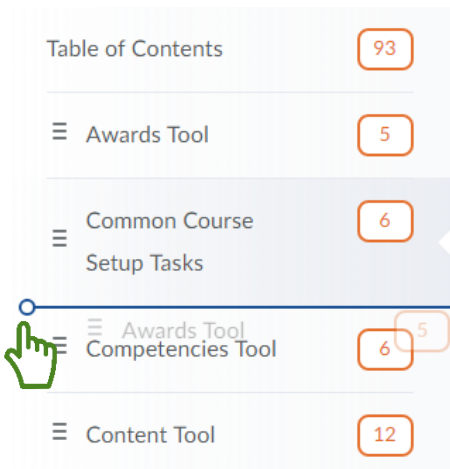




How do I move files around in my course?

In the Content tool, you can arrange your course content by dragging and dropping modules and topics (files) using the module or topic's drag handle.

1) If you **drag a module** or topic (file) **above or below** other modules and topics, a gray line appears to indicate you can drop the module or topic there. If you drag a module or topic **on top of** another module, the module appears orange to indicate you can drop it there. In the example below, the Awards Tool module is being moved below Common Course Setup Tasks.



2) Topics (files) can be dragged/dropped from one module to another. Use the drag handle next to the topic and drag/drop into a different module.

