TO:
Project Manager
Vanderbilt University
Baker Building, Suite 1110
Nashville, TN 37240
Phone: 615-322-3717

COMMENTS OR SPECIAL INSTRUCTIONS:

<table>
<thead>
<tr>
<th>P.O. NUMBER</th>
<th>VANDERBILT CONTACT</th>
<th>PAY APP NUMBER</th>
<th>PERIOD TO DATE</th>
<th>JOB NO</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PROJECT DESCRIPTION</th>
<th>AMOUNT DUE</th>
</tr>
</thead>
</table>

Make all checks payable to COMPANY NAME
If you have any questions concerning this invoice, CONTACT NAME, COMPANY NAME, CONTACT NUMBER

THANK YOU FOR YOUR BUSINESS!
**Leave Retainage off G702. Retainage should be allocated on continuation G703 Sheet. VU will pay full payment including Retainage. The Contractor will need to deposit Retainage into agreed escrow account.**
Continuation Sheet


Use Column I on Contracts where variable retainage for line items may apply.

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
</tr>
</thead>
<tbody>
<tr>
<td>ITEM NO.</td>
<td>DESCRIPTION OF WORK</td>
<td>SCHEDULED VALUE</td>
<td>WORK COMPLETED FROM PREVIOUS APPLICATION ((D + E))</td>
<td>THIS PERIOD</td>
<td>MATERIALS PRESENTLY STORED ((\text{Not in } D \text{ or } E))</td>
<td>TOTAL COMPLETED AND STORED TO DATE ((D + E + F))</td>
<td>% ((G + C))</td>
<td>RATA NANCE TO FINISH ((C - G))</td>
</tr>
</tbody>
</table>

**List Retainage**

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.
Contractor’s Partial Waiver and Release of Liens to Owner

Page

Signed & Notarized
Copy of Bank Statement