University Staff Advisory Council Meeting Minutes

Date: May 8, 2007
Meet Time: 8:30a.m. – 10:00a.m.
Meeting Location: Rand Function Room, Sarratt

Attendees: Beck Atack, Brad Awalt, Diane Banks, Beth Clark, Ashley Crownover, Sue Davis, Mary Ann Dean, Michele Dixon, Kay Donigian, Jeffery Duly, Sandie Frantz, Sharone Hall, Nancy Hanna, Beth Hanson, Antoinette Hicks, Shirley Holtz, Sammie Huffmon, Jason Hunt, Tiffany Ingram, Faye Johnson, Sue King, Bonnie Kress, Ginger Leger, Willa Dean Martin, Joyce Matthews, Ian McCullough, Brenda McKee, Ginny McLean-Swartsell, Regina Newsom-Snell, JoAnn Patterson, Donald Pickert, Martha Reid, Kathy Rhodes, Robert Rich, Andy Richter, Lori Shepard, Mike Smeltzer, Lynn Smith, Brian Smokler, Sharon Stanley, Susan Starcher, Dan Steward, Davis Strange, Gay Tidwell, Carlos Trenary, Kay Tyler, Jim Webb, Mary Clark Webb, Susan Widmer, Melissa Wocher, Diana Wohlfahrt, Jeff Youngblood

Regrets: Jean Alley, John Brassil, Ken Carter, Dan Cline, Mary Clissold, Kevin Colon, Kathleen Corbitt, Cathy Crimi, Michael Crowe, Tracy Cunningham, Fay Dorman, Mary Lou Edgar, Kenon Ewing, Carol Guth, Pam Hoffner, Rosalind Johnson, Heather Lefkowitz, Joe Lowe, Mary Kay Matthys, Jackie McPeak, Shelley Meadows, Stephanie Newton, Sheri Reynolds, Karen Seezen, Chase Smith, Carol Soren, Corwin Thomas, Malah Tidwell, Sherry Willis, Cliff Wilson

Visitors: Lauren Brisky, Jane Bruce, Nim Chinniah

President Diana Wohlfahrt called meeting to order. Diana called for approval of the April minutes. The minutes were approved.

Jason Hunt and Ashley Crownover were nominated for the 07-08 Vice President. There were no nominations for secretary. Diana told the Council that at the end of the meeting each nominee would have a moment to tell about themselves prior to the election.

Construction Updates on Campus
Judson Newbern, Assoc Vice-Chancellor Campus Planning

In 2001, the Chancellor asked that a land use plan be developed. He wanted to look at how much we could build without taking all of the green space on campus. Judson showed a slide of the original Vanderbilt campus. He showed additional slides with additions through 1931, as well as slides that showed additions from 1931–1956 and 956-1980.

When creating the land use plan, the question was raised as to whether or not we would assume that Vanderbilt would continue to purchase land. The decision was made not to

make this assumption, but to instead make better use of the current 18 million square feet that we already have. There is the potential to add 7 million square feet.

Judson noted that from the center of campus is about a 10 minute walk to any other part of campus. Looking at the center of campus, that is where we have the most space potential. The Chancellor asked that they focus on that area. In this area, they have built the Schulman Center, the new Student Life building and the Studio Arts building. They also cleaned up the utility lines. The public often goes through campus via 25th Ave, so they have created a nice streetscape. There has also been the baseball renovation that added seats and a locker room.

Judson also talked about the Freshmen Commons. The challenge was to double the rooms at Peabody to accommodate the entire freshmen class. In 2007, two more will be occupied and by 2008 all will be open and the freshmen will move into the dorms.

When building, the bedrock was a real challenge. Judson showed a number of pictures of the Commons construction progress. He noted that they tried to be true to the architecture while remaining within today's costs. Each dorm has seminar space. They also learned that one of the things the students wanted was to have somewhere to bake cookies. The furniture used in the dorm rooms give some flexibility. The dining facility has 2 terraces. It will be open in July. Judson noted that from the inside it is a very contemporary building. He also said that with one turnover, you can fit all of the freshmen into the dining hall. Another piece of the Commons projects includes the new pedestrian bridge across 21st Ave. It is handicap accessible and will match the other bridge on 21st.

Two other projects currently underway are the Belcourt childcare center that opened in April and the 18th Ave childcare center that will open in September. Judson showed pictures of the changes made to the Kirkland entrance.

Question: From the new pedestrian bridge on 21st, will you have to go through the clinic?
There will be a stair tower to the sidewalk.

Question: I work for the library and there is always talk about a new building or renovations.
Until a program is defined for the library, it is hard to talk about the building.

Question: You showed a lot of stairs. Will there be ramps and elevators?
Yes, everything is very accessible.

Question: I think it should be noted that they will be a campus copy in the Commons.
Yes, the campus copy will be on the 2nd floor with the post office.

Fred DeWeese, Vice-President Facilities Planning & Development

The Medical Center is also increasing square footage on campus.

The first project discussed is the Critical Care tower. It is schedule for occupancy in Fall 2009. It will be a 9 story addition and has a budget of 169 million. The addition will include 12 new OR's and a bridge will connect MCE and the hospital at the 5th floors. The objective of the project is to enhance surgical capacity, increase critical care bed capacity (adds 144), and improve the waiting room and institutional amenities. It will also allow for future expansion. The patient rooms will be similar to those in VCH. There will be a family centered area and a patient area. The new tower will have an atrium. The top structure should be up early Jan-Feb 2008.

Fred also talked about the MRB IV, three story addition on top of Light Hall. They also added an 11 story addition on to Lankford. The Vanderbilt Eye Institute which is currently in MCE will move in March 2008 to the former Page Campbell Heart Institute. The Eye Institute's projected budget is $11 million. Another project is the Institute of Imaging Sciences and Centralized Vivarium and Gross Anatomy lab. It will have 4 vivarium floors. They anticipate occupancy by January 2008, and they have a projected budget of $36 million.
Parking on campus is a serious problem. The East Garage expansion has a projected budget of $37 million. Phase I was completed in 2006 and Phase II is expected to be complete in December 2007. It will include 800 spaces and will connect to the new pedestrian bridge.

Question: Will you put a helipad no the new critical care tower?
No

Question: Will you charge patients/families for parking in the new garage?
No

Question: There is a rumor that Vanderbilt bought 100 Oaks. Is this true?
Vanderbilt did not buy 100 Oaks, however we are in negotiations with the new owners to lease 450,000 square feet. Vanderbilt is looking at moving about 20 outpatient clinics to that location.

Question: Have you thought about having a shuttle run between 100 Oaks and Vanderbilt?
Yes, it will run about every 8 minutes.

Question: There has been an increase in the number of accidents on 21st Ave. Will there be any steps to help this?
They have made lane change improvements, but it will be in place through the summer (August/September). Metro is also doing intersection work during the day, but that is completely separate from VU construction.

Question: How long will MC drive be one way?
Through early 2009.

The 100 Oaks move will be really good news. It will help with density in the Medical Center. Vanderbilt sees about 850,000 patients per year, which is a little less than 4,000 per day.

Question: Will the Medical Arts Pharmacy be moving to the 2nd floor of MCE?
Yes, it is being built now and should be completed in a couple of months.

Question: Will signage improve?
A new program a couple of years ago looked at signage, and they are being updated. You may have noticed a new sign on Blakemore and 21st. They are also going to be putting up interstate size signs that directs to the Hospital, ER, and parking. At each turn the signs break things down. They are also working with PR to fix the maps. They found 35 different maps in use. In addition to signage and maps, they are also working to get addresses on buildings.

Question: I noticed that there are no interstate signs for VU.
We are only allowed one interstate sign and we have that.

Community, Neighborhood & Government Relations
Gail Williams, Associate Director, Community Engagement

Department website: http://www.vanderbilt.edu/cngr/

Gail said that the goal for her department was to reach out to the community, even beyond Nashville. She also said that they refer to themselves as CNGR. The department builds relationships both internally and externally. They have staff members that are involved in area Boards. They also do retirement learning. They recently received a grant which gave extra funding to their retirement learning program. They have summer projects at VU and also have been doing a lunch series for the last 4-5 years. They work to get past being Vanderbilt and look at how we can share. CNGR also has events with TPAC, and recently did one at the Country Music Hall of Fame where a visiting professor spoke about Ray Charles. CNGR also handles the speaker's bureau.

The Rhodes Scholars tour is handled through Gail's office and this was their 6th year. The Chancellor is the tour guide. In past years they have gone as far as Alabama and Kentucky. They visit places dealing with education, industry and arts. They try to bring in alumni and donors where they stay the night. It is important to realize that we can take ourselves out of Nashville and create partnerships. A couple of partnerships include schools in Oneida and the small middle school represented in the movie *Paperclips*. In Oneida, there was a need for teacher development. Ginny Shepherd got video conferencing into that school to give teacher development.

Their lunch series is called "Thinking out of the Lunchbox". They have topics that connect generations. An example of one topic was "The Real Truth about Drugs". Their retirement learning opportunities support lifelong learning.

CNGR also works to build neighborhood relationships. They host quarterly neighborhood breakfasts. They have recently been focusing on the Edgehill community. They create state and local government relations. They had a day on the Hill and brought the Vanderbilt community down to meet the representative. One class works on a project during the semester on something

important to Vanderbilt. During the Day on the Hill, they have an opportunity to talk to the legislators about the topic. It is a great day to showcase VU.

Gail said that it was our role to call the office if we recognize something that we can impact.

Question: What is your background and how long have you been here?
Gail has been at Vanderbilt since January 2001. Prior to Vanderbilt, she was at Ohio State doing similar work, but more internally. Gail has also practiced law.

Question: Is there a charge for Retirement learning?
Yes, but it is not much. Gail did not know the exact cost.

Question: Have you ever thought about giving a discount to Vanderbilt retirees?
With the new grant support, that is something they might be able to consider.

Question: Is there a place online too see what is offered?
Yes, the website is http://www.vanderbilt.edu/cngr/.

Question: Does your office do anything for Vets or military personnel?
Not yet. On the Rhodes Scholars tour they went to Ft Campbell and looked at their schools and medical center. They have found faculty that work with the schools and have also worked in pediatrics and trauma.

Question: Is there anything Vanderbilt does to help underprivileged children?
Gail said that is an area she hopes they lean about more opportunities to assist. When looking at who to contribute to, they try to focus on the needs of children and families.

Question: Do you ever work with Metro to help the homeless?
Yes, they served on the homeless task force.

There are many people in the Vanderbilt community that do things both independently and as part of work. There are many things they are not even aware of that people do.

Go for the Gold Update
Brad Awalt, Assistant Manager, HEALTH *Plus*

Department website: http://www.vanderbilt.edu/HRS/wellness/healthplus.htm

Brad asked that everyone take a look at their handouts. All components of go for the gold are available. The Game Plan for Your Health would be available the Friday after the meeting. This year, you have to complete 6 categories on the action log instead of 5. The Game Plan for your Health is about 18 minutes and discusses principals for setting goals. Also new this year, spouses and domestic partners can do both the HRA and the wellness action log. You will get an additional $5 for each that they complete.

Brad also pointed out the National Health Week activities on the handout. The information is also available on the website.

Vice President Elections

It was determined that there were enough Council members present to vote. Both Ashley and Jason spent a couple of minutes telling the group about themselves. Once this was complete, members voted for their candidate.

Diana Wohlfahrt adjourned the meeting.