Conflicts of Interest Annual Disclosure Process
Approver Quick Reference Guide

"My Approvals" in Conflict Disclosure System (CDS)

Conflict Indicated?

No
- Confirm No Conflict
- → If Conflict, Return to Discloser
- → If No Conflict, Quick Approval

Yes
- Is It a True Conflict?

No
- Indicate No Mgmt Plan Needed
- Approve
- OCOICM Reviews to Confirm Not a True Conflict

Yes
- 1. Review Details
- 2. Prepare Mgmt Plan (use pre-written plans, if possible)
- 3. Approve
- OCOICM Finalizes Mgmt Plan

Questions?

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Helpful Resources
- Conflict of Interest Policy
- CDS FAQs
- CDS User’s Guide
- Conflict of Interest Training