Meeting Minutes: Tuesday, May 9, 2017
Student Life Center, Board of Trust Room

Present:
Anderson, Katherine
Balthrop, Merry
Barclay, Samantha
Berry, Carolyn
Brady, Al
Caldwell, Caroline
Carlson, Robin
Chiavini, Amanda
Choate, Corey
Clark, Neal
Darling, Shelley
De Los Santos, Wil
Dixon, Michele
Eckert, Danielle
Fann, Drew
Fox, Anita
Hawthorne, Kelly
Higgins, Ed
Hughey, Jasen
Johnson, Judy
Jones, Eric
King, Amanda
Korab, Emily
Mandeville, Jenny
Morgan, Rachel
Newell, Tanish

Parker, Patricia
Payne, Philip
Porter, Beth
Pring, Michael
Richter, Andy
Ruiz, Carlos
Sanchez, Monica
Seezen, Karen
Siegel, Charlotte
Sims, Beth
Smith, Amy
Sprague, Megan
Stanard, Ray
Washam, Glenda
Watkins, Heather
Weinstein, Sandy
Weisbrodt, Cathy
Wells, Mia
Westrom, Lynn
Wocher, Melissa

Did Not Attend:
Anderson, Dirk
Armour, John
Assadian, Nurlana
Bahiraei, Kelly
Bailey, Christina

Baker, Angela
Barrow, Terri
Battle, BiShaune
Behnam-Gilani, Ali
Brassil, John
Brown, Kenneth
Carney, Kathy
Debeb, Kelley
Eardley, Karen
Engstrom, Steven
Giese, Tiffany
Glende, Tiffany
Harbin, Rachel
Harrell, Rachel
Heaton, Ashely
Hickey, Emily
Hicks, Antoinette
Johnson, Faye
Kasinger, Jake
Lammers, Lillian
Latham, Vickie
Lord, Sara
Loudon, Jeff
McClure, Nathan
Miller, Jean
Miltner, Damon
Parks, Liv
8:30 a.m. President Al Brady called the meeting to order.

OLD & NEW BUSINESS ANNOUNCEMENTS

- Welcome from President Al Brady.
- Approval of the April minutes.
- Reminder to assign Vanderbilt’s Employee Hardship Fund to your Kroger card each year.

COMMITTEE HIGHLIGHTS & REPORTS

Events, co-chairs Judy Johnson and Amanda King
- Nothing to report.

Membership, chair, Anna Thomas
- Happy Birthday to all the May birthdays.
- Odd numbered group spring elections are underway. Voting will take place May 15-19 with election results to go out June 1.

Staff Life, co-chairs. Andy Richter and Jeff Loudon
- Nothing to report.

Communication, chair Jenny Mandeville
- Nothing to report.

Rules and Administration, co-chairs Melissa Wocher and Vickie Latham
- Nothing to report.

Standing Committees

Benefits
- Nothing to report.

Traffic & Parking
- Nothing to report.
Athletics

- Nothing to report.

USAC Election Speeches and Voting

- The list of candidates for officer positions was presented with voting to follow.
- On the ballot: Vice-President/President Elect: Jenny Mandeville; Treasurer: Eric Jones and Secretary: Shelley Darling. Candidates were given the opportunity to address the meeting.
- Ballots were distributed and collected to be counted.

Update: Scotty Glasgow Senior Special Events Coordinator

- Flyers were distributed for the Employee Appreciation Picnic which will be held Tuesday, May 16, on University Library Lawn from 11:00 a.m. to 2:00 p.m.
- The picnic is for both VU and VUMC employees.
- New things have been added this year including a vendor area, corn hole and air guitar.
- The dining employees who have already left for the year are invited back to attend the picnic.
- Please post flyers in your area.

SkyVU Update: Natalie Richardson

- There is currently a lot of testing going on.
- Kickoff event – Flight School – will be held October 2-4 at the Student Life Center.
- Webinars are being held regularly. Let the team know if you are interested in getting on the email list. The achieved webinars can be found on SkyVU website under Change Network, Change Agents.
- Hot Topics – A flight check-in event is scheduled for Wednesday, June 27 from 2:00-3:00 p.m. in the Commons Multi-Purpose Room with free ice cream to follow.

Staff Campus Resources Panel: Deb Grant, Executive Director of HR, Employee Relations; Pam A. Brown, HR Learning & Organizational Development; Anita Jenious, Director, Equal Opportunity, Affirmative Action & Disability Services (EAD); and Jim Kendall, Manager, Work/Life Connection, Employee Assistance Program (EAP)

- Barbara Carroll, moderator, introduced the panel and asked a series of questions giving each panelist a chance to respond. Questions from the audience were then fielded.
- HR’s Organizational Development Team’s work is to orient, listen, develop and thank Vanderbilt employees.
- The EOAA/ EAD office works to assure accommodations for anyone who has need. They offer assistance for questions and concerns regarding age, gender, race, etc. The office investigates complaints, produce affirmative action plans and offers training on all the above topics.
- HR’s Employee Relations office works as a one-stop shopping model. They serve the HR concerns of the institution. Training is specialized. They also deal with FMLA law which is very complicated but are willing to train department staff.
• Work/Life Connection – EAP (Employee Assistance Program) office is similar to a travel agent for psychological services. They are there to help people sort out and develop a plan to attack whatever life distress a person is dealing with. The programs available through their office are: assessment, grief counseling, referrals, performance coaching, consultations with managers, administer the employee hardship fund, recovery support groups, psychological first aid, and training for building a resilience skill set.

A recording of the meeting may be viewed in its entirety by following the link on the USAC website.

CLOSING

The next meeting will be held on June 13, at 8:30 a.m. in the Student Life Center Board of Trust Room.

Meeting was adjourned.