Call to order

Approval of the minutes of May 6, 2013

Report of the Executive Committee

Remarks by the Chancellor

Good of the Senate

1. Introduction of new senators
2. Recap of August 26, 2013 special called Senate meeting

Adjournment to reception

**Voting Members present:** Anderson, K., Barth, Blume, Brady, Cannon, Creech, Delpire, Driskill, Folgarait, Gokhale, Greer, Guthrie, Hasty, Hemingway, Hurder, Johnson, E., Johnson, J., Johnson, R., Johnston, Jrade, Kennedy, Kirshner, Lim, Lind, Marcus, Maroney, Mihalik, Mulvaney, Nanney, Niswender, Norman, Powers, Ramanujam, Ramsey, Reside, Rohde, Schoenfield, Slayton, Smrekar, Spottswood, Steiger, Tarpley, Tellinghuisen, Townes, Wait, Watters, Wayman, Wehby, Willis, Wittig, Wooders, Wright, Ziegler.

**Voting Members absent:** Anderson, A. (regrets), Bachorowski (regrets), Balser (regrets), Benbow, Clark, Dever (regrets), Enterline, Fauchet, Fogo, Fountain (regrets), Gigante, Guelcher, Hall, Price (regrets), Tsinakis (regrets), and Wright-Rio (regrets).

**Ex Officio Members present:** Anderson, A., Bandas, Cyrus, Fife, Fortune, Hall, March, McCarty, McNamara, Raiford, Stalcup, Sweet, Wcislo, Zeppos.

**Ex Officio Members absent:** Bernard, Dowell (regrets), Lutz, Miller, Wente, and Williams.

The meeting was called to order at 4:10 p.m. by Chair Donald Brady.
Approval of the minutes of May 6, 2013

Chair Brady asked for approval of the minutes. Minutes were approved with one abstention.

Report of the Executive Committee

Chair Brady reported on the weekly Executive Committee meetings. He said that the main work of the committee has been setting the committee charges for the year. He said that they have also met with the Chancellor, Provost and Vice Chancellor for Health Affairs over the last few weeks, and some topics that they have addressed include campus safety and medical center issues.

Remarks by the Chancellor

Chancellor Zeppos focused on the strategic planning process. He said that he started at the Spring Faculty Assembly to ask for a strong faculty-led process. Four areas: 1) Residential experience for undergrads, 2) Solving healthcare issues, 3) Education technologies—looking critically as well as taking stock of how we use technology, 4) What are the existing areas of distinctive strength at VU and how do we build on them?

He said that they made progress over the summer—the two leaders of the process are Susan Wente and John Geer. They are joined by an Executive Committee that draws from all areas of the university. This will drive our investment and capital campaign that we will be kicking off in the next few years. This is our time as a faculty to define ourselves.

We have 170 faculty engaged in this process at a high level. It has to be transparent, it has to engage the faculty, it must lay out bold and innovative ideas for the future, and it must be faculty-led. He said that we will be returning to the senate regularly with updates. The deans are engaged, too, but they are partners with faculty members.

I think every generation of leaders needs to make the university better. This is how we will be judged. We will have town hall meetings and many forms of engagement for faculty.

Campus safety: Chancellor Zeppos said that Vice Chancellor Jerry Fife does an outstanding job of taking care of “our city.” We need to start with a discussion about our values and what we stand for. We will address problems that arise on the campus. We need to look at what we are doing at every turn to have a safe environment. He also mentioned that we need to make a culture shift to taking care of each other and making sure everyone is safe. In the weeks and months ahead, it’s important for faculty to set this culture. I want to continue this conversation with you in the senate.
He said that we have increased our police force, installed cameras in parking garages, and increased security at 100 Oaks. He talked about the challenges of providing security around the perimeters of campus.

He then opened the floor for questions and comments.

Dean Eric Johnson: Made a positive comment about Vanderbilt Police
Question: What are the crime statistics for Vanderbilt?
Chancellor Zeppos: With the Clery Act, there has been a sea change in crime reporting. The Clery Act changed everything. We have been very proactive and err to the side of report disclosure. We try to put everything out and report it, but we give context. We do try to figure out what is crime between us as community members and what is crime from those outside the university.
Vice Chancellor Fife: There are very different issues among the university, the medical center, and 100 Oaks.
Chancellor Zeppos: I think it changes when you are in a small town vs. a larger city.
Question: Traffic crimes/automobile accidents
Chancellor Zeppos: We have had certain danger zones which we have tried to remediate.
Vice Chancellor Fife: We patrol those streets, but they are under Metro jurisdiction. We work with them to patrol those streets.

Chancellor Zeppos also introduced Anders Hall as our new Vice Chancellor of Investments.

Chair Brady said that Vice Chancellor Fife will present at the November Senate Meeting about safety issues. He thanked Chancellor Zeppos for his time.

Good of the Senate
   1. Introduction of new senators

Chair Brady had the new senators introduce themselves. He also had the deans introduce themselves. He recognized Beth Fortune and Kara Furlong and thanked them for the article on the Senate in MyVU and MyVUMC. He asked the senators to talk to their deans about speaking about the senate at their faculty meetings. He said communicating up and down and across all is important. He introduced the six standing committee chairs and the two task force chairs this year. He also explained the committee structure and how the senate works.

   2. Recap of August 26, 2013 special called Senate meeting

Chair Brady said that we called a special meeting of the senate, and the reason we called it was that we wanted this group to be proactive on the issues. We wanted to have the meeting to have input on the Strategic Planning process.
Green Dots program: Chair Brady mentioned this program and gave an overview of the program. This program encourages bystander intervention skills. There are ways that we as a senate can get involved in this individual training. We could also invite one of the
leaders to come talk to the senate. We could also have the Faculty Senate listed as a partner in this effort. He wanted to open the floor for other questions.

Question: What does it mean to be a Green Dot Partner?
Chair Brady: It means we are on the list on their website.

Question: What have the partners done with their partnerships?
Provost McCarty: Athletics will have all of their students/staff go through training.
Chancellor Zeppos: It’s essential that we start working together and we are committed to joining in and aspiring to be part of this program.

Comment: Nursing and medical faculty/staff have been doing this. If we are allying ourselves with this program we need to all go through this training.

Comment: This is a way to demonstrate our commitment to this change.
Question: What about the number of trainers/training opportunities?
Provost McCarty: Some people who go through the training commit to be trainers themselves.
Chair Brady: One possible option is to have our name listed as partners. We could have them set up a special session for faculty members.
Chancellor Zeppos: Another avenue would be for faculty engaged in direct interaction to build a transinstitutional foundation for the rest of us. We can learn a lot from Medical Center, School of Nursing and Peabody.

Question: Is there an online version of this training?
Provost McCarty: It has to be a face-to-face training. It also encourages men to be a part of this training and that is a powerful impact. We will all benefit for the engagement of the program.

Comment: I would like to see an action plan or indication for what we plan to do before we decide to be on a list.

Comment: Where can we get more information about the Green Dots program?
Provost McCarty: Green Dots Etc. is the official name. The director spoke on our campus 4 years ago before we adopted this program.
Chancellor Zeppos: There is a short video that the students go through that is 25 min long. VU PETSA is the webpage.

Chair Brady said that we will take this to the Executive Committee and will come back at the next meeting with a proposal.

Chair Brady reminded everyone about Professor Andrew Delbanco’s visit on Oct. 14-15. On Oct. 15 in the morning, we will have a breakfast meeting in the Heard Library Community Room with him.

Chair Brady asked for any other items for the good of the senate. Hearing none, he adjourned the meeting at 5:23pm. Adjournment to reception.
Call to order

Approval of the minutes of September 12, 2013

Report of the Executive Committee

Remarks by the Provost

Scheduled remarks: Vice Chancellor Jeff Balser

New Business

1. Motion submitted by Senators Myrna Wooders, Kathryn Anderson, Mark Cannon and Claire Smrekar

Good of the Senate

Adjournment

Voting Members present: Anderson K., Balser, Barth, Benbow, Blume, Cannon, Clark, Driskill, Folgarait, Fountain, Gokhale, Greer, Hemingway, Hurder, Johnson J., Johnson R., Johnston, Jrade, Kennedy, Kirshner, Lim, Lind, Marcus, Mihalik, Mulvaney, Nanney, Niswender, Ramsey, Reside, Schoenfield, Spottswood, Steiger, Tarpley, Tellinghuisen, Tsinakis, Wehby, Willis, Wittig, Wooders, Ziegler.

Voting Members absent: Anderson, A, Barnes, Bachorowski, Brady (regrets), Creech, Delpire, Dever (regrets), Enterline (regrets), Fauchet (regrets), Fogo, Gigante, Guelcher, Guthrie (regrets), Hall, Hasty, Johnson, E. (regrets), Maroney (regrets), Norman (regrets), Powers (regrets), Price (regrets), Ramanujam (regrets), Rohde, Slayton, Townes, Wait (regrets), Watters (regrets), Wayman, Wright, and Wright-Rios.

Ex Officio Members present: Bandas, March, McCarty, McNamara, Raiford.

Ex Officio Members absent: Anderson, A., Bernard (regrets), Cyrus (regrets), Dowell (regrets), Fife, Fortune, Hall (regrets), Lutz, Miller, Stalcup, Sweet, Wcislo (regrets), Wente (regrets), Williams, and Zeppos (regrets).
Call to order
The meeting of the Vanderbilt Faculty Senate was called to order at 4:10 p.m. by Vice Chair Jeffrey Johnston as Chair Donald Brady was unable to attend. The minutes of the last meeting were approved as corrected.

Report of the Executive Committee
The report of the Executive Committee was given by Vice Chair Johnston. The Executive Committee has had regular meetings with university leadership. Much of the discussion has focused on the strategic planning process which is moving swiftly, and the effort underway to reach as many faculty as possible during this formulation stage. The financial health of the university and medical center, and campus safety have also been discussed. Senate subcommittees are just beginning to meet.

Provost Richard McCarty gave remarks about the current state of the university. Vice Chair Johnston said that he was moving the agenda item of “New business” ahead of the scheduled remarks.

New business
Senators Myrna Wooders, Kathryn Anderson, Mark Cannon and Claire Smrekar submitted a motion that was distributed in writing via email to all senators three days before the meeting as stated in the Senate’s Rules of Order. The text of the motion follows:

“Proposed Faculty Senate Resolution (9/27/13)

Whereas the issues of personal violence and public safety are of paramount importance to the Vanderbilt University community, and

Whereas creating a Vanderbilt University campus culture that is safe, secure and welcoming, with freedom from fear and respect for the rights of others, is a critical and an urgent priority;

We propose that Faculty Senate join with other campus organizations in a continuous and committed effort to implement a strategy of personal safety and violence prevention;

More specifically, we propose:

- Joining in a formal partnership with Green Dot;

- Establishing a Faculty Senate task force on personal violence prevention and public safety designed to: 1) expand campus-wide understanding of the issues associated with preventing sexual assault and 2) implement a campus-wide system to support sexual assault survivors;
• Securing a commitment by all academic departments to join in formal discussions with designated student advocates and student affairs professional staff for the purpose of better understanding the issues associated with sexual assault and providing appropriate, high quality support for sexual assault survivors;

• Expanding and targeting resources on campus (e.g., student affairs professional staff; Green Dot trainers; information technology) to support the aims of reducing violence of any sort on campus and ensuring a campus climate of safety, respect, freedom from fear of violence and safe by-stander involvement in violence prevention.”

To facilitate discussion, Vice Chair Johnson presented a bulleted summary of points in the motion which had been distributed to the senators before the meeting. Information pertinent to the discussion was provided by Dean Mark Bandas and listed with the relevant point. In light of remaining business, Vice Chair Johnston requested that debate be limited to ten minutes. After debate, there was a motion to table the question for further review and consideration by the group that proposed it, and this secondary motion was seconded and approved.

Scheduled Remarks by Vice Chancellor Jeff Balser
Vice Chancellor Jeff Balser gave a presentation about the state of the Medical Center.

Good of the Senate
Vice Chair Johnston asked for any information for the good of the Senate. He reminded the senators about Professor Andrew Delbanco’s visit on October 15, and he also reminded them of future Senate speakers.

Adjournment
The meeting adjourned at 5:38pm.
Call to order

Approval of the minutes of October 3, 2013

Report of the Executive Committee

Remarks by the Chancellor

Scheduled remarks:
1. Vice Chancellor Jerry Fife
2. Mike Zimmerman, Program Coordinator, Office of the University Chaplain & Religious Life

Old Business
1. Motion resubmitted by Senators Kathryn Anderson, Mark Cannon, Claire Smrekar, and Myrna Wooders

Good of the Senate

Adjournment

Voting Members present: Anderson, K, Balser, Barth, Blume, Brady, Cannon, Dever, Fauchet, Greer, Hall, Johnson, Johnston, Jrade, Lind, Marcus, Maroney, Mulvaney, Nanney, Niswender, Norman, Powers, Price, Ramsey, Reside, Slayton, Smrekar, Spottswood, Steiger, Tellinghuisen, Tsinakis, Wooders, Wright, Ziegler.

Voting Members absent: Anderson, A, Barnes, Bachelorowski, Benbow, Clark, Creech, Delpire, Driskill, Enterline, Fogo (regrets), Folgarait (regrets), Fountain (regrets), Gigante, Gokhale (regrets), Guelcher (regrets), Guthrie (regrets), Hasty (regrets), Hemingway, Hurder (regrets), Johnson, E (regrets), Johnson, J (regrets), Kennedy (regrets), Kirshner (regrets), Lim (regrets), Mihalik (regrets), Ramanujam, Rohde, Schoenfield, Tarpley (regrets), Townes, Wait (regrets), Watters (regrets), Wayman, Wehby (regrets), Willis, Wittig, Wright-Rios.


Ex Officio Members absent: Bernard, Hall, Lutz, March (regrets), Miller, Raiford, Stalcup, Williams.
Call to order

Chair Brady called the meeting to order at 4:15pm.

Approval of the minutes of October 3, 2013

The minutes of the last meeting were distributed ahead of time, and they were approved as corrected.

Report of the Executive Committee

Chair Brady gave the report of the Executive Committee. The Executive Committee has had regular meetings with university leadership. The committee received an update from the Senate subcommittees as to their progress in working through their charges. The committee has had a discussion with John Lutz regarding his vision of information technology for Vanderbilt and related faculty issues, as well as a discussion with Ginny Shepherd regarding faculty and the NCAA. The committee discussed future meeting agendas. No actions taken at Executive Committee meetings. The committee is supportive of the resolution regarding student safety and security being brought to the November Senate meeting.

Chair Brady moved that Senator Alex Hurder serve as the Senate Parliamentarian for the year. The motion was adopted.

Remarks by the Chancellor

Chancellor Zeppos gave his report.

Scheduled remarks:

3. Vice Chancellor Jerry Fife—Vice Chancellor Fife gave his report.
4. Mike Zimmerman, Program Coordinator, Office of the University Chaplain & Religious Life and Kayce Matthews, Associate Director, Margaret Cuninggim Women’s Center: Mike Zimmerman and Kayce Matthews gave their report on the Green Dots program.

Old Business

2. Motion resubmitted by Senators Kathryn Anderson, Mark Cannon, Claire Smrekar, and Myrna Wooders

Senators Kathryn Anderson, Mark Cannon, Claire Smrekar, and Myrna Wooders submitted a revision of the motion that was sent to committee for review at the last meeting. Senator Smrekar moved adoption of the resolution below:
**Proposed Faculty Senate Resolution on Student Safety and Security (10/29/13)**

*Whereas* the issues of personal violence and public safety are of paramount importance to the entire Vanderbilt University community, including its Faculty and

*Whereas* creating a Vanderbilt campus culture that is safe, secure and welcoming, with freedom from fear and respect for the rights of others, is a critical and urgent priority

In a spirit of mutual respect for and unity with all Vanderbilt stakeholders, especially Students, Faculty and Staff

The Vanderbilt Faculty Senate hereby affirms the significant initiatives taken by the Vanderbilt Administration thus far to ensure the safety and security of our students, especially the efforts of the Office of the Dean of Students and particularly the Green Dots and PETSA programs.

We also propose that Faculty Senate join with other campus organizations and initiatives in a continuous, committed and comprehensive effort to implement a strategy of personal safety and violence prevention.

More specifically, we propose:

1. Recommending Faculty Senators participate in a Vanderbilt University Personal Empowerment Through Self Awareness (VU PETSA) training module for faculty, “in response to new obligations on colleges and universities under the Campus Sexual Violence Act (SaVE Act) provision of the Violence Against Women Reauthorization Act (VAWA) signed into law on March 7, 2013”;

2. Joining in a formal partnership with the Green Dots Program by having one Faculty Senate representative per year serve as a Green Dot Committee member;

3. Recommending that existing University Task Forces (including the Campus Improvement Team) that deal with issues related to personal violence and sexual assault report their findings to Faculty Senate once per year and/or as requested by Faculty Senate;
4. Encouraging all academic departments to join in formal discussions with designated student advocates and student affairs professional staff for the purpose of better understanding the issues associated with sexual assault and providing appropriate, high quality support for sexual assault survivors.

The motion was adopted after debate.

**Good of the Senate**

Chair Brady asked for any news under Good of the Senate. A senator asked for the minutes sooner in advance of the meeting where they will be approved, and for Vice Chancellor Fife’s slides to be posted on the Senate website.

**Adjournment**

Meeting adjourned at 5:25pm.
Call to order

Approval of the minutes of November 7, 2013

Report of the Executive Committee

Remarks by the Chancellor

Scheduled remarks:
   1. Doug Christiansen, Vice Provost for Enrollment and Dean of Admissions

New Business
   1. Motion submitted by Senators Mike Mihalik, Joel Tellinghuisen, and Myrna Wooders

Good of the Senate

Adjournment


Voting Members absent: Anderson, A., Balser, Barnes, Bachorowski (regrets), Benbow, Cannon (regrets), Clark (regrets), Delpire (regrets), Dever (regrets), Driskill, Enterline, Fauchet (regrets), Fogo (regrets), Fountain, Gigante, Gokhale (regrets), Guelcher (regrets), Guthrie, Hurder (regrets), Johnson, E, Johnston (regrets), Maroney (regrets), Mulvaney, Niswender (regrets), Powers (regrets), Ramanujam (regrets), Slayton (regrets), Smrekar, Townes, Tsinakis (regrets), Wait (regrets), Wright-Rios, and Ziegler (regrets).

Ex Officio Members present: Anderson, A, Bandas, Cyrus, Fife, Hall, Lutz, March, McNamara, Raiford, Sweet, Weislo, Wente, and Zeppos.

Ex Officio Members absent: Bernard, Dowell, Fortune, McCarty (regrets), Miller, Stalcup (regrets), and Williams.
Call to order

Chair Brady called the meeting to order at 4:10pm.

Approval of the minutes of November 7, 2013

Chair Brady asked for a motion to approve the minutes. Motion passed.

Report of the Executive Committee

Chair Brady gave the report of the Executive Committee:

The Executive Committee has had regular meetings with university leadership. The Executive Committee received an update from the Senate subcommittees as to their progress in working through their charges. The Executive Committee through the Chair has had a discussion with Doug Christiansen regarding his presentation for the December Senate meeting and the Senate’s desire to learn more about the admissions process as it relates to athletics. The Executive Committee explored more about the role of the faculty representative to the NCAA. The Executive Committee discussed future meeting agendas. No actions taken at Executive Committee meetings. The Executive Committee also discussed ways to gather items for the agenda for the upcoming January elected senators-only meeting.

Remarks by the Chancellor

Chancellor Zeppos gave his report.

Scheduled remarks:

1. Doug Christiansen, Vice Provost for Enrollment and Dean of Admissions

Vice Provost Christiansen gave his report on enrollment.

Old Business

There was none.

New Business

1. Motion submitted by Senators Mike Mihalik, Joel Tellinghuisen, and Myrna Wooders

Chair Brady asked for any new business. Senator Wooders made a motion (see below). The motion was seconded.

Motion: That the Faculty Senate recommend allowing academic year faculty to choose between a nine-month salary schedule and a twelve-month salary schedule and; that this choice be allowed all new and current academic year faculty.
There was discussion on the motion and different sides of the issue were represented. Chair Brady asked for a five-minute extension of the meeting for more discussion. At the end of the discussion, the meeting time had run out, and Chair Brady reminded everyone that this open question on the floor will be the first item addressed under unfinished business at the February Senate meeting.

**Good of the Senate**

There was none.

**Adjournment**

Meeting adjourned at 5:35pm.
Call to order

Approval of the minutes of December 5, 2013

Report of the Executive Committee

Remarks by the Chancellor

Scheduled remarks:
1. Susan Wente and John Geer, Strategic Planning Co-Chairs

Old Business
1. Motion submitted by Senators Mike Mihalik, Joel Tellinghuisen, and Myrna Wooders

Good of the Senate

Adjournment


Voting Members absent: Bachorowski (regrets), Balser, Benbow, Blume, Cannon, Creech (regrets), Enterline, Fauchet (regrets), Fogo (regrets), Fountain (regrets), Gigante, Guelcher (regrets), Guthrie (regrets), Hall, D. (regrets), Hasty, Johnson, E., Johnson, J., Kirshner, Maroney (regrets), Mulvaney, Niswender (regrets), Ramsey (regrets), Reside, Smrekar, Spottswood, Townes, Wait, Watters (regrets), Wayman, Willis, Wright-Rios, and Ziegler (regrets).


Ex Officio Members absent: Bernard (regrets), McNamara, Sweet, and Williams.
Call to order

Chair Brady called the meeting to order at 4:10 pm. Senator Myrna Wooders noted that business was adjourned during the last meeting rather than the end of a session, and therefore the motion that was being considered then should be first on the agenda according to Robert’s Rules of Order. Chair Brady stated that the Senate’s Rules of Order supersede Robert’s Rules of Order, and by the Senate’s Rules, there is a fixed agenda for each meeting which includes old business coming after scheduled presentations. Chair Brady also said that his interpretation of Robert’s Rules of Order meant that further discussion of the motion that was being discussed when the prior meeting was adjourned was to continue during the old business portion of the meeting and not at the beginning of the meeting. Parliamentarian Alex Hurder agreed with this interpretation of the rules. As such, Chair Brady held that the agenda of the meeting would continue as initially planned and there was no formal motion to change the agenda.

Approval of the minutes of December 5, 2013

Chair Brady asked for a motion to approve the minutes. Motion passed.

Report of the Executive Committee

Chair Brady gave the report of the Executive Committee:

The Executive Committee has had regular meetings with university leadership and discussed with them the plans for the Provost search and the strategy/timeline for filling the Provost and Dean of Arts and Science positions. The Executive Committee received an update from the Senate subcommittees as to their progress in working through their charges. The Executive Committee discussed the issue of information breaches and worked to gain a better understanding of the University’s vetting process for third party vendors. The Executive Committee discussed a Senate Affairs proposal for enhancing the communication between university standing committees and the faculty senate and also a proposed Senate Affairs survey through VIRG about communication trends and opportunities between the Faculty Senate and the faculty at large. The Executive Committee also discussed potential speakers for the Spring Faculty Assembly, and Daniel Sharfstein (Law) accepted the EC’s invitation to speak at the Spring Faculty Assembly. The Executive Committee discussed a proposal for Vanderbilt to participate in a COIA (Coalition on Intercollegiate Athletics) survey on sports-related concussions. The Executive Committee discussed future meeting agendas. No actions taken at Executive Committee meetings.

Remarks by the Chancellor

Chancellor Zeppos gave his report.
Scheduled remarks:
   1. Susan Wente and John Geer, Strategic Planning Co-Chairs

Susan Wente and John Geer, Strategic Planning Co-Chairs gave their presentation, an update to the Senate of the progress of the University Strategic Planning process.

Old Business
   1. Motion submitted by Senators Mike Mihalik, Joel Tellinghuisen, and Myrna Wooders

Chair Brady reminded everyone that there was still an open question on the floor from the last regular meeting of the Faculty Senate. He limited discussion to twenty minutes.

Motion: That the Faculty Senate recommend allowing academic year faculty to choose between a nine-month salary schedule and a twelve-month salary schedule, and that this choice be allowed all new and current academic year faculty.

After discussion had ended, there was a motion to call the question for a vote. Paper ballots were handed out, and the vote was tallied. The motion did not pass—the vote was 15 for, 15 against, and 3 abstentions.

New Business

There was none.

Good of the Senate

There was none.

Adjournment

Meeting adjourned at 5:31pm.
Call to order

Approval of the minutes of February 13, 2014

Report of the Executive Committee
   1. Creation of an ad hoc Committee on Faculty Manual Update & Revisions

Remarks by the Chancellor

Scheduled remarks:
   1. Brett Sweet, Vice Chancellor for Finance: Vanderbilt University Retirement Plan Oversight

New Business
   1. Motion presented by Richard Willis, Senate Affairs Committee, regarding University Standing Committees
   2. Motion presented by Richard Willis, Senate Affairs Committee, regarding Senate sponsorship of C.A.R.E. committee’s event

Good of the Senate

Adjournment


Voting Members absent: Anderson, K., Barnes (regrets), Bachorowski, Blume, Clark, Dever (regrets), Driskill, Enterline, Fogo, Fountain, Gigante, Greer, Guthrie (regrets), Hall, D., Hasty, Johnson, M. E., Johnson, J., Johnston, J. (regrets), Jrade (regrets), Marcus (regrets), Maroney (regrets), Mihalik, Mulvaney, Niswender (regrets), Powers (regrets), Price (regrets), Reside, Schoenfield (regrets), Slayton, Smrekar, Steiger, Townes, Tsinakis (regrets), Wait, Watters (regrets), Wehby, Wright, Wright-Rios.

Ex Officio Members present: Bandas, Cyrus, Fife, March, McNamara, Stalcup, Sweet, Wente, Zeppos.
Ex Officio Members absent: Anderson, A. (regrets), Bernard (regrets), Dowell, Fortune, Hall, A., Lutz, McCarty (regrets), Miller, Raiford, Wcislo, Williams.

Call to order
Chair Donald Brady called the meeting to order

Approval of the minutes of February 13, 2014
There was a motion to approve the minutes from the February 2014 senate meeting. The motion was seconded. There was discussion about the motion. The motion was adopted and the minutes were approved.

Report of the Executive Committee
Chair Brady gave the report of the Executive Committee (EC):

The EC has had regular meetings with university leadership and discussed with them the plans for a senate committee on faculty manual update and revision, Greek Life on campus, and the strategic planning process. The EC received an update from the Senate subcommittees as to their progress in working through their charges. The EC discussed again the Faculty Manual revision plan and reaffirmed that the amount of work and time needed to accomplish the task was best addressed with creating an ad hoc Committee of Faculty Manual Update and Revisions. The EC discussed a Senate Affairs proposal for enhancing the communication between university standing committees and the faculty senate the motion that is being brought to the March meeting. The EC discussed the process for soliciting nominations for Chair-Elect and Vice Chair-Elect for next year. The EC met with Brett Sweet, Rick Ohmer, and Traci Nordberg regarding the discussion for the March Senate meeting on the Retirement Plan Oversight Committee and the work being done by that group. The EC reviewed a draft survey created by APS to examine knowledge of and interaction with the Center for Technology Transfer and Commercialization and the related revenue sharing plan. The EC discussed future meeting agendas. No actions taken at EC meetings.

Remarks by the Chancellor
Chancellor Zeppos gave his report.

Scheduled remarks:
1. Brett Sweet, Vice Chancellor for Finance: Vanderbilt University Retirement Plan Oversight

Brett Sweet gave his presentation.

Old Business
There was none.
New Business

1. Motion presented by Richard Willis, Senate Affairs Committee, regarding University Standing Committees

Senator Richard Willis presented the motion:

“Proposed Motion:
• Whereas the University’s Standing Committees may consider matters pertinent to the functioning of the Faculty Senate, and
• Whereas the University’s Faculty Senate may consider matters pertinent to the functioning of the University’s Standing Committees, and
• Whereas the work of the University’s Standing Committees and the Faculty Senate may be interrelated and potentially duplicative, the Senate Affairs Committee recommends the adoption of the following motion:

The Faculty Senate recommends that:
• One or more current or former Faculty Senate representatives serve as a member or an ex-officio member on each of the following University Standing Committees:
  1. Athletics
  2. Calendar
  3. Faculty and Staff Benefits
  4. Religious Affairs
  5. Technology Review
  6. Traffic and Parking
• One or more academic year meetings of the Senate Affairs Committee shall include both the Chairs and the Faculty Senate representatives of the University Standing Committees noted above
• The Senate Affairs Committee shall establish a reciprocal flow of information between the Standing Committees and the Faculty Senate regarding work pertinent to the function of both groups.
• The Senate Affairs Charge as recorded in the Faculty Senate Constitution, Rules of Order, IV.1.4. be amended by addition to read:

“To be concerned with all matters pertaining to the functioning of the Senate. To be responsible for a continuing review of the Rules of the Faculty Senate, recommending new rules when appropriate, and assisting in the interpretation of existing rules. To consider proposed revisions of the Constitution of the Faculty Assembly and Faculty Senate when this duty is assigned by the Senate. To maintain at least yearly communication with the Staff Council leadership.” To maintain at least yearly communication with the following university standing committees: Athletics, Calendar, Faculty and Staff Benefits, Religious Affairs, Technology Review, and Traffic and Parking.”

The motion was seconded. There was discussion about the motion. Senator Wooders proposed an amendment. A ballot vote was requested with the vote on the amendment as follows: 20 no, 3 yes, 1 abstained. The amendment did not pass. A ballot vote was requested on the motion itself with the vote as follows: 22 yes, 1 no, 1 abstained. The motion was adopted.
2. Motion presented by Richard Willis, Senate Affairs Committee, regarding Senate sponsorship of C.A.R.E. committee’s event

Chair Donald Brady presented this motion on behalf of the Senate Executive Committee:

“Whereas the Vanderbilt University Staff Advisory Council (USAC) and the Vanderbilt Medical Staff Advisory Council (MCSAC) have formed the C.A.R.E. Committee (Civility, Appreciation, and Respectful Environments Committee) to address issues of workplace civility, and
Whereas the C.A.R.E. Committee has planned a kick-off event for Noon, March 25, 2014, in 208 Light Hall with presenters to include Provost Richard McCarty and Margie Gale, and
Whereas the C.A.R.E. Committee requests co-sponsorship of this event by the Faculty Senate with the USAC, the MCSAC, and VU Human Resources, and
Whereas the Senate Affairs Committee has participated with the planning of this event and asks that the Faculty Senate adopt the following motion:
**The Faculty Senate recommends:**
Co-sponsorship (in conjunction with the USAC, MCSAC, and Human Resources) the C.A.R.E. Committee’s inaugural event on Noon, March 25, 2014, Light Hall.”

The motion was seconded. There was no discussion. The motion was adopted.

**Good of the Senate**

Chair Brady mentioned future speakers and the upcoming Spring Faculty Assembly. Senators Wooders mentioned issues with the Faculty Manual archives and gave her support for the ad hoc Faculty Manual committee.

**Adjournment**

Meeting adjourned at 5:34pm.
Call to order

Approval of the minutes of March 13, 2014

Report of the Executive Committee

1. Creation of an ad hoc Committee on Faculty Manual Update & Revisions

Remarks by the Chancellor

Scheduled remarks:

1. Cathy Fuchs, Director, Psychological Counseling Center and Professor in Psychiatry

New Business

1. Motion to change Faculty Manual (Chair Donald Brady)
2. Motions from Senate Affairs Committee
3. Motion to amend the Rules of Order (Executive Committee)

Good of the Senate

Adjournment


Voting Members absent: Barnes (regrets), Bachorowski, Berk-Seligson, Dever (regrets), Driskill, Enterline, Fauchet, Gigante, Greer, Guelcher, Guthrie (regrets), Johnson, E., Johnson, J. (regrets), Johnston (regrets), Jrade (regrets), Kirshner (regrets), Mihalik (regrets), Niswender (regrets), Norman, Ramanujam (regrets), Rohde, Slayton, Spottswood (regrets), Tarpley (regrets), Tsinakis (regrets), Townes, Wait, Wehby (regrets), Wittig, Wright-Rios, Ziegler (regrets).

Ex Officio Members present: Anderson, A., Bandas, Lutz, March, McNamara, Wente, Zeppos.
Ex Officio Members absent: Bernard (regrets), Cyrus, Dowell (regrets), Fife (regrets), Fortune, Hall, A., McCarty (regrets), Miller, Raiford, Stalcup, Sweet, Wcislo, Williams.

Call to order

Chair Donald Brady called the meeting to order

Approval of the minutes of March 13, 2014

There was a motion to approve the minutes from the March 2014 senate meeting. The motion was seconded. The motion was adopted and the minutes were approved.

Report of the Executive Committee

Chair Brady gave the report of the Executive Committee (EC):

The EC has had regular meetings with university leadership and discussed with them the plans for a senate committee on faculty manual update and revision, Greek Life, the provost search process, the recent Northwestern potential student unionization in its sports programs, and a revised draft survey created by APS to examine knowledge of and interaction with the Center for Technology Transfer and Commercialization and the related revenue sharing plan. The EC received an update from the Senate subcommittees as to their progress in working through their charges. The EC discussed the ad hoc Committee of Faculty Manual Update and Revisions and named Maggie Tarpley as chair of this ad hoc committee, with current other members being Myrna Wooders (A&S) and Duco Jansen (engineering). The EC discussed the Senate Affairs proposed motions regarding Senate meeting minutes and procedures being brought to the April meeting. The EC continued discussing soliciting nominations for Chair-Elect and Vice Chair-Elect for next year, discussed ways to ensure that noteworthy Senate items get posted on the website for all faculty to see, and reviewed plans for the Spring Faculty Assembly. The EC discussed future meeting agendas.

Remarks by the Chancellor

Chancellor Zeppos gave his remarks.

Scheduled remarks:

1. Cathy Fuchs, Director, Psychological Counseling Center and Professor in Psychiatry

Dr. Cathy Fuchs gave her presentation.

Old Business

There was no old business.
New Business

1. Motion to change Faculty Manual (Chair Donald Brady): The motion was presented and seconded:

Motion:
We propose to modify the length of appointments for Professor of the Practice and Associate Professor of the Practice from not more than three years to not more than five years.

Amend Part II, Chapter 1: Academic Titles at Vanderbilt, Section B: Titles of Non-Tenured Faculty

Professor of the Practice of ______
Associate Professor of the Practice of ______
Assistant Professor of the Practice of ______
Instructor in the Practice of ______

The title Professor of the Practice of______ designates full-time teaching positions that do not involve tenure. Ordinarily these positions are reserved for persons whose responsibility consists of instruction in professional practice activities and do not involve participation in faculty governance of the school. Professors of the Practice and Associate Professors of the Practice of______ may be appointed for terms of not more than five years. Assistant Professors of the Practice of______ may be appointed for terms of not more than three years. Instructors in the Practice of______ are appointed for terms not to exceed one year.

There was discussion. The question was called, and the motion was adopted.

2. Motions from Senate Affairs Committee
   a. Motion #1—More descriptive minutes: The motion was presented by Senator Ann Price:

   “The Senate Affairs Committee moves that, beginning with the 2014-2015 academic year, the format of the official Faculty Senate meeting minutes provide a brief summary of each meeting’s discussions (without attribution to the speaker), presentations, reports, and actions.”

   There was discussion. The question was called, and the motion was adopted.
   b. Motion #2—Restricted website: The motion was presented by Senator Ann Price:

   “The Senate Affairs Committee moves that, in order to increase internal transparency within the Vanderbilt faculty community regarding topics
and details discussed during the meetings of the Faculty Senate, Faculty Senate agendas, minutes, and electronic presentations (contingent on permission of the presenter) be posted behind a secure site for faculty, requiring VUnetID and password login.”

There was discussion. The question was called, and the motion was adopted.

c. Motion #3—Draft minutes posted within 5 business days: The motion was presented by Senator Ann Price:

“The Senate Affairs Committee moves that an information only draft of Faculty Senate meeting minutes be placed on the Faculty Senate’s secured login website within five business days following a Senate meeting.”

There was discussion. The question was called, and the motion was adopted.

3. Motion to amend the Rules of Order (Executive Committee): A motion to change Rules of Order was presented:

“The Executive Committee moves that Senate Rule of Order “I. Authority” be amended to read:

I. AUTHORITY
These rules are promulgated pursuant to the authority granted to the Faculty Senate in Article II, Section 2e of the Constitution of the Faculty Assembly and Faculty Senate of Vanderbilt University. Except as otherwise provided in these rules, the transaction of Senate business shall proceed according to the current edition of Robert’s Rules of Order Newly Revised.”

Chair Brady stated that since this is a motion to amend the Rules of Order, it must be brought before the Senate three calendar weeks before the vote. The motion will be voted on at the next Senate meeting in May.

Good of the Senate

Senator Tellinghuisen asked about the Heartbleed computer problem. CIO John Lutz said that they are working on this and scanning all of Vanderbilt’s websites for security issues. Chair Brady reminded everyone about May elections and committee reports.

Adjournment

Meeting adjourned at 5:32pm.
Call to order

Approval of the minutes of April 10, 2014

Report of the Executive Committee

Remarks by the Chancellor & Recognition of Third-Year Senators

Old Business
   1. Motion to amend the Rules of Order (Executive Committee)

New Business
   1. Election of Chair-Elect and Vice Chair-Elect of the Faculty Senate
   2. Discussion of Committee Reports
      a. Online Education Task Force Report—Senator Ranga Ramanujam,
         Task Force Chair

Good of the Senate

Adjournment to reception

Voting Members present: Anderson, Adam; Anderson, K.; Barnes; Barth; Benbow; Blume; Brady; Cannon; Clark; Creech; Delpire; Fountain; Gigante; Gokhale; Greer; Hall, D.; Hemingway; Hurder; Johnson; E.; Johnson, J.; Johnston; Jrade; Kennedy; Kirshner; Lim; Lind; Marcus; Mihalik; Mulvaney; Nanney; Niswender; Powers; Price; Ramanujam; Ramsey; Reside; Rohde; Schoenfield; Steiger; Tarpley; Tellinghuisen; Watters; Wayman; Wehby; Willis; Wittig; Wooders; Wright-Rios; Ziegler.

Voting Members absent: Bachorowski, Balser, Berk-Seligson, Dever (regrets), Driskill, Enterline, Fauchet, Fogo (regrets), Guelcher, Guthrie, Hasty (regrets), Maroney, Norman, Slayton (regrets), Smrekar, Spottswood (regrets), Townes, Tsinakis, Wait, Wright (regrets).

Ex Officio Members present: Anderson, Audrey; Bandas; Cyrus; Fife; Hall, A.; Lutz; March; McNamara; Sweet; Zeppos.

Ex Officio Members absent: Bernard (regrets), Dowell, Fortune, McCarty (regrets), Miller (regrets), Raiford, Stalcup, Weislo, Williams.
Call to order

Chair Donald Brady called the meeting to order.

Approval of the minutes of April 10, 2014

There was a motion to approve the minutes from the April 2014 senate meeting. The motion was seconded. The motion was adopted and the minutes were approved.

Report of the Executive Committee

Chair Brady gave the report of the Executive Committee (EC):

The EC has had regular meetings with university leadership and discussed with them Greek Life, the administrative search processes underway or about to begin (including Provost and Dean of Libraries), follow-up on the Parental Leave Policy, and the April Board of Trusts meeting. The EC followed up with Cathy Fuchs for the gender breakdown on persons who use the PCC; for 2013-2014, it was 61% female and 39% male. For 2012-2013, the breakdown was 57% female and 42% male. The EC received an update on the composition of the ad hoc Committee of Faculty Manual Update and Revisions, which now has 6 members on the committee; the EC decided to leave it at that number and allow the committee itself to decide if it needs to add additional members. The EC discussed the upcoming elections and was pleased to have a nice slate of candidates for both Chair-Elect and Vice Chair-Elect for next year. The EC represented the Faculty Senate at the April Academic Programs/Student Affairs Board of Trusts Committee meeting and presented a summary of the Senate’s work for the year. Finally, the EC discussed transition planning between this and next year’s Executive Committees.

Remarks by the Chancellor & Recognition of Third-Year Senators

Chancellor Zeppos gave his remarks and recognized all third-year senators.

Old Business

1. Motion to amend the Rules of Order (Executive Committee): A motion to change Rules of Order was presented:

“The Executive Committee moves that Senate Rule of Order “I. Authority” be amended to read:

I. AUTHORITY
These rules are promulgated pursuant to the authority granted to the Faculty Senate in Article II,
Section 2e of the Constitution of the Faculty Assembly and Faculty Senate of Vanderbilt University. Except as otherwise provided in these rules, the transaction of Senate business shall proceed according to the current edition of ‘Robert’s Rules of Order Newly Revised.’”

Chair Brady stated that since this is a motion to amend the Rules of Order, it was brought before the Senate at the April 10, 2014 meeting (at least three calendar weeks before the vote). There was no discussion. The question was called and the motion was adopted.

New Business

1. Election of Chair-Elect and Vice Chair-Elect of the Faculty Senate

Three candidates for Chair-Elect and three candidates for Vice Chair-Elect were on the ballot. Richard Willis was elected Chair-Elect for the next year, and Ann Price was elected Vice Chair-Elect.

2. Discussion of Committee Reports
   a. Online Education Task Force Report—Senator Ranga Ramanujam, Task Force Chair

Senator Ramanujam gave a presentation on the Online Education Task Force’s interim report.

Good of the Senate

None.

Adjournment

Meeting adjourned at 5:30pm.