

## Tuition Benefit for Faculty Spouse

Vanderbilt defines spouse as anyone legally married to a faculty member. If your legal spouse is interested in taking undergraduate courses, they may use the tuition discount.

### What's covered?

Your spouse will receive a 47 percent discount on tuition for one course per semester taken at Vanderbilt, or three courses per academic year. The benefit begins after three months of full-time, continuous service.

### How do I apply my spouse for the Tuition Benefit?

Faculty may apply online through EdAssist starting **90 days prior to each class start date**. The DEADLINE to submit an application is **30 days after each class start date**. To apply:

1. Apply online through EdAssist prior to the deadline.
2. Once the course is complete, submit the required documents online. Log in to the EdAssist Portal and upload documents (invoice, grade report, etc.) directly to your profile.
3. If all criteria are met, EdAssist approves your reimbursement and updates your status. EdAssist then sends the reimbursement information to Payroll for payment processing.
4. For questions on the process of applying or your application status, contact EdAssist. You can reach a live operator Monday through Friday 7 a.m. - 7 p.m. CT at 844-266-1532; log in and use the chat function to get an instant response; or submit a help ticket by clicking Contact Us from the left menu through the EdAssist Portal.

For a step-by-step guide, please see [EdAssist's Spouse Tuition tutorial](#).

### Are there any restrictions on using the Tuition Benefit?

- Your spouse may be enrolled part time or full time.
- Spouses must be accepted at Vanderbilt under the normal competitive admissions process.
- The continuation of the benefit is contingent upon continued employment at Vanderbilt.
- The benefit may be used only for tuition and not for room and board, books or meal plans.
- Your spouse must earn a grade of a "C" or higher to be reimbursed.

### Can my spouse audit a class instead?

Yes, spouses may audit one course per semester without charge, with permission of the instructor.

For more information, see our [Faculty Manual](#) or visit [HR's Tuition page](#).