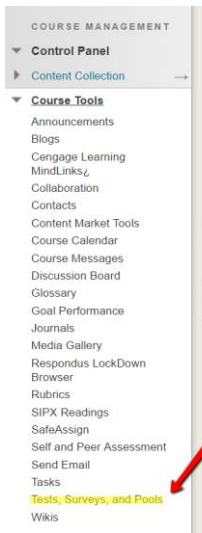




## How do I import publisher test banks into Blackboard?

Adding a test bank to your course will allow a random selection of questions to be used on assessments for your students.

In order to complete this, you must have the test bank zip file saved to your computer. Once you have that, complete the following:



1. Log on to Blackboard and access the course in which you want to upload the test. Expand **Course Tools** under the **Course Management** section and select **Tests, Surveys, and Pools**.

2. Select the **Pools** tab.

### Tests, Surveys, and Pools

#### Tests

Tests are sets of questions that are graded to measure results are reviewed in the Grade Center. Note that

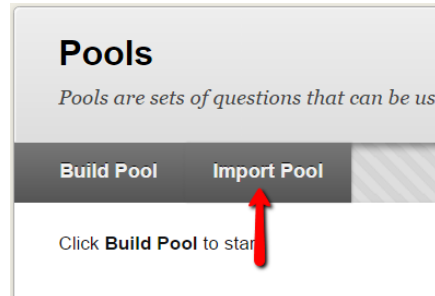
#### Surveys

Surveys are not graded, and student responses are in a content folder for students to respond to the si

#### Pools

Pools are sets of questions that can be added to an

3. Click **Browse My Computer** to select the zip file you downloaded, followed clicking **Submit**.



4. You should then see a message stating that the import is complete. After clicking **OK** you should see the test pool that you have just imported.

### Pool Import

Pool Import adds an exported pool to the set of pools. This is a useful way to reuse a pool. Only pool packages created by Blackboard Learn can be imported. Pools created by others, pools created at other institutions, and pools created with older versions of Blackboard Learn can be imported as long as they are in the proper format. [More Help](#)

Cancel Submit

#### POOL IMPORT

Click **Browse** to locate a file to import.

Attach File



Click **Submit** to proceed. Click **Cancel** to go back.



Cancel Submit