certainly reduce the application pool. How do you think this new policy might impact our graduate admission?”

Question #2
“What is the Graduate School telling students who are concerned about the tax proposal that recently passed the House and that, in its current form, would almost certainly result in significant increases in the tax burden on graduate students by making tuition waivers taxable income? As one example, a discussion at the Southeastern Medical Scientist Symposium estimated that a graduate student with an annual stipend of $30,000 could see annual tax burden increase from about $3000 to $17,525. This means that take-home income would drop from $27,000 per year to $12,475 per year.

Much remains uncertain with regard to the impact of proposed tax reforms on graduate students. For example, though the Senate’s proposed tax reform bill currently preserves the tuition waiver (as well as deduction of student loan interest), there are still measures hostile to higher education that could potentially have ripple effects on graduate students and graduate education. Given these uncertainties, how can we, the faculty, amplify the Graduate School’s efforts to reassure worried trainees and the Graduate School’s efforts to communicate the absolute necessity of preserving excellence in graduate education specifically - and excellence in higher education generally - to whomever most needs to hear that from us (lawmakers, donors, alumni, community at large)?

Thanks so very much!
Question #3

“Dear EC,

A question for Dean Wallace. There is now a $95 graduate school application fee. See link below.

https://gradschool.vanderbilt.edu/admissions/application/index.php

A graduate application fee was instituted a year back and the faculty were upset by this possibility. Among the concerns was that it would deter some qualified candidates, particularly international students, from applying. Now there is a fee. It is alleged by some faculty that this process happened without appropriate faculty consultation. For example, some schools indicate they had no idea that there was going to be an application fee. It just happened. Is this true? A number of faculty seem to have been blind-sided by this change in policy. Did the deans know and simply fail to communicate to their faculty? Will we be provided information about the change in graduate school applications that the institution of a fee may cause? For example, at least one school of which I know thinks their application flow will diminish significantly as a result, which of course has potentially negative outcomes for attracting the best graduate students. I work in one of the professional schools so this matter does not affect me personally. But some background would be useful here.

If Dean Wallace could comment that would be very helpful. Thank you very much.”

Dean Wallace thanked Chair Fleming for the opportunity to address the Faculty Senate.

He began his presentation entitled, A New Vision for Graduate Education at Vanderbilt. He holds a PhD in Neurobiology from Temple University, did his NIH Postdoctoral Fellowship at Medical College of Virginia, and came to Vanderbilt in 2006. He was the Director of Vanderbilt Brain Institute and Director of Neuroscience Graduate Program (2008-2016) when he became Dean of the Graduate School. His presentation reflected:

- Graduate students (and postdocs) are integral to the scholarship on campus. They are major elements of our university’s discovery and innovation engine.

- In spite of challenges, the future is bright. Concerning the question sent through the portal about tax reform, in the latest proposal, the updated language mitigates the tax on graduate education.

- Questions about the application fee - Vanderbilt did not have a graduate school application fee until recently. When he spoke with peers, they saw it as transformative. He spoke with the Dean’s about this for over a year. The deans have school level authority and voluntary waivers at their disposal.

- Best practices/benchmarking - Vanderbilt Graduate School application fee is $95, a charge in the middle of what our peers charge.
Our students are well positioned for success. They are trained to be leaders in their respective disciplines.

There are four major buckets of enhancements

- Russell G. Hamilton scholarship program
- Hamilton Leadership Development Institute
- Global Engagement/Advanced Studies/Centers and Institutes
- Enhancement to Endowed Chairs/Chancellor Faculty Fellows programs

Major Goals

1. New offices for postdocs on campus
2. Residential housing community for graduate education - Alumni Hall is a place for graduate and postdoc students.
3. Issues of wellness and mental health needs - It was stated that graduate students are teachers and students with a unique dual role.
   - Debt is an anxiety provoking issue.
   - Taking students off their parents’ insurance plans will have consequences for our students.

Chair Fleming moved to the next item of business.

**Good of the Senate**

- Please leave name tents.
- Send questions through the portal for Vice Chancellor David Williams, guest speaker for the January 11 Faculty Senate meeting.

Chair Fleming moved to the next item of business.

**Adjournment**

A motion was made to adjourn. The motion was seconded.

The meeting adjourned at 5:30 pm.

Respectfully submitted,
Brian L. Heuser
Past Vice Chair
Call to Order

Approval of Minutes of December 14, 2017

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business

New Business

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly, Algood; Benbow; Bollen; Carnahan; Chakravarthy; Faucet; Fessel; Finch; Fleming; Friedman; Greene; Hopkins; Johnson; Kim; Lacy; Laibinis; Lehmann; Lowe; Luo; March; Martin; Massion; Merryman; Norman; Outlaw; Price; Reeves; Robinson; Rosenthal; Rowe; Saggi; Schildcrout; Simmons; Terhune; Trigo; Valentine; Walden; Wallace; Weavind; Weintraub; Wooders; Wright; Wuerth; and Yadav

Voting Members absent: Allos; Balser; Chang; Cole; Creech; Getz; Goddu; Green; Griffith; Guthrie; Heuser; Hutson; Jessee; McLean; Miga; Murphy; Ochonu; Rohde; Segovia; Seow; Shay; Smrekar; Townes; Wait; and Wilson

Ex Officio Members present: Anderson; Beasley; Cyrus; Lutz; Marnett; Raghavan; Sweet; Wente; Williams; and Zeppos

Ex Officio Members absent: Bandas; Brady; Carroll; Dewey; Ertel; Geer; Hall; Hotchkiss; Kopstain; Miller; Pietenpol; Raiford; Smith; Stalcup; and Willis
Call to Order

Senator Geoffrey Fleming, Chair of the Faculty Senate, called the meeting to order at 4:12 pm.

Approval of the minutes of December 14, 2017

Chair Fleming asked for approval of the minutes. A motion was made. The motion was seconded. The motion passed by the stating of “Aye”. None opposed.

Chair Fleming proceeded to the next item of business.

Report of the Executive Committee (EC)

Chair Fleming gave a report covering the following.

- **Shared Governance Committee**
  The Shared Governance Committee had 10 listening session co-hosted by the Faculty Senate. They went well and are completed. Co-Chairs Richard Willis and Holly McCammon received useful information from each session. Further sessions will be held to discuss information gathered at the listening sessions.

- **Data Science Visions Working Group**
  Dr. Andreas Berlind, Co-chair of the Data Science Visions Working Group met with the EC. The Faculty Senate will co-host 4 town halls for the group. The dates are forthcoming. Faculty are encouraged to attend to help formulate the committee’s work.

- **Faculty Commons**
  Provost Susan Wente and Vice Chancellor for Administration Eric Kopstain have outlined work for a space that will become the Faculty Commons. The space will accommodate multiple programming. The plans will be shared as they are developed.

Chair Fleming proceeded to the next item of business.

Remarks by the Chancellor

- Chancellor Nicholas S. Zeppos was just returning from Washington, DC where he previewed the film *Triumph: The Untold Story of Perry Wallace*, a documentary of the late Wallace’s courageous struggles as a student-athlete who broke the color barrier in the SEC. He was Vanderbilt’s first SEC scholarship athlete to participate in a sport. The screening of the movie was held at the National Museum of African American History and Culture. Members of the Tennessee Delegation and the Congressional Black Caucus
were in attendance. Vice Chancellor David Williams moderated a panel discussion on sports, race, and culture in America. Chancellor Zeppos announced independent funding for a Center for Sports and Society. The new academic center will spotlight race and sports. He wants faculty feedback on the intellectual, public sphere, and teaching activities the center should offer.

- Vanderbilt has launched a national search for a Vice Chancellor of Equity, Diversity, and Inclusion. Vice Chancellor Tina Smith is serving in the interim and is doing phenomenal. The Chancellor needs someone with expertise in equity, diversity and inclusion at the management table. Provost Susan Wente and Senior Associate Dean Andre Churchwell are co-chairing the committee which includes staff, alumni, students, and faculty representation.

- Chancellor Zeppos recently announced a new committee that he organized. The name of the committee is Scholars in the Public Sphere. There are many distribution sources for information. Despite the available outlets, Vanderbilt faculty are being called upon more to comment, engage, educate, enlighten, and illuminate. This is an effort to be proactive and invest in faculty research, discovery, and teaching. The new committee will enhance faculty voices in the public sphere. The committee is chaired by law professor Ganesh Sitaraman. The committee will develop a plan to promote faculty public engagement.

- Provost Wente will soon announce the search for an A&S Dean.

Chair Fleming proceeded to the next item of business.

**Standing Committee Reports**

Chair Fleming called for a report from Senate Affairs Committee (SAC) Chair Jonathan Schildcrout. Senator Schildcrout reported.

Senate Affairs has five basic charges. Apportionment, reviewing and amending the Constitution, reviewing the Rules of Order, working with the CARE Committee, and communicating with University Standing Committee chairs to identify places where there is synergy.

In April 2017 the Faculty Senate voted on changes to the Constitution. In addition to formatting changes, the biggest change being brought forth was the addition of language to include the Dean of Basic Sciences, Dr. Larry Marnett, as a voting member of the Faculty Senate. Currently there are 60 elected Senators and 10 deans. The addition of Dr. Marnett would increase the total to 11 deans.

Senate Affairs brought forth the following motion.

**Motion 1: Constitution**
Whereas, the Vanderbilt University’s Faculty Senate Constitution has been revised on numerous occasions; and

Whereas, the Faculty Senate most recently passed a motion to revise further the Constitution on 4/13/2017; and

Whereas, before this version of the Constitution could be voted upon at a subsequent (Fall 2017) Faculty Assembly, it was discovered that several additional edits should be made; and

Whereas, the AY2017/2018 Senate Affairs Committee was charged with reviewing the Faculty Senate Constitution and offering amendments to correct formatting and other issues within the Constitution

Be it resolved that the Constitution as passed by the Faculty Senate on 4/13/2017 be amended by additions and deletions to read: (see attached; bold blue font corresponding to edits approved by the Faculty Senate on 4/13/2017 and dark blue font corresponding to new edits proposed since 4/13/2017);

Be it further resolved that the Faculty Senate endorses the circulation of these proposed amendments to the Faculty Assembly as prescribed by the Faculty Senate’s Constitution, Article III, Amendments; and

Be it further resolved that the proposed amendments will be placed before the Faculty Assembly and will be adopted if accepted by a two-thirds majority of those present and voting at the Faculty Assembly’s 2018 Spring Meeting.

**Senate Affairs Committee**
Jonathan Schildcrout, Medicine, Chair
Jeremy Wilson, Blair, EC Liaison
Nick Bollen, Owen
David Cole, Peabody
Andrew Finch, Peabody
Shane Hutson, A&S
Pierre Massion, Medicine
Ann Price, Medicine
Jason Valentine, Engineering
I. Article I (Effective as of April 29, 2016), The Faculty Assembly

The Faculty Assembly

1. A. Voting membership of the Faculty Assembly consists of the full-time members of the Faculties of the several Schools who hold the rank of Instructor or above (which includes administrative officers who hold Faculty appointments). Part-time members of the Faculties having full status with partial load are voting members of the Faculty Assembly. [1974]

2. B. The Faculty Assembly shall meet at least once during each academic year, normally at the opening of school beginning of the Fall semester. It may be called into additional sessions by the Chancellor, or by the Faculty Senate, or upon the written petition of any sixty voting members of the Faculty Assembly. Twenty percent of the voting membership shall constitute a quorum. [1982]

3. C. The Chancellor or someone designated by the Chancellor shall preside at the required session and at sessions called by the Chancellor. At other sessions the Chair of the Faculty Senate (or, in the latter's absence, the Chair-elect) shall preside. [1982]

4. D. The Vice Chair of the Faculty Senate (or, in the Vice Chair's absence, the Vice Chair-elect) shall serve as Vice Chair of the Faculty Assembly. [1971] [2006]

5. E. The Faculty Assembly is convened:

   1. to hear reports on the state of the University from the Chancellor or other officers of administration. [1982]
   2. to permit members to direct questions to the Chancellor, to other officers of administration, or to the Chair of the Faculty Senate. [1982]
   3. to discuss any subject of common concern and to express its opinion thereon. Formal expression of opinion shall be by a majority of the voting members present. [1971]
   4. to pass upon proposed amendments to this Constitution as specified in Article III. [1971]

II. Article II (Effective as of April 29, 2016), The Faculty Senate

The Faculty Senate

A. Composition

1. The Faculty Senate is composed of the Deans of the several Schools and Colleges, the Dean of Basic Sciences, elected members, and ex officio members. Elected members are representatives of the Faculties of the Schools and Colleges in accordance with the following distribution [2005] [2010] [2016]:
2. Non-voting ex officio members of the Senate include the following: the Chancellor, the Provost, the Vice Chancellors, other administrative officers that the Senate may invite, and persons listed as such in the Senate Rules. In addition, the past Chair and Vice Chair of the Faculty Senate shall hold non-voting ex officio status for one year following the end of their term. At the beginning of the academic year, the Executive Committee of the Faculty Senate will consult with the Provost to invite no more than four administrative staff members as non-voting ex officio members for that year. Such administrators should be those whose responsibilities relate most directly to the faculty matters. Non-voting ex officio members may participate fully in open deliberations. In instances where one person holds both non-voting and voting positions, the voting role takes precedence. [2010] [2016]

3. The Chair of the Senate shall consult with the Executive Committee prior to discharging the Chair's responsibilities under the Promotion and Tenure Grievance Procedure. [2000] [Moved to Article II., Section D]

3. The Senate shall at least once every five years review the numbers of elected representatives from the several Faculties, taking into account the relative sizes of the Faculties and of the student bodies of the several schools. Each school shall have at least two Faculty Senators. The number of elected representatives of any one school or college shall be no more than one-third of the total number of elected senators. [2000] Changes may also be proposed to the Senate by any Faculty. Proposed changes in the composition of the Senate shall be made known to the members of the Faculty Assembly at least one month before Senate action, and shall become effective when adopted by the majority of the Senate voting membership. [1984]

4. Each Faculty shall elect its own representatives, and each representative so elected shall serve for a term of three years, unless specifically chosen to complete the remainder of an unexpired term. Terms shall commence on July first and terminate on June thirtieth. [2004] Elections shall be held before May 1 each year, by a process of secret balloting, with each Faculty electing the number necessary to maintain its full delegation for the following academic year. Only full-time Faculty members with the academic rank of Instructor or above shall be eligible for election to the Senate. No single full-time Faculty member
may represent more than one School. All full-time Faculty members with the
academic rank of Instructor or above, part-time faculty members having full
status, and such other part-time Faculty members as the full-time Faculty of a
School or College may designate, shall be eligible to vote for such
representatives. Distribution of representation within a School or College shall
be arranged in accordance with the will of the Faculty concerned. Terms of
Senators shall be staggered so that insofar as possible each year one-third of
them will complete their terms. Upon the expiration of his or her full term, a
Senator shall be eligible for reelection for one additional consecutive term, but
shall not be eligible for reelection to another term until three years have passed
(but upon the expiration of a partial term, the period of ineligibility shall
correspond only to the length of the term served). This amendment permits
members of the Senate to serve up to two terms in a row. [1999] A Senator on
leave of absence from the University does not forfeit membership, but during
any extended absence a duly elected alternate shall serve. [1977]

B. Organization

1. The Senate shall meet at least four times each year, normally during September,
December, March, and May. Additional special meetings may be called at the
discretion of the Chancellor, or the Chair of the Senate, or upon written request
of any eight members of the Senate. The number equivalent to a simple majority
of the elected members of the Senate shall constitute a quorum. All meetings of
the Senate shall be open to members of the Faculty Assembly, to the chief
administrative officers, and to other persons invited by Senate action, except as
provided in section 2d Article II., Section B. 4. below. [1982] [2017]

2. At the last regularly scheduled meeting of the Senate each year, the Senate shall
elect a Chair-elect and a Vice Chair-elect (not from the same School or College)
from among those elected members who at that time are in their first year of
service in the Senate. [2006] The persons elected shall at that time become
members of the Executive Committee, shall succeed to the offices of Chair-elect
and Vice Chair-elect the following July first, and shall succeed to the offices of
Chair and Vice Chair on July first of the year following their election. [2004]
[2006] The Senate shall have the power to fill vacancies and to resolve questions
of eligibility for these offices. In the event of a permanent vacancy in any of the
offices, an election shall be held at the next Senate meeting to fill the vacancy.
[1989] Until such special election, the Vice Chair of the Faculty Senate serves as
acting chair. In the case that the Vice Chair cannot serve, then the past chair will
serve as acting chair until the election is held. [2017]

3. The Vice Chair shall distribute or publish minutes of each open meeting of the
Senate to the members of the Faculty Assembly. The Vice Chair shall distribute
or publish copies of the agenda in advance of all open meetings of the Senate,
when feasible. [1977] [2006]

4. The Senate may hold special sessions when matters of a confidential nature are
being considered. Such sessions may be closed sessions, with only members
present, executive sessions, with only voting members present, or special
executive sessions, with only elected members present. No action taken at a special executive session shall be binding upon the Senate unless approved by a majority vote at a meeting where all voting members may be present. One special executive session shall be held in each academic year. In addition to the mandatory yearly special executive session, the Senate, acting by majority vote, or the Chair of the Faculty Senate, acting in consultation with the Executive Committee, shall have the authority to call a special session at any time. [2003]

5. Unless otherwise herein provided, the Senate may adopt its own regulations and rules of order. In the event it does not do so, the transaction of business shall proceed according to Robert's Rules of Order. [1967]

C. Jurisdiction, Duties, and Powers

1. The Senate is the representative, deliberative, legislative body of the Faculties. [1967]

2. The Senate may discuss and express its views about any matter affecting the University. [1967]

3. The Senate shall have the power to review and evaluate the educational policies and practices of the University and may make recommendations concerning them to any individual, Faculty, or other group within the University. It may provide for appropriate Faculty discussion of any educational policy or practice. It may advise and consult with the chief administrative officers and inform them of Faculty opinions about such matters. It shall facilitate and encourage communication within the University, among the several Schools, and reciprocally among Faculty, students, and administration. It is each Faculty's responsibility to devise internal procedures for facilitating communication between that Faculty and its representatives in the Senate. [1971]

4. The Senate shall act in a consultative capacity when the establishment of new school or college is considered or when new degrees are proposed. Its approval is necessary for the granting of honorary degrees. [1967]

5. The Senate is responsible for defining policies and procedures to be applied in cases involving conscience or academic freedom. [1967]

6. Senate actions which require affirmative implementation by the Chancellor shall be either accepted or rejected. In case of rejection, the Chancellor shall then follow the procedures specified in Chapter II, Section B1 of the Code of By-Laws of The Vanderbilt University. The Chancellor shall report at least annually to the Senate on the status of pending Senate recommendations. Should there be a disagreement between the Senate and a School or College as to the jurisdiction of the Senate, the Chancellor shall make a ruling to resolve the issue. [1981] [2016]

7. The Senate may request the Chancellor to call meetings of the Faculty Assembly and take such other steps as it deems wise in carrying out its duties of providing for discussion and furthering communication as described in Article II., Section C. 3. above. [1982]
8. The Senate may establish such committees and subcommittees as it chooses to aid in the performance of its duties, and may invite persons not members of the Senate to serve on these committees and subcommittees. [1967]

○ **D. The Executive Committee**

The Executive Committee of the Senate consists of the Chair, the Vice Chair, the Chair-elect and the Vice Chair-elect, and, from the time of their election until July first following, the persons elected to become the next Chair-elect and Vice Chair-elect. [2004] The immediate past chair and vice chair will serve as ex officio members of the committee for one year following their term. [2003] [2006] *The Chair of the Senate shall consult with the Executive Committee prior to discharging the Chair's responsibilities under the Promotion and Tenure Grievance Procedure.* [2000]

○ **E. The Consultative Committee**

Elected members of the Senate in their final year of office, the Chair-elect, the Vice Chair-elect, and the immediate Past-Chair and the immediate Past-Vice Chair of the Senate, constitute the Consultative Committee, which is charged with consulting and advising with the Chancellor and assisting officers on matters of general University concern. [2006] Should there be no Senator from a School serving in his or her final year of office, the Dean of the School shall designate a Senator from that School to serve on the Consultative Committee. The Consultative Committee shall meet with the Chancellor upon his request, or upon request of a majority of the Committee, or by direction of the Senate. No formal votes shall be taken at such consultations, nor shall the Consultative Committee take any action that might commit the Senate against its will. [1982]

***Article III*** (Effective as of April 29, 2016), **Amendments**

Amendments to this Constitution may be proposed by the Faculty Senate or by any one of the Faculties of the several Schools or Colleges. Except as otherwise provided in this Constitution, amendments shall become effective when approved by two-thirds of those present and voting at a meeting of the Faculty Assembly. At least one month before such meeting, the members of the Faculty Assembly shall be notified in writing of the proposed amendments. [1967]

***Article IV*** (Effective as of April 29, 2016), **Ratification**

This Constitution will come into effect when ratified in a mail ballot by the members of the Faculty Assembly (as defined in Chapter II, Section D1, of the Code of By-Laws of The Vanderbilt University), provided approval is expressed by at least two-thirds of those voting. [Ratified April 1967] [2016]

Chair Fleming opened the floor for discussion.

The motion was moved and seconded. Chair Fleming called for a vote on the motion by electronic ballot. Electronic and paper ballots were used.
The voting proceeded: Tally: 37 affirmative, 2 opposed, 0 abstentions.

Motion to make formatting and editorial changes to the Constitution and to add the Dean of Basic Sciences as a voting member was affirmed.

Chair Fleming called for the next report from Strategic Planning and Academic Freedom Committee Chair Rob Carnahan.

SPAF Committee Chair, Senator Rob Carnahan presented slides to the Faculty Senate. The purpose of the slides are for Senators to have a standardized presentations to deliver to their departments. The goal is for senators to keep their represented areas informed on the purpose, function and work of the Senate. The slides gave basic information, pointed faculty to electronic communication, and informed them to contact Debbie Hayes if they had additional questions.

Old Business

There was no old business from the EC.

Chair Fleming moved to the next item of business.

New Business

Chair Geoffrey Fleming introduced a COIA Motion - Coalition on Intercollegiate Athletics on behalf of the Executive Committee. We are current members of the COIA organization and believe it in the best interest of Vanderbilt to withdraw Vanderbilt’s membership.

The Executive Committee brought forth the following motion.

Motion 2: Coalition on Intercollegiate Athletics

- Whereas the Vanderbilt University Faculty Senate is a member in good standing of the Coalition on Intercollegiate Athletics, referred to as COIA and,

- Whereas COIA has made changes in membership rules and,

- Whereas COIA has made changes in the composition of their Steering Committee and,

- Whereas the Vanderbilt University Faculty Senate voted to oppose these changes in February 2017 and,

- Whereas our Faculty Senate appointed COIA representative has determined that the direction the leadership has taken the COIA organization with the changed by-laws and revisions are of little benefit to Vanderbilt University with little to no benefit for student-athletes,
Be it resolved that the Faculty Senate vote to officially withdraw its membership in COIA.

**Faculty Senate Executive Committee**

Geoffrey M. Fleming, Chair
Leslie Hopkins, Vice Chair
Vicki Greene, Chair-elect
Jeremy Wilson, Vice Chair-elect
Charlene Dewey, Past Chair
Brian L. Heuser, Past Vice Chair

Chair Fleming opened the floor for discussion and called for a report on this motion from Vanderbilt’s Faculty Representative for COIA, Senator David Weintraub. Senator Weintraub stated that COIA was founded to give faculty a voice in intercollegiate sports. Senator Weintraub now thinks it best for Vanderbilt to withdraw from the organization because they are dysfunctional and have a hard time getting things done.

The question was asked, “What is the downside of withdrawing?” Senator Weintraub’s response was, “The downside is that we are no longer part of COIA.” It was asked, “Is the only thing COIA does basically is to write policy, and the last one was in 2007?” Senator Weintraub answered, “Yes.” A senator questioned the logic and motivation of the motion. There was robust discussion.

Vice Chancellor of Athletics and Athletics Director Dr. David Williams was asked to speak about the conceptual piece. He responded, “The college needs faculty voices. COIA has been ineffective but there are places for faculty voice.” Senator Weintraub stated that COIA has lost its way. A Senator saw this as a complex issue that merited the investigation done by Senator Weintraub. Senator Ann Price, Chair of University Athletics Committee agreed with the motion and Senator Weintraub’s assessment. The body was further informed that Vanderbilt would have the option to reconsider its position, if it becomes necessary. It was asked why we are withdrawing before we see if they are turning around? They have not tuned around in the past year. It was suggested that the Knight Commission and the Drake Commission are effective organizations in which to assert our voices. It was asked, “Do we pay membership dues?” We do not pay membership dues as a member of COIA.

The motion was moved and seconded. Chair Fleming called for a vote on the motion by electronic ballot. Electronic and paper ballots were used.

The voting proceeded: Tally: 35 affirmative, 2 opposed, 2 abstentions. Motion for Vanderbilt to withdraw its membership from COIA was affirmed.

**Scheduled Remarks**
Dr. David Williams, Vice Chancellor for University Affairs and Athletics, Athletics Director

Vice Chancellor Williams began by stating that it is good for the Faculty Senate to hear from the athletics department. He introduced members from his senior staff who were in attendance Candice Lee, Deputy Athletic Director, deals with central matters. Martin Salamone, Senior Associate Athletic Director, deals with external matters. Lori Alexander, Senior Associate Athletic Director, deals with internal matters.

The Vice Chancellor gave the following highlights of the athletics department.

**Mission Statement**

We prepare student-athletes to be leaders and champions in life by placing the highest values on integrity, character, sportsmanship and victory.

- Academic Excellence and Integrity
- Competitive Excellence
- Fiscal Responsibility
- Student-Athlete Experience
- Diversity and Inclusion

**Academic Excellence**

- Cumulative GPA for the year – 3.183 (highest in department’s history)
- 993.6 Academic Progress Rate (APR)
- Every year our Federal Graduation Rate places us in the top five nationally with Stanford, Duke, Northwestern and Notre Dame
- Of 350 student-athletes:
  - Over 60% named to the SEC Academic Honor Roll
  - Over 35% named to the Dean’s List
  - Over 70% earned at least a 3.0 GPA
  - 26 student-athletes earned a 4.0 GPA

**Commitment to Academic Integrity**

- Role of our academic counselors
- Student-athletes do not use priority registration
- Athletics Department works to identify and eliminate any “clustering”
• Communication with admissions and faculty
• Summer Bridge programming related to Honor Code, Academic Integrity
• Athletics Department’s “Academic Integrity Reinforcement Program”
• Preparing for graduate and professional school, and
• Degree Completion Program
• Provost serves as Faculty Athletics Representative (FAR)

**Athletic Excellence**

• 4 conference championships (Women’s Tennis, Men’s Golf, Bowling)
• 4 Teams finished in Top Ten in the NCAA Standings (Women’s Tennis, Men’s Golf, Bowling, Baseball)
• 1 National Coach of the Year (Scott Limbaugh)
• 2 SEC Coaches of the Year (Scott Limbaugh and Geoff Macdonald)
• 1 SEC Player of the Year (Astra Sharma)
• Simone Charley became the first female Vanderbilt student-athlete to earn First Team All-American in a sport and First Team Academic All-American honors in the same year. By the way, she is a two-sport athlete and already in graduate school!

**Fiscal Responsibility**

• Core operating result of $7.6 million in FY17 and projecting core operating result of $1.8 million in FY18
• University investment dropped by $2 million in FY17 and decreases annually
• Emphasis on home-and-home contractual agreements whenever feasible
• Coaching contracts that are incentive-heavy (academic and athletic performance incentives weighed equally)
• Focus on endowment for financial sustainability
• Shift in philosophy with summer school
• Capital projects philosophy

**Student-Athlete Experience**

• Summer Internship Program
• Pre-Flight Program/partnership with the Won’dry
• Summer Bridge Program
• Focus on Global Outreach
  • Study Abroad
  • International Service Trip
  • Service component in foreign tours
• “Commodores Care”
• Various collaborations with campus and community partners

Diversity and Inclusion
• Hired Andrew Maraniss (author of “Strong Inside”) as Visiting Scholar
• Annual MLK Day trip
• Equality Weekend
• Graduate Fellows program
• TIPS proposal
• 50th Anniversary Commemoration, including special recognition of Perry Wallace and Godfrey Dillard
• James Threalkill commissioned painting
• ESPN partnership: “Campus Conversations” in October 2017 for all female student-athletes
• Highest ranking in the SEC and among the highest in nation in LGBT Athlete Ally Index
• Awarded grant by the Equity, Diversity & Inclusion Office
• Partnerships with various campus and community partners, including added diversity component to Summer Bridge program and Internship program
• “Chaos to Community” documentary
• Inducted Nakia Davis (1st black golfer in the SEC and at VU) and Teresa Lawrence Phillips (1st black female athlete at VU) into the Hall of Fame

Chair Fleming moved to the next item of business.

Good of the Senate

Chair Fleming called upon Senator Myrna Wooders for Good of the Senate remarks. Due to the time, she deferred her remarks in the interest of doing what was good for the Senate.

Chair Fleming moved to the next item of business.
Adjournment

A motion was made to adjourn. The motion was seconded.

The meeting adjourned at 5:42 pm.

Respectfully submitted,
Leslie Hopkins
Vice Chair
Call to Order

Approval of Minutes of January 11, 2018

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business

New Business

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly; Algood; Allos; Carnahan; Chakravarthy; Cole; Faucet; Fessel; Friedman; Geller; Getz; Goddu; Greene; Heuser; Hopkins; Johnson; Kim; Lacy; March; Martin; Massion; McLean; Miga; Price; Reeves; Robinson; Rosenthal; Schildcrout; Seow; Simmons; Terhune; Valentine; Walden; Wilson; Wooders; Wuerth; and Yadav

Voting Members absent: Balser; Benbow; Bollen; Chang; Creech; Finch; Fleming; Green; Griffith; Guthrie; Hutson; Jesse; Laibinis; Lehmann; Lowe; Luo; Merryman; Murphy; Norman; Ochonu; Outlaw; Rohde; Rowe; Saggi; Shay; Smrekar; Trigo; Townes; Wait; Wallace; Weavind; Weintraub; and Wright

Ex Officio Members present: Anderson; Cyrus; Geer, Kopstain; Lutz; Marnett; Raghavan; Raiford; Stalcup; Wente; and Willis

Ex Officio Members absent: Bandas; Beasley; Brady; Carroll; Dewey; Ertel; Hall; Hotchkiss; Miller; Pietenpol; Smith; Sweet; Williams; and Zeppos
Call to Order

Senator Leslie Hopkins, Vice Chair of the Faculty Senate, called the meeting to order at 4:12 pm.

Approval of the minutes of January 11, 2018

Vice Chair Hopkins asked for approval of the minutes. A motion was made. The motion was seconded. The motion passed by the statement of, “Aye”. None opposed.

Vice Chair Hopkins proceeded to the next item of business.

Report of the Executive Committee (EC)

Vice Chair Hopkins gave a report covering the following.

- **Joint Senate & Shared Governance Committee Meeting**
  The meeting will be held Monday, March 19 at 4:30 pm in Flynn Auditorium. The draft report of the Shared Governance Committee will be circulated prior to the meeting.

- **Executive Committee Leadership Meeting**
  Chair-elect Vicki Greene announced that on Tuesday, March 20 at 9:00 am in 306 Rand, there will be a meeting for all first-year Senators interested in Senate EC leadership. Information will be shared, questions will be answered, and breakfast will be served.

Vice Chair Hopkins proceeded to the next item of business.

Establishing Quorum of 31 Voting Members

With some members having technological challenges, raised hands were counted. A total of 32 voting members were counted at the beginning of the meeting. Quorum was established.

With 8 motions to come before the body during the meeting, there was a motion from the floor to limit discussion to 6 minutes per motion. The motion was seconded. A hand vote was taken.

The voting proceeded: Tally: 31 affirmative, 0 opposed, 0 abstentions. Discussion on each motion would be limited to 6 minutes.

Remarks by the Chancellor

Chancellor Nicholas S. Zeppos regretfully could not be present.
Vice Chair Hopkins proceeded to the next item of business.

Standing Committee Reports

Vice Chair Hopkins called for reports from:

**Academic Policies & Services (APS) Committee.** Senator Haoxiang Luo, Chair of the Committee regrettfully could not be present. Their recommendation was distributed prior to the meeting. Committee member, Senator Sal March reported on the committee’s recommendation for a Master’s Degree program in Biomedical Sciences which is a 30 credit non-thesis program. It does not require a vote by the Faculty Senate. There was concern that with so many master’s programs at Vanderbilt, we are competing with ourselves for students and run the risk of losing viability of all programs as programs compete with one another. Senator March responded that part of the formal process requires looking at existing programs to avoid duplication. Provost Susan Wente further clarified that before any program is approved, a PNOI (Pre-program Notice of Intent) goes out for all deans to sign off on to avoid overlap and redundancy.

**Faculty Manual Committee (FMC).** Chair Brooke Ackerly brought forth 5 motions.

**Motion 1 - Inclusive Pronouns** FMC17-18 C14.1

- Whereas at the January Faculty Senate meeting, Senators approved revising the Faculty Manual to use gender inclusive pronouns, for consistency of style and formatting, stable URLs, and to include a definitions section in which all defined terms were defined or redefined (where the exposition requires definition in a specific portion of the manual and to clarify those which are terms defined in law, by regulators, etc.),
- Whereas the Faculty Manual Committee solicited advice on inclusive language on an appropriate pronoun approach from many across the university who are attentive to the importance of recognition as conveyed through pronoun usage,
- Whereas the Faculty Manual Committee will bring the complete renovation of the Faculty Manual to the Senate in 2 parts. This year we will bring the renovation of pronouns and style sheets as these can be done together and requires rewriting that goes beyond copyediting. In the fall, we will bring a copyedited version which will have no substantive changes under rules for approval of revisions “interim changes.”

Be it resolved that:

The Faculty Senate vote to insert the following paragraph in the definitions appendix and to make revisions to the Faculty Manual following this definition:

Gender pronouns are a way to refer to individuals without using names. Using the correct gender pronoun is an important part of recognizing a faculty colleague. Historically, singular gender pronoun usage of she/her/hers and he/him/his conform to and reify a binary classification of man and woman. Other pronouns, however, do not fit...
into this binary, including, but are not limited to, they/them/their and ze/hir/hirs. (See https://perma.cc/9GXJ-K4FE.) So as not to misrecognize any faculty member by reifying the she-he gender binary, the faculty manual deploys they/she/he pronouns, or where readability recommends it, the universal singular “they.”

**Faculty Manual Committee**

Brooke Ackerly, A&S Chair  
Geoffrey Fleming, Medicine [Executive Liaison]  
Myrna Wooders, A&S  
Benigno Trigo, A&S  
Josh Fessel, Medicine  
Chris Lehmann, Medicine  
Yesha Yadav, Law  
Duco Jansen, Engineering (ex-officio)  
Becky Keck, Nursing (ex-officio)

There were no questions and no debate. It was suggested to vote by show of hands. Paper ballots were preferred. Paper ballots will be used to vote for the remainder of the meeting.

The voting proceeded: Tally: 31 affirmative, 3 opposed, 0 abstentions.

**Motion 2 - Remove “Domestic Partner”** which is no longer legally necessary

- Whereas given the June 2015 Supreme Court ruling granting same-sex couples the right to legally marry in all U.S. states Vanderbilt University eliminated, effective January 1, 2017, domestic partner from its benefits program. Vanderbilt employees are able to cover dependents who are spouses; natural, step- and adopted children; and other qualified dependents with required documentation in Vanderbilt benefits.

- Whereas changes in law render the reference to “Domestic Partner” in the Faculty Manual no longer substantively meaningful in the recognition of faculty benefits,

Be it resolved that:

The Faculty Senate vote to remove references to “domestic partner” in ten (10) instances on pp. 53, 90, 95, 97, 99, 100, 102, 103, appearing in

Part III Conflict of Interest, chapter 3, Article VI: Oversight  
Part VI Faculty Benefits, Chapter 1: Insurance Programs  
Part VI Faculty Benefits, Chapter 3: Other Benefits  
Part VI Faculty Benefits, Chapter 4: Leaves of Absence.
Motion 2 was amended to adjust the pronouns that were approved in Motion 1.

There was a call for a vote on the amendment to Motion 2. The voting proceeded: Tally: 35 affirmative, 0 opposed, 1 abstentions.

There was a call for a vote on Motion 2. The voting proceeded: Tally: 35 affirmative, 0 opposed, 1 abstentions.

**Motion 3 - Consensual and Familial Interpersonal Relationships**

- Whereas Part III, Chapter 7: Consensual Relationships, of the Faculty Manual is in need of revision,

- Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that in the following Part III, Chapter 7 of the current version of the Faculty be replaced by the attached revision, with additions in blue and deletions in black strikethrough.
Part III
Chapter 7: Consensual and Familial Interpersonal Relationships

Vanderbilt University is committed to maintaining an academic environment in which members of the University community can freely work together, both in and out of the classroom, to further education and research. When members of the faculty and administrative staff are entrusted with advising and teaching students/trainees/housestaff (altogether, “students”), evaluating students’ papers and course work scholarly and professional progress, and recommending students to other colleagues, they are in a delicate relationship of influence, authority, trust and power. This relationship must not be jeopardized by the appearance of either favoritism or unfairness in the exercise of professional judgment. A variety of students exist across the campus, and these terms are intended to include faculty’s interactions with all individuals at Vanderbilt University or at training, clinical affiliation, or other educational sites for the specific purpose of training/education.

In their relationships with students, members of the faculty and administrative staff are expected to be aware of their professional responsibilities and to avoid apparent or actual conflict of interest, favoritism, bias, or other issues of professional ethics. [Moved to Section D: Discipline]

Section A: Prohibited Relationships and Disclosures

To ensure that the teaching, evaluation and supervision of students remain unbiased and professional, consensual romantic and/or sexual relationships between faculty and any pre-Baccalaureate student are prohibited and should not be initiated.between a student and any faculty member, teaching assistant, or administrative staff member who teaches, supervises, evaluates, or otherwise Efforts by members of the faculty, teaching assistants, or administrative staff members to initiate these relationships are also prohibited. If such a relationship predates the academic relationship a prohibited relationship arises, this relationship must be disclosed to: 1) the Department Chair or Dean of the Faculty member’s school and; 2) the Provost (or Provost designee), or for faculty with primary appointments in a clinical department within the School of Medicine, the Dean of the School of Medicine (or Dean-SOM designee). Effective steps must be taken to ensure unbiased evaluation or supervision of the student. [Moved to Section D: Discipline]

Consensual romantic and/or sexual relationships between a post-Baccalaureate (graduate or professional) student and any a faculty member, teaching assistant, or administrative staff member who is in a position to exercise direct influence, power or authority over that student are prohibited and should not be initiated. If such a relationship predates the academic relationship a prohibited relationship arises, this relationship must be disclosed to: 1) the Department Chair or Dean of the Faculty member’s school and; 2) the Provost (or Provost designee), or for faculty with primary appointments in a clinical department within the School of Medicine, the Dean of the School of Medicine (or Dean-SOM designee). Any faculty member, teaching assistant, or administrative staff member who engage in such a relationship must accept responsibility for assuring that it does not result in a conflict of interest or raise other issues of professional ethics. In cases of doubt, advice and counsel should be sought from the Dean, department chair, or administrative supervisor.
Consensual romantic and/or sexual relationships between a post-Baccalaureate (graduate or professional) student and any faculty member, teaching assistant, or administrative staff member who is not in a position to exercise direct influence, power or authority over that student (e.g., when the student is in a different school or department) may also be inappropriate because of a perception of power or influence. Any faculty member, teaching assistant, or administrative staff member who wishes to engage in such a relationship must disclose this relationship, prior to initiation of the relationship to: 1) the Department Chair or Dean of the Faculty member’s school and; 2) the Provost (or Provost designee), or for faculty with primary appointments in a clinical department within the School of Medicine, the Dean of the School of Medicine (or Dean-SOM designee) accept responsibility for assuring that it does not result in a conflict of interest or raise other issues of professional ethics. In cases of doubt, advice and counsel should be sought from the Dean, department chair, or administrative supervisor.

Consensual romantic and/or sexual relationships between a faculty member and an employee/trainee when the faculty member is in a position to exercise influence, power or authority over the employee/trainee requires disclosure prior to initiation to the Department Chair or Dean of the appropriate school(s). Consensual romantic and/or sexual relationships between faculty members when either of the faculty members is in a position to exercise influence, power or authority over the other also requires disclosure prior to initiation to the Department Chair or Dean of the appropriate school(s).

Section B: Family Relationships and Disclosure
To ensure that the teaching, evaluation and supervision of students remain unbiased, it is also necessary that family relationships between student and faculty be disclosed in advance to the Department Chair or Dean. Here, “Family” is as defined in Part III, Chapter 3, for purposes of Vanderbilt employment.

Section C: Review of Disclosures and Development of Management Plans
Conflict of interest and the exercise influence, power or authority may potentially arise from a relationship between a faculty member and a student, employee or between faculty members.

Accordingly, all required disclosures described in this policy will result in a review by the Department Chair or Dean, and, where necessary and possible, development of a management plan by the Department Chair or Dean which must be approved by the Dean of the faculty member’s school. Such management plans must require effective steps being taken to ensure unbiased evaluation and supervision of students and employees/trainees as well as protection for a vulnerable population. Faculty members are responsible for assuring all personal relationships do not result in a conflict of interest or raise other issues of professional ethics. To best assist the faculty member, any questions or concerns should be proactively addressed with the Dean or Chair and the Provost (or Provost designee). Nothing in this policy shall abrogate a faculty member’s responsibility to comply with the Conflict of Interest policy and process in Part III, chapter 3.

Section D: Discipline
Any violation of the **Consensual and Familial Interpersonal Relationships** policy outlined above may be grounds for disciplinary action as provided for in Chapter 1, Part IV of the Faculty Manual.

The voting proceeded: Tally: 28 affirmative, 2 opposed, 4 abstentions.

**Motion 4 was pulled from consideration at this meeting because the FMC is still working on the language.**

**Motion 5 - Part III, Chapter 4, Section B, Rights in Literary and Artistic Works and Technology**

- Whereas Part III, Chapter 4: RIGHTS IN LITERARY AND ARTISTIC WORKS AND TECHNOLOGY, of the Faculty Manual interim changes are in need of approval by the Faculty Senate,
- Whereas discussion of the paragraph in question at the Faculty Senate in October 2016 indicated that both the Provost and the Faculty Senate found it to be an error,
- Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that in the following Part III, Chapter 4 defining paragraph be replaced as follows:

The TRC is appointed by the Chancellor with nominations for faculty positions being made by the Consultative Committee of the Faculty Senate. The TRC is chaired by a faculty member and the majority of members are faculty members without administrative appointments. The committee reviews and monitors the activities of CTTC on matters relating to the administration of this policy. The committee must be consulted in advance concerning any material changes to the policy and participate fully in the future development of the policy. Faculty employed by VUMC will constitute at least 40% of the total membership.

The TRC is appointed by the Chancellor with nominations for faculty positions being made by the Consultative Committee of the Faculty Senate. The TRC is chaired by a faculty member and the majority of members are faculty members without administrative appointments. The committee reviews and monitors the activities of CTTC on matters relating to the administration of this policy. The committee must be consulted in advance concerning any material changes to the policy and participate fully in the future development of the policy. Faculty employed by VUMC will constitute at least 40% of the total faculty membership.

The voting proceeded: Tally: 32 affirmative, 0 opposed, 4 abstentions.

Senator Ackerly thanked the FMC for their hard work on all of the motions.
Old Business

There was no old business from the EC.

Vice Chair Hopkins moved to the next item of business.

New Business

Vice Chair Hopkins introduced Chris Purcell and Senator Myrna Wooders

Chris Purcell – Director, LGBTQI Life

This discussion was to focus on the pronoun initiative and gender inclusivity used on class rosters. The University will announce the launch of the new pronoun system in YES this month at the beginning of spring semester. The presentation highlighted:

- Vanderbilt is committed to creating an inclusive and welcoming campus environment. All individuals at Vanderbilt should experience a sense of belonging and are acknowledged as they choose to be known.

- Vanderbilt already allows preferred names. Faculty, staff, and students are encouraged to consider asking directly about a person’s choice of pronouns when making introductions.

- At the beginning of the Spring 2018 semester, the university will announce the launch of a new module in YES that will allow students to choose one of five pronoun options that will appear on class rolls and housing rosters.

Photo Roster – Pronouns render under the name of students who have selected pronouns. If a student has not selected a pronoun, no pronoun will appear:

- Student A – They/Them/Theirs
- Student B – Ze/Zir/Zirs
- Student C – She/Her/Hers
- Student D – He/Him/His
- Student E – Name Only (Student wishes to never be referred to by any pronoun)
- Student F -

There are proactive ways to affirm Vanderbilt’s commitment to gender inclusion. There is a pronoun poster that was developed by the Faculty Senate & Vanderbilt Student Government. The poster can be obtained at the KC Potter Center 2nd Floor. To learn more, the Office of LGBTQI Life has a three-hour training session called PRIDE (Pursuing Respect, Inclusion, Diversity and Equity). They encourage faculty and staff to sign up. You can sign up for training on the Office website.

It was asked if the University is moving towards gender-neutral restrooms on campus. Speaker response was that, “All single-use restrooms are now gender neutral. There is still work to do in
this area.” A Senator commended Chris Purcell and he received applause for his tireless efforts and the progress the University has made because of his efforts around inclusivity.

**Senator Myrna Wooders**

Senator Wooders brought forth 3 motions.

**Motion 6 - Change to the Rules of Order of the Faculty Senate**

- Whereas the Rules of Order of the Faculty Senate places “Good of the Senate” after Scheduled Remarks,
- Whereas other Senate business and “Scheduled Remarks” may not leave time for “Good of the Senate”,
- Whereas there is a need for time during which Senators can bring to the Senate matters that may not need a motion but which they would like the Senate to consider,
- Be it resolved that the Senate Affairs Committee consider revision of the Rules of Procedure to place “The Good of the Senate” before “Scheduled Presentations”.

The motion was seconded. There was a call for a vote on Motion 6.

The voting proceeded: Tally: 21 affirmative, 13 opposed, 2 abstentions.

**Motion 7 - Non Tenure/Tenure Track Faculty on the Executive Committee**

- Whereas during the 2016-2017 academic year, five out of six members of the Executive Committee of the Faculty Senate were non-tenure track faculty and during the 2017-2018 academic year, four out of the six members are non-tenure track,
- Whereas non-tenure track faculty have fixed term contracts, some for as short as a year, and thus do not have the same academic freedom as tenured tenure-track faculty,
- Whereas the pathways to promotion and termination of non-tenure track faculty are different from those of tenure track faculty and thus the incentives of non-tenure track faculty may differ from those of tenure track faculty,

Be it resolved that the Senate Affairs Committee be charged with consideration of representation of the tenure track on the Executive Committee and to bring forth a motion to ensure adequate representation of tenure track faculty on the Executive Committee of the Faculty Senate.
The motion was seconded. It was asked if Senator Wooders had posed a motion to the College of A&S to have non tenure-track faculty on the faculty council or to have non tenure-track faculty serve on the Senate. She responded that she had not and it was a motion that could be considered. Another Senator made 2 points. First point was that this motion places restrictions on faculty and for whom they can vote. Second point was that going down this path will have unintended consequences that we cannot foresee.

Vice Chair Hopkins clarified that the motion is to send this to the Senate Affairs Committee for discussion and deliberation.

It was discussed that the motion as read identifies representation of one specific group of people. Senator Wooders amended the motion to delete and to bring forth a motion to ensure adequate representation of tenure track faculty on the Executive Committee of the Faculty Senate.

The voting proceeded: Tally: 11 affirmative, 22 opposed, 2 abstentions. This motion will not go to the Senate Affairs Committee for consideration.

**Motion 8 - Regarding Records of the Senate**

- Whereas the goal is to make available records of the Senate “lost” when the Senate Executive Committee established the Senate Portal,
- Whereas, subsequent to a motion made and passed at the October 2014 meeting of the Faculty Senate, the records of the Faculty Senate are to be maintained and to be readily available to faculty, the Faculty Senate records have been maintained and available behind a Senate Portal,
- Whereas records of the Faculty Senate prior to 2012 were not placed in the archives behind the Portal and may be difficult for faculty to find,
- Whereas as recorded in the minutes under the heading “Archiving the past and achieving greater transparency in the future”,
  Faculty Senate “Chair Lim said that it is important to have a record of the work of the Senate. He said that, “we cannot go back and correct the past, but we can work for even greater transparency in the future.”
- Whereas record keeping is important to the missions of Vanderbilt (see, for example, the mission statement of Vanderbilt Institutional Research Group),
- Whereas we wish to commemorate individuals who have made important contributions to the Senate, such as members of past Executive Committees of the Faculty Senate,
- Whereas records are available going back to 1999,

Be it resolved that the Faculty Senate Executive Committee retrieve the available past records and place them in the appropriate archives of the Faculty Senate in a searchable form.
The motion was seconded. A Senator who was in favor of transparency asked to remand this to the Senate Affairs Committee to study the logistics of obtaining the requested records. The motion to remand to Committee was seconded.

The voting proceeded: Tally: 32 affirmative, 3 opposed, 1 abstentions.

Scheduled Remarks

Eric Kopstain, Vice Chancellor for Administration

Vice Chancellor Kopstain began by showing a historical video of Vanderbilt University. [https://www.youtube.com/watch?v=Jk64fO8q63M&t=0s&index=2&list=PLB1EPeYUwa4lJXI\NUdpD8ZLKJ0NoOWEjC](https://www.youtube.com/watch?v=Jk64fO8q63M&t=0s&index=2&list=PLB1EPeYUwa4lJXI\NUdpD8ZLKJ0NoOWEjC)

His presentation covered:

- Overview of Initiatives: Vision, Guiding Principles, and Timeline
- Progress: Current Projects Underway
- What’s Next: Future Areas of Focus
- Cross-Cutting Themes and Studies

As Vice Chancellor of Administration, he has responsibility for the Facilities Office, Human Resources, Equal Employment Opportunity, Title IX, Student Access Services, Public Safety, Business Services, Contract & Grant Accounting, (Grants Management) Contract & Grant Accounting (Costing Activities), Strategy & Planning.

Vision

“We should consider Vanderbilt our home base, our sacred ground, and treat it as such.”

*(Nicholas S. Zeppos, Campus Land Use Symposium, November 2015)*

Current Projects

- FutureVU, Historic Core Neighborhood, Future Residential Colleges (E. Bronson Ingram), West End Neighborhood, Future Residential Colleges (Along West End Avenue)

Expansion

- School of Nursing broke ground in June 2017. It is a WELL Pilot Project.
- Divinity School broke ground on renovation and addition in May 2017.

Future Areas of Focus

- Peabody, Humanities, Science Planning
- Graduate & Professional Student Housing

Cross-Cutting Themes and Studies
• Advisory Accessibility Task Force (AATF)
• Development of a Comprehensive Mobility and Transportation Strategy
• Income and Distance to Campus from Primary Residence
• Vanderbilt University currently has 17 LEED Certified projects

Development of a Comprehensive Mobility and Transportation Strategy

FutureVU
• Core themes of the land use plan include, but are not limited to issues of connectivity, transportation and sustainability.
• Recommendations were provided by consultants, BOT working group and Faculty Advisory committee.

6 transportation working groups involving more than 90 faculty, staff and students prepared recommendations on the following topics:

The Wond’ry
• Metropolitan Transit Authority / Regional Transportation Authority bus and train adjustments to better service Vanderbilt
• Vanderbilt shuttle adjustments
• Expansion of Uber and Lyft opportunities on campus
• Expansion of on-campus biking infrastructure and bike programs
• Potential alternative work arrangements
• Vanpools, carpools and other partnerships

VSG prepared land use recommendations on the following topics:

• Transportation
• Landscape and architecture
• Community Spaces

BlueSky Energy Study
Substantial opportunities in building controls, energy generation (central plant), and distribution to reduce VU’s carbon and geographical footprint while reducing energy costs.

Energy strategy goals:
• Challenge previous assumptions about Vanderbilt’s energy infrastructure
• Exploit existing and cutting-edge technology to become a SmartCampus
• Fully support the university’s academic, economic, environmental, carbon, land use and social goals

Renewable Energy Strategy Study
External partner: Customer First Renewables
Purpose: Study the feasibility of using renewable energy as part of Vanderbilt’s power portfolio

Vice Chancellor Kopstain concluded his presentation by informing the Senate that he and his team will interact with anyone who is interested. He can be contacted at any time.

Vice Chair Hopkins moved to the next item of business.

**Good of the Senate**

There was no business for the good of the Senate.

Vice Chair Hopkins moved to the next item of business.

**Adjournment**

A motion was made to adjourn. The motion was seconded.

The meeting adjourned at 5:45 pm.

Respectfully submitted,
Leslie Hopkins
Vice Chair
Call to Order

Approval of Minutes of March 1, 2018

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business

New Business

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly; Algood; Carnahan; Chakravarthy; Cole; Fauchet; Fessel; Finch; Fleming; Geller; Goddu; Green; Greene; Heuser; Hopkins; Lacy; Laibinis; Luo; March; Martin; McLean; Murphy; Price; Robinson; Rosenthal; Rowe; Schildcrout; Seow; Terhune; Trigo; Valentine; Walden; Weintraub; Wilson; Wooders; and Yadav

Voting Members absent: Allos; Balser; Benbow; Bollen; Chang; Creech; Friedman; Getz; Griffith; Guthrie; Hutson; Jessee; Johnson; Kim; Lehmann; Lowe; Marnett; Massion; Merryman; Miga; Norman; Ochonu; Outlaw; Reeves; Rohde; Saggi; Shay; Simmons; Smrekar; Townes; Wait; Wallace; Weavind; Wright; and Wuerth

Ex Officio Members present: Anderson; Bandas; Beasley; Cyrus; Lutz; Wente; Willis; and Zeppos

Ex Officio Members absent: Brady; Carroll; Dewey; Ertel; Geer; Hall; Hotchkiss; Kopstain; Miller; Pietenpol; Raghavan; Raiford; Smith; Stalcup; Sweet; and Williams
Call to Order

Geoffrey Fleming, Chair of the Faculty Senate, called the meeting to order at 4:10 pm.

Approval of the minutes of March 1, 2018

Chair Fleming asked for approval of the minutes. A motion was made. The motion was seconded. The motion passed by the statement of, “Aye”. None opposed.

Chair Fleming proceeded to the next item of business.

Report of the Executive Committee (EC)

Chair Fleming gave a report covering the following.

- **Spring Faculty Awards**
  Kelly Holley-Bockelmann gave an outstanding talk on measuring gravitational waves. She is doing remarkable work in this area.

- **Board of Trust Meeting**
  There is an upcoming BOT meeting April 19-20. The EC is invited to attend. Chair Fleming will present the updated Faculty-Student Relationship Policy and the work of the Senate since the last BOT meeting.

- **Shared Governance Committee Work**
  In partnership with the Faculty Senate, the Shared Governance Committee held a town hall specifically for Senators on March 19 to gather feedback. Richard Willis and Holly McCammon, co-chairs, are still interested in receiving faculty feedback on this important issue.

Chair Fleming proceeded to the next item of business.

Remarks by the Chancellor

Chancellor Nicholas S. Zeppos remarked that Vanderbilt had a wonderful spring assembly on April 5 in Langford Auditorium. The faculty presentation by Kelly Holley-Bockelmann was awe-inspiring.

Faculty awards were given to deserving members of the Vanderbilt community. Award recipients were:
Chancellor Zeppos gave a brief recap of the political year.

He fought against proposed legislation that would have had adverse effects on Vanderbilt University. Large cuts that were proposed to research funding were repudiated. He would fight a rescission bill next week in Washington, DC and spoke against a bill that was aimed at taxing graduate student tuition. Now, that bill will not touch graduate student tuition. He continues to stand up for the values of DACA.

There was a record number of undergraduate applications. The Russell G. Hamilton Scholars review and submission will begin in the fall of 2018. Vanderbilt has faculty members who are elected fellows of the American Association for the Advancement of Science (AAAS). Three College of Arts and Science professors were named 2018 Guggenheim winners.

Chancellor Zeppos has new investments in mental health and addiction. There is a new director of the Brain Institute, Lisa Monteggia. She will join the university this summer and will have a ½ day retreat.

Standing Committee Reports

Chair Fleming proceeded to the next item of business.

Senate Affairs Committee - Jonathan Schildcrout, Chair

Chair Schildcrout began by seeking feedback to matters under consideration by the Senate Affairs Committee.

Item 1: Regarding a motion made by Senator Wooders at the March Meeting of the Faculty Senate concerning maintenance of the records of the Faculty Senate

- Senator Schildcrout began his discussion with presentation of this motion. The Senate Affairs Committee discussed the issue and recommended a focused and targeted search for records. The recommendation to the Executive Committee would be to contact past chairs of the Faculty Manual Committee and of the Faculty Senate to see what was available.

- A Senator noted that the Wayback Machine (an internet archive) has Faculty
Senate records going way back, perhaps as far as 1998. The difficulty is the lost records that were on the Faculty Senate website but behind the Portal.

- **Item 2: Changes to the Rules of Order of the Faculty Senate**
  
  - Senator Schildcrout began this part of his report by presentation of a motion made by Senator Wooders at the March Meeting of the Faculty Senate (Motion 8) proposing that, because there may not be time after “Scheduled Remarks”, the placement of the Good of the Senate in the Rules of Procedure be considered by the Senate Affairs Committee.
  
  - The Senate Affairs Committee discussed the motion and noted that:
    
    - Moving “Good of the Senate” to before “Scheduled Speaker” would present another problem. The issue is trying to control the time of the meeting. It could be extended to 1 ½ hours instead of one hour and 20 minutes.
    
    - Comment - People start leaving.
    
    - Comment - Curtailing “Scheduled Remarks” might be good.

- **Item 3: Addition to the Rules of Order; Senator Conduct**

The Senate Affairs Committee proposed to make some addition to the Rules of Order to treat Senator misconduct. The Committee proposed that “A Faculty Senate member who wishes to bring an allegation of improper misconduct (defined as injurious to the Faculty Senate and its purposes) against another member of the Senate must first notify the Chair of the Faculty Senate.”

The Senate Affairs committee brought forth two options for discussion:

  - Option 1: Ad-hoc Committee to be formed by the Senate Affairs Committee Chair
  
  - Option 2: Standing Committee composed of all of the Faculty Senate Chairs that would then be chaired by the Senate Affairs Committee Chair
  
  - Neither committee would meet unless a disciplinary action was brought before the Senate. Option one is the more flexible. It is consistent with Part IV of the Faculty Manual.
  
  - Comment – The Faculty Senate has adopted Robert’s Rules. Chapter 20 covers discipline. Robert’s Rules is impressive and thoughtful. It is the result of years of consideration of issues that arise in democratic procedures. No reason has been given for the disregard of Robert’s Rules for disciplinary procedures. Moreover, for less serious matters, anyone can make a motion of censure at any time (pages 124-125).
  
  - Comment - Option one is the best option and the Senate Affairs Committee Chair can handle it.
  
  - Comment - How does this relate to academic freedom? Is this grievable? And if it is not grievable, what does it do to faculty rights?
Comment – If the body can take disciplinary actions against faculty it needs to be carefully thought about and discussed.

- **Item 4: Use of Senate Resources**

  The Faculty Senate’s digital resources, including the Senate email list, the all-faculty email list, and the facultysenate@vanderbilt.edu email address, are to be used solely for official Faculty Senate communications. Emails for distribution to the email lists are processed by the Executive Committee and require approval by the current Chair or Vice Chair and at least one other member of the Executive Committee. Approval of the distribution should be via email to the Administrative Manager of the Office of the Faculty Senate.

  The Administrative Manager of the Office of the Faculty Senate is available to help with scheduling meetings, taking notes/minutes, and other administrative tasks. No Senator or EC member should request tasks of the Administrative Manager outside the usual administrative duties without approval of the Executive Committee.

**Diversity, Equity, and Inclusion Committee - Teresa Goddu, Co-chair**

The Committee spent its inaugural year accomplishing the following:

1. Surveying best practices for DEI across the University as well as the Medical Center, which has been leading the way on many of these issues,
2. Meeting and partnering with Vanderbilt’s new Vice Provost for Inclusive Excellence, Melissa Thomas-Hunt,
3. Crafting a set of charges that will guide the work of the committee as it moves forward,
4. Beginning the process of finding out what data is currently being collected by Vanderbilt on DEI issues and identifying what additional data needs to be collected,
5. Consulting with other Faculty Senate Committees as they work on issues related to inclusion, diversity, and non-discrimination.

Senator Goddu thanked co-chair William Robinson, members of the DEI Committee and Administrative Manager Debbie Hayes.

**Academic Policies and Services Committee - Haoxiang Luo, Chair**

Senator Luo gave an update on a proposed new program from Vanderbilt Divinity School – It is a Master of Theology (ThM) degree. No additional faculty or staff would be required. It is a thirty-hour program of advanced theological study beyond the Master of Divinity, Master of Theological Studies, or equivalent first theological degree.

Chair Fleming proceeded to the next item of business.
Old Business

Electronic Communications Inspection Report
The Faculty Manual calls for: “The University shall provide to the Faculty Senate an annual report recording the number and general nature of such inspections concluded in the previous fiscal year.” Ch6.II.3

Data provided by Vice Provost for Academic and Strategic Affairs and SOM Office of Faculty Affairs.

2015-2016 - 21 accounts for internal investigations; 4 for litigation. (inclusive of VUMC data)
The majority of those accounts (13) came out of one investigation that required the University to look back two decades overall.

2016-2017 - VU: 1 faculty account for an internal investigation; 13 for litigation.
VUMC: 2 faculty accounts for an internal investigation; 0 for litigation

Chair Fleming proceeded to the next item of business.

New Business

Motion 1 - Charge 14: Inclusion

- Whereas the Faculty Senate gave informal approval for the Faculty Manual Committee to revised the formatting of the manual,
- Whereas the Faculty Senate voted on March 1, 2018 to approve change from binary to non-binary personal pronoun usage throughout the Faculty Manual,
- Whereas a complete track changed version of the Faculty Manual has been made available to the Faculty Senate,
- Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that
1) the attached be the version of the Faculty Manual to which all AY 2017-2018 changes are amended,
2) all changes to the Faculty Manual since August 2017 be incorporated into this version,
3) the resulting version will be the April 12, 2018 version, and
4) all future changes to the Faculty Manual be made in reference to this version.

Formatting and pronoun revisions to text containing interim changes currently under review by the Faculty Senate do not imply a completed review of those changes.
**Summary related to motion 1**

3331 total changes
535 changes that appear as insertions or deletions
338 of the insertions or deletions are in fact related to formatting changes
147 are related to pronoun changes (these pronoun changes appear on 44 pages)

**Faculty Manual Committee**

Brooke Ackerly, A&S Chair
Geoffrey Fleming, Medicine [Executive Liaison]
Myrna Wooders, A&S
Benigno Trigo, A&S
Josh Fessel, Medicine
Chris Lehmann, Medicine
Yesha Yadav, Law
Duco Jansen, Engineering (ex-officio)
Becky Keck, Nursing (ex-officio)

A Senator and member of the Faculty Manual Committee added that the interim changes under review included Part III, Chapter 3.

There were no questions and no debate. Paper ballots were used to vote for this meeting. The voting proceeded: Tally: 34 affirmative, 0 opposed, 1 abstention.

**Motion 2 - Rights in Literary and Artistic Works and Technology**

- Whereas Part III, Chapter 4: Rights in Literary and Artistic Works and Technology of the Faculty Manual interim changes are in need of approval by the Faculty Senate,

- Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that in the following Part III, Chapter 4 defining paragraphs be replaced as follows:

All rights in (a) scholarly works of any kind, including books, articles, dissertations, and publications, (b) artistic, literary, film, tape, musical works (except any commissioned by the University), and (c) any works of authorship not created within the scope of employment as a University or VUMC employee (a, b, and c, collectively, "Literary and Artistic Works") created by Covered Persons are owned by their Creators. Literary and Artistic Works includes texts that have been stored on computer media, but excludes computer programs or computer software or databases that are neither accessory to nor an electronic expression of a scholarly text. All rights in works of authorship, other than Literary and Artistic Works, that are created with the use of University funds or facilities,
or that capitalize on an affiliation with the University, or are created within the Covered Person's scope of employment, are hereby assigned to the University, and shall be handled in the same manner as Technology. Commercial use of the University's name and marks requires prior University approval.

**Technology**

All rights in Technology created by Covered Persons with the use of University or VUMC facilities or funds administered by the University or VUMC, or within the scope of employment by the University or VUMC are hereby assigned to the University, with income to be distributed in accordance with this policy. "Technology" includes tangible or intangible inventions, in the patent sense, whether or not reduced to practice, and research results whether or not patentable or copyrightable. These research results include, for example, computer programs, integrated circuit designs, industrial designs, databases, technical drawings, biogenic materials, and other technical creations. The term “Technology” includes inventions, discoveries, and other innovations, whether or not reduced to practice, and research outcomes whether or not patentable or copyrightable. These inventions and research outcomes include, for example and without limitation, computer programs and applications (including apps for personal or other electronic devices), circuits, industrial designs, new and useful processes and devices, databases, data, research results, technical drawings, authored works for hire, trademarks, trade dresses, composition of matter, biological materials, chemical compounds, drugs, cell lines and organisms, medical devices, research tools, novel uses of existing inventions, and other technical creations. Faculty members working with students on research projects must inform those students in advance of the terms of this policy and of any burdens of nondisclosure or confidentiality deemed necessary by the faculty member to protect resulting technology.

**Faculty Manual Committee**

Brooke Ackerly, A&S Chair
Geoffrey Fleming, Medicine [Executive Liaison]
Myrna Wooders, A&S
Benigno Trigo, A&S
Josh Fessel, Medicine
Chris Lehmann, Medicine
Yesha Yadav, Law
Duco Jansen, Engineering (ex-officio)
Becky Keck, Nursing (ex-officio)

There was a call for a vote on Motion 2.
The voting proceeded: Tally: 33 affirmative, 1 opposed, 1 abstention.
Motion 3 - Consensual and Familial Interpersonal Relationships

Whereas Part III, Chapter 7: Consensual Relationships, of the Faculty Manual is in need of revision,

- Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,
- Whereas Part III, Chapter 7 of the Faculty Manual was revised and accepted by the Faculty Senate on March 1, 2018,
- Whereas the Office of the General Council has recommended further editing of the document at the request of the Provost prior to signature by the Provost,

Be it resolved that in the following Part III, Chapter 7 of the current version of the Faculty be replaced by the attached revision, with additions in blue and deletions in black strikethrough.

Faculty Manual Committee
Brooke Ackerly, A&S Chair
Geoffrey Fleming, Medicine [Executive Liaison]
Myrna Wooders, A&S
Benigno Trigo, A&S
Josh Fessel, Medicine
Chris Lehmann, Medicine
Yesha Yadav, Law
Duco Jansen, Engineering (ex-officio)
Becky Keck, Nursing (ex-officio)
Part III
Chapter 7: Consensual and Familial Interpersonal Relationships

Vanderbilt University is committed to maintaining an academic environment in which members of the University community can freely work together, both in and out of the classroom, to further education and research. When members of the faculty are entrusted with advising and teaching students/trainees/housestaff (altogether, “students”), evaluating scholarly and professional progress, and recommending students/trainees/housestaff to other colleagues, they are in a delicate relationship of influence, authority, trust and power. A variety of students exist across the campus, and these terms are intended to include faculty’s interactions with all individuals at Vanderbilt University or at training, clinical affiliation, or other educational sites for the specific purpose of training/education.

In their relationships with students/trainees/housestaff, members of the faculty are expected to be aware of their professional responsibilities and to avoid apparent or actual conflict of interest, favoritism, bias, or other issues of professional ethics.

Section A: Prohibited Relationships and Disclosures

To ensure that the teaching, evaluation and supervision of students remain unbiased and professional, consensual romantic and/or sexual relationships between faculty and any pre-Baccalaureate students are prohibited and should not be initiated. If such a relationship predates the academic relationship this relationship must be disclosed to: 1) the Department Chair or Dean of the Faculty member’s school and; 2) the Provost (or Provost designee), or for faculty with primary appointments in a clinical department within the School of Medicine, the Dean of the School of Medicine (or Dean-SOM designee).

Consensual romantic and/or sexual relationships between a post-Baccalaureate (graduate or professional) student/trainee/housestaff and a faculty member who is in a position to exercise influence, power or authority over that student/trainee/housestaff are prohibited and should not be initiated. If such a relationship predates the academic relationship this relationship must be disclosed to: 1) the Department Chair or Dean of the Faculty member’s school and; 2) the Provost (or Provost designee), or for faculty with primary appointments in a clinical department within the School of Medicine, the Dean of the School of Medicine (or Dean-SOM designee).

Consensual romantic and/or sexual relationships between a post-Baccalaureate (graduate or professional) student/trainee/housestaff and a faculty member who is not in a position to exercise influence, power or authority over that student (e.g., when the student/trainee/housestaff is in a different school) may also be inappropriate because of a perception of power or influence. Any faculty member who wishes to engage in such a relationship must disclose this relationship, prior to initiation of the relationship to: 1) the Department Chair or Dean of the Faculty member’s school and; 2) the Provost (or Provost designee), or for faculty with primary appointments in a clinical department within the School of Medicine, the Dean of the School of Medicine (or Dean-SOM designee).
Consensual romantic and/or sexual relationships between a faculty member and an employee\textsuperscript{1} when the faculty member is in a position to exercise influence, power or authority over the employee/trainee requires disclosure prior to initiation to the Department Chair or Dean of the appropriate school(s). Consensual romantic and/or sexual relationships between faculty members when either of the faculty members is in a position to exercise influence, power or authority over the other also requires disclosure prior to initiation to the Department Chair or Dean of the appropriate school(s).

Section B: Family Relationships and Disclosure
To ensure that the teaching, evaluation and supervision of students/trainees/housestaff remain unbiased, it is also necessary that family relationships between student/trainee/housestaff and faculty be disclosed in advance to the Department Chair or Dean. Here, “Family” is as defined in Part III, Chapter 3, for purposes of Vanderbilt employment.

Section C: Review of Disclosures and Development of Management Plans
Conflict of interest and the exercise influence, power or authority may potentially arise from a relationship between a faculty member and a student/trainee/housestaff, employee, or between faculty members.

Accordingly, all required disclosures described in this policy will result in a review by the Department Chair or Dean, and, where necessary and possible, development of a management plan by the Department Chair or Dean which must be approved by the Dean of the faculty member’s school. Such management plans must require effective steps being taken to ensure unbiased evaluation and supervision of students/trainees/housestaff and employees/trainees, as well as protection for a vulnerable population. Faculty members are responsible for assuring all personal relationships do not result in a conflict of interest or raise other issues of professional ethics. To best assist the faculty member, any questions or concerns should be proactively addressed with the Dean or Chair and the Provost (or Provost designee). Nothing in this policy shall abrogate a faculty member’s responsibility to comply with the Conflict of Interest policy and process in Part III, Chapter 3.

Section D: Discipline
Any violation of the Consensual and Familial Interpersonal Relationships policy outlined above may be grounds for disciplinary action as provided for in Chapter 1, Part IV of the Faculty Manual.

\textsuperscript{1} Such relationships require disclosure regardless of whether the University or the Vanderbilt University Medical Center is the employer.
The voting proceeded: Tally: 33 affirmative, 0 opposed, 1 abstention.

**Motion 4 – Norms and Discipline**

- Whereas members of the Faculty Senate Executive Committee and, to a lesser extent, all members of the Senate, may have opportunities to take advantage of their position on the Senate or of resources under the control of the Executive Committee of the Senate for their own personal and/or political purposes, such as occurred in May 2017 with the use of the Faculty Senate email list for non-Senate personal matters by the then Vice Chair of the Senate or the misuse of minutes in violation of Robert’s Rules,

Be it resolved that:

The Senate Affairs Committee be charged with revising the Rules of Order of the Faculty Senate to deal specifically with use of Faculty Senate resources that is contrary to commonly accepted norms of behavior with (perhaps as an Appendix) some specific examples of what might constitute such a violation and;

Be it further resolved that the Senate Affairs Committee provide an interim report to the Faculty Senate each semester.

**Senator Myrna Wooders**

This motion failed to receive a second.

Chair Fleming proceeded to the next item of business.

**Scheduled Remarks**

John Lutz, Vice Chancellor for Information Technology

His presentation highlighted:

- **IT Philosophy, Activities, Aspirations**
- **Focus on customers - Their focus is Vanderbilt.**
- **Team Development - Over the last five years there has been a lot of change. First, many groups came together to form VUIT, then the division split into VUMC IT and VUIT with legal separation from VUMC. Separating systems and infrastructure remains an ongoing effort. Mostly recently, the deployment of EPIC on the VUMC side, and SkyVU for the university were major undertakings which are now in the final stages.**
- **Cultivate Governance - They are good at getting people to take jobs but not so good at keeping them. Some things work well some things not so well.**
- **Consistently Communicate – Generally, IT people do not communicate well.**
• Set the dials right - They are trying to reduce what is on-site and what is within the cloud.
• Academic technology - VUIT is working on areas of desktop support, classroom technology, administrative applications (like Brightspace and YES), and research technology. This work is governed by the academic technology swim lanes provided by the Provost.

The realm of research is where IT has got to get better. He was asked one question from the Faculty Senate portal. It had to do with VPN split-tunneling at Vanderbilt and access to library resources from off campus. Vice Chancellor Lutz addressed that question, explaining it is possible to configure the VPN to enable easier access to library resources but that could impact overall internet performance while connected to the VPN.

<table>
<thead>
<tr>
<th>1 Day Activity for VU &amp; VUMC</th>
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</thead>
<tbody>
<tr>
<td><strong>Exchang</strong></td>
</tr>
<tr>
<td>Email Processed: <strong>1,511,352</strong></td>
</tr>
<tr>
<td>Email Received: <strong>892,235</strong></td>
</tr>
<tr>
<td>Email Sent: <strong>200,925</strong></td>
</tr>
<tr>
<td>Spam Received: <strong>418,192</strong></td>
</tr>
<tr>
<td><strong>Google Searches 23,895</strong></td>
</tr>
</tbody>
</table>

He was asked, “Is there a student mental health filter for internet content like violence and pornographic content?” With the exception of blocking malware, internet traffic is not subject to content filtering.

It was asked of the Vice Chancellor if SkyVU is going to be made more intuitive. He responded that they can do a better job of training. They also changed a lot of things all at once, including business processes and policies.

Compliment - The sticker present on the podium in classrooms that says, “If you have a problem call this number”, is a good thing. Suggestion - Change the message that appears when a website is blocked due to preventing malware.

Question - How can we provide feedback? I tried to get an issue solved for nine months. VC responded, “If you are ever having difficulty getting answers call the Office of the Vice Chancellor.”

Chair Fleming proceeded to the next item of business.

**Good of the Senate**
There was no business for the good for the Senate.

Chair Fleming moved to the next item of business.

**Adjournment**

A motion was made to adjourn. The motion was seconded.

The meeting adjourned at 5:35 pm.

Respectfully submitted,
Leslie Hopkins
Vice Chair
Call to Order

Approval of Minutes of April 12, 2018

Voting Items

- Motion #1 – Changes to Faculty Manual to Reflect Change in Departments in the Medical School
- Motion #2 – Changes to Faculty Manual to Reflect Changes in Titles
- Faculty Senate Elections
  - Election of Chair-elect
    - John McLean
  - Election of Vice Chair-elect
    - Holly Algood
    - Brian L. Heuser

Report of the Executive Committee

Remarks by the Chancellor

Standing Committee Reports

Ad Hoc Committee Reports

Old Business

New Business

Scheduled Remarks

Good of the Senate

Adjournment

Voting Members present: Ackerly; Benbow; Bollen; Carnahan; Chakravarthy; Cole; Fauchet; Fleming; Friedman; Geller; Greene; Heuser; Hopkins; Hutson; Lacy; Laibinis; Lehmann; Lowe;
Luo; March; McLean; Merryman; Murphy; Price; Robinson; Rosenthal; Schildcrout; Terhune; Trigo; Valentine; Walden; Wilson; Wooders; Wright; Wuerth; and Yadav

Voting Members absent: Algood; Allos; Balser; Chang; Creech; Fessel; Finch; Getz; Goddu; Green; Griffith; Guthrie; Jessee; Johnson; Kim; Marnett; Martin; Massion; Miga; Norman; Ochonu; Outlaw; Reeves; Rohde; Rowe; Saggi; Seow; Shay; Simmons; Smrekar; Townes; Wait; Wallace; Weavind; and Weintraub

Ex Officio Members present: Anderson; Bandas; Beasley; Brady; Cyrus; Lutz; Raiford; Wente; Willis; and Zeppos

Ex Officio Members absent: Carroll; Dewey; Ertel; Geer, Hall; Hotchkiss; Kopstain; Miller; Pietenpol; Raghavan; Smith; Stalcup; Sweet; and Williams

Guests: Lori Hemmer

Call to Order

Geoffrey Fleming, Chair of the Faculty Senate, called the meeting to order at 4:10 pm.

Approval of the minutes of April 12, 2018

Chair Fleming asked for approval of the minutes. A motion was made. The motion was seconded. The motion was carried by the statement of “Aye”. None opposed.

Chair Fleming explained that an incidental motion would bring all voting items forward while a quorum was present. There was an incidental motion from the floor to suspend the rules to bring voting items forward while a quorum was present. The motion was seconded. The motion was carried by the statement of “Aye”. None opposed.

Chair Fleming proceeded to the next item of business.

Brooke Ackerly, Chair of the Faculty Manual Committee presented 2 motions.

Motion 1 – Changes to Faculty Manual to Reflect Change in Departments in the Medical School

- Whereas there has been the creation of the Department of Dermatology (clinical) and the elimination of the Department of Cancer Biology basic science), both in the School of Medicine,

- Whereas these actions were approved by the Board of Trust on November 2, 2017. Please see the attached memos for specific details on each,
Whereas such changes were anticipated in the Faculty Manual in Part I, Chapter 3, footnotes 1 and 2 (page 5 of the August 2017 pdf and April 12, 2018 revised version of the Faculty Manual),

Whereas the proposed deletions are indicated with strike through and additions indicated with underlining,

Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that Part I, Chapter 3, footnotes 1 and 2 of the Faculty Manual be amended as

1 The list of basic science departments in the School of Medicine, which may be amended from time to time, are: Biochemistry, Cancer Biology, Cell and Developmental Biology, Molecular Physiology and Biophysics, and Pharmacology.

2 The list of clinical departments in the School of Medicine, which may be amended from time to time, are: Anesthesiology, Biomedical Informatics, Biostatistics, Dermatology, Emergency Medicine, Health Policy, Hearing and Speech Sciences, Medicine, Neurology, Obstetrics and Gynecology, Ophthalmology, Orthopedic Surgery, Otolaryngology, Pathology, Micro & Immunology, Pediatrics, Physical Medicine. For committees with student members, nominations of undergraduates are submitted to the Chancellor by the Office of the Dean of Students. Nominations of graduate or professional students are solicited by the Office of the Dean of Students from the graduate and professional schools and submitted to the Chancellor.

Faculty Manual Committee
Brooke Ackerly, A&S Chair
Geoffrey Fleming, Medicine [Executive Liaison]
Myrna Wooders, A&S
Benigno Trigo, A&S
Josh Fessel, Medicine
Chris Lehmann, Medicine
Yesha Yadav, Law
Duco Jansen, Engineering (ex-officio)

Chair Fleming opened the floor for discussion. There were no questions and no debate. Paper ballots were used to vote for this meeting.

The voting proceeded: Tally: 31 affirmative, 0 opposed, 0 abstentions.

Motion 2 – Changes to Faculty Manual to Reflect Changes in Titles

Whereas there has been the creation of Vice Chancellor for Communications,
Whereas these actions were approved by the Board of Trust on February 10, 2017 effective February 27, 2017.

Whereas the following has now been circulated to the Faculty Senate and placed before the University faculty for comment,

Be it resolved that

Part I, C: Administration below:

Vanderbilt University is governed by a Board of Trust which appoints the Chancellor as the Chief Officer. The University's other administrative officers serve at the pleasure of the Chancellor and include the Provost and Vice Chancellor for Academic Affairs, the Vice Chancellor for Investments and Chief Investment Officer, the Vice Chancellor for Administration, the Vice Chancellor for Finance and Chief Financial Officer, the Vice Chancellor for Public Affairs, the Vice Chancellor for Athletics and University Affairs and Athletics Director, the Vice Chancellor for Development and Alumni Relations, the Vice Chancellor for Information Technology, the Vice Chancellor for Equity, Diversity and Inclusion and Chief Diversity Officer, and the Vice Chancellor, General Counsel and Secretary. Each of the ten schools of the University, with the exception of the School of Medicine, is led by a dean who reports to the Provost. The Dean of the School of Medicine reports to the Chancellor, while the Dean of Basic Sciences, within the School of Medicine, reports to the Provost.

be amended as follows:

Vanderbilt University is governed by a Board of Trust which appoints the Chancellor as the Chief Officer. The University's other administrative officers serve at the pleasure of the Chancellor and include the Provost and Vice Chancellor for Academic Affairs, the Vice Chancellor for Investments and Chief Investment Officer, the Vice Chancellor for Administration, Vice Chancellor for Communications, the Vice Chancellor for Finance and Chief Financial Officer, the Vice Chancellor for Public Affairs, the Vice Chancellor for Athletics and University Affairs and Athletics Director, the Vice Chancellor for Development and Alumni Relations, the Vice Chancellor for Information Technology, the Vice Chancellor for Equity, Diversity and Inclusion and Chief Diversity Officer, and the Vice Chancellor, General Counsel and Secretary. Each of the ten schools of the University, with the exception of the School of Medicine, is led by a dean who reports to the Provost. The Dean of the School of Medicine reports to the Chancellor, while the Dean of Basic Sciences, within the School of Medicine, reports to the Provost.
Faculty Manual Committee
Brooke Ackerly, A&S Chair
Geoffrey Fleming, Medicine [Executive Liaison]
Myrna Wooders, A&S
Benigno Trigo, A&S
Josh Fessel, Medicine
Chris Lehmann, Medicine
Yesha Yadav, Law
Duco Jansen, Engineering (ex-officio)
Becky Keck, Nursing (ex-officio)

Chair Fleming opened the floor for discussion. There were no questions and no debate. The voting proceeded: Tally: 31 affirmative, 0 opposed, 1 abstention.

Faculty Senate Elections
• Election of Chair-elect
  – John McLean
Chair Fleming opened the floor for discussion. There were no questions and no debate. The voting proceeded: Tally: 31 McLean, 1 Write In, 0 abstentions.

• Election of Vice Chair-elect
  – Holly Algood
  – Brian L. Heuser
Chair Fleming opened the floor for discussion. There were no questions and no debate. The voting proceeded: Tally: 23 Algood, 9 Heuser, 0 abstentions.

Chair Fleming proceeded to the next item of business.

Report of the Executive Committee (EC)
Chair Fleming gave a report covering the following:

Faculty Senate Collaborations
• Strategic Planning Committee on Mental Health and Wellbeing
  – Donald Brady and Velma Murray, Co-Chairs
  – Senate hosted a Town Hall to present draft recommendations for all faculty. Well attended, robust input.

• Shared Governance Committee
- Holly McCammon and Richard Willis, Co-Chairs
- 10 Listening Stations sponsored by the Senate to assist the committee.

- **COACHE Faculty Working Group**
  - Senate EC met with Professors George and Owens. Review of the data will inform the Senate’s agenda going forward.
  - Senate Communications
  - Promotion and Tenure Process

- **Graduate Education Initiatives**
  - Mark Wallace, Dean
  - Presented to the Senate at the December meeting
  - His committees have Senate representation.

- **Data Science Vision Working Group**
  - Andreas Berlind and Yu Shyr Co-Chairs
  - Met with EC to discuss initiatives
  - The Senate hosted 4 town halls/listening stations on their behalf to facilitate the gathering of faculty input about Big Data.

**Faculty Senate Efforts**

- Change to the Interpersonal and Family Relationship Policy (FMC)
- Change to the Technology, Literary and Artistic works (FMC)
- Establishment of DEI Committee and Charge Creation (DEI)
- Editing for style of Constitution and Faculty Manual (SA, FMC)
- Inclusion of the Dean of Basic Sciences (SOM) in voting representation (SA, FMC)
- Promotion of the Pronoun Initiative (DEI, SL, EC)
- Information regarding methods to be politically active as VU faculty (EC)
- New Degree Program Review (SPAF)
- Faculty Commons (FL)
- TIPS Review and Problem solving (APS, SPAF)

Chair-elect Vicki Green continued the EC Report by covering the following:

**End of Year Summary and Look Ahead**

- Promotions & Tenure with Tracey George and the Diversity, Equity, and Inclusion Committee
Chair Fleming proceeded to the next item of business.

Remarks by the Chancellor

- Chancellor Nicholas S. Zeppos remarked that it had been a busy and productive year. Faculty Senate Chair Geoffrey Fleming and General Counsel Audrey Anderson have done a great job engaging with faculty. It has been a challenging year particularly in the Statehouse and in Washington, DC. Civil discourse and self-governance are essential.

- Research universities at the level of Vanderbilt ended up fairly well for the year. He and Provost Susan Wente work closely together. He frequently has small dinner gatherings of *What’s on My Mind* for the public engagement of faculty. He and Provost Wente appointed a Committee on Enhancing Faculty Voices in the Public Sphere, chaired by Professor of Law Ganesh Sitaraman, who recently won a Carnegie Fellowship. He wants more advanced planning with faculty about their work. Concerning shared governance, Richard Willis and Holly McAmmon have done incredible work.

- Chancellor’s Humanities Working Group, shared by Celia Applegate, is being continued by the Provost as a transinstitutional strategic planning next step. Senator Ingrid Wuerth and Ted Fisher led an International Strategy Working Group and gave a phenomenal well-received presentation, to the BOT. The Chancellor gave kudos to Provost Susan Wente for appointing a strong committee.

- Data Science Visions Working Group is a pocket of strength. The Graduate Education Working Group created 42 more endowed chairs. His goal is to endow all graduate education at Vanderbilt. He will be awarding the first 100 Russell Hamilton Scholars this fall. He has plans for the 20-story tower that will be a global institute for visiting scholars to interact with faculty, graduate students, and undergraduate students as part of Vanderbilt’s Institute for Global Engagement. Future VU is chugging along. Senator Kevin Murphy has served on that committee with distinction in every aspect of the planning, envisioning, and execution. Chancellor Zeppos thanked Donald Brady and Velma Murray for their work on his mental health committee. He is investing $10 million in comorbidity mental illness and addiction. Chancellor concluded by announcing that Amol Clooney will be the Senior Day Speaker on Thursday.
**Senator Certificates**

Chancellor Zeppos recognized Senators who had served their three-year terms and were rolling off Senate. He and Chair Fleming presented appreciation certificates to the following Senators:

- Bapsi Chakrarththy, MD
- Geoffrey M. Fleming, MD
- Leslie Hopkins
- David Merryman
- Kevin D. Murphy
- Jonathan Schildcrout
- Benigno Trigo

Senators rolling off included:

- Sam Chang
- Teresa Goddu
- Dr. Jennifer K. Green
- Michael Miga
- Lucius T. Outlaw, Jr.
- Geri Reeves
- Sarah Rohde
- Debbie Rowe
- Fernando Segovia
- Gayle Shay
- Claire Smrekar
- David Weintraub

All of the recognized Senators received applause.

Chancellor Zeppos further recognized Faculty Senate Chair Geoffrey Fleming and Faculty Senate Chair-elect Vicki Greene.

Chair Fleming proceeded to the next item of business.

**Standing Committee Reports**

Chair Fleming called for reports from 2 committee chairs.

Jonathan Schildcrout, Senate Affairs Committee introduced the following 2 motions to be voted upon next year.

SAC Report, Item 1, Motion for next year

**Amendment to Rules of Order**
Use of Senate Resources

- Whereas, the Rules of Order does not clearly define what is appropriate use of Senate resources,

Be it resolved that the following be added to the Rules of Order,

XI. Use of Senate Resources

A. The Faculty Senate’s digital resources, including the senate email list, the all-faculty email list, and the facultysenate@vanderbilt.edu email address, are to be used solely for official Faculty Senate communications. Emails for distribution to the email lists are processed by the Executive Committee and require approval by the current Chair or Vice Chair and at least one other member of the Executive Committee. Approval of the distribution should be via email to the Administrative Manager of the Office of the Faculty Senate.

B. The Administrative Manager of the Office of the Faculty Senate is available to help with scheduling meetings, taking notes/minutes, and other administrative tasks. No senator or EC member should request tasks of the Administrative Manager outside the usual administrative duties without approval of the Executive Committee.

SAC Report, Item 2, Motion for next year – This motion may require more discussion.

Addition to Rules of Order

Senator Conduct

- Whereas, the Rules of Order does not currently address Senator conduct,

Be it resolved that the following be added as an Article in the Rules of Order,

A Faculty Senate member who wishes to bring an allegation of improper conduct (defined as conduct injurious to the Faculty Senate and its purposes) against another member of the Senate must first notify the Chair of the Faculty Senate.

- The Chair of the Faculty Senate notifies the Chair of the Senate Affairs Committee.

- The Chair of the Senate Affairs Committee will then form and chair an ad hoc committee to review the allegation and report any findings and/or recommendations to the Chair of the Faculty Senate.

The committee would not meet unless a disciplinary action was brought before the Senate.

The SAC has drafted guidelines for conducting such an investigation.

William Robinson, Diversity, Equity, & Inclusion Committee Co-chair introduced the following motion to be voted upon next year.

DEI Report, Motion for next year

Amendment to Rules of Order
Update to the Standing Charge

- Whereas, the Rules of Order, Section IV.A established the Diversity, Equity and Inclusion (DEI) standing committee,
- Whereas, the charge to this committee is “To be concerned with policies that will ensure considerations of diversity, equity and inclusion in the Faculty Senate and in the University,”
- Whereas, the DEI committee spent its inaugural year crafting a set of charges that will guide the work of the committee as it moves forward,

Be it resolved that the following be changed to the Rules of Order,

The Rules of Order, Section IV.A.2.h be amended to read: “Diversity, Equity and Inclusion. To be concerned with policies, programs and practices that will ensure considerations of diversity, equity and inclusion in the Faculty Senate and in the University.”

Ad Hoc Committee Reports

- Task Force on University Athletics Chair Karl Hackenbrack, Senator Ann Price, and the rest of the committee are working to bring the final report forth next year.

- Task Force on Faculty Wellness Chair Charlene Dewey and the committee has reviewed data from the survey sent out last year. Their final report will also come forth next year.

Chair Fleming proceeded to the next item of business.

Old Business

There was no old business from the EC.

Chair Fleming proceeded to the next item of business.

New Business

There was no new business from the EC.

Chair Fleming proceeded to the next item of business.

Good of the Senate

- Senator Wooders commended the EC and Faculty Manual Chair, Brooke Ackerly for the work they have done this year. She referenced Robert’s Rules of Order suggesting that an electronic copy of the Rules of Order be placed on the Faculty Senate portal for easy access to Senators.

- Chair Fleming thanked Richard Willis and Debbie Hayes for their service to him and to the Senate. He invited the body to attend the Year-End Reception in the Alexander Room immediately following the meeting.
Chair Fleming proceeded to the next item of business.

**Adjournment**

A motion was made to adjourn. The motion was seconded. The meeting adjourned at 5:08 pm.

Respectfully submitted,

Leslie Hopkins
Vice Chair