



UNIVERSITY STAFF ADVISORY COUNCIL



Meeting Minutes: Tuesday, September 8, 2020 **Online Zoom Meeting**

Present: Barclay, Samantha Clemmons, Lee Crowhurst, Stace Hill, Olivia Armstrong, Anjelica Conwell, Patrick Engstrom, Steven Pring, Michael Coppinger, Whitney Hansbrough, Sean LeBlanc, Jennifer Loudon, Jeff Martin, Robert Robinson, Antonio Rutledge, Scott Wolff, Jeannette Artus, Meagan Bordenstein, Sarah Brown, Jacquelyn Carroll, Chantry Cherry, Sandy Pickert, Donald Smith, LaDonna Johnston, Caroline Kiolbasa, Mary Linski. Jamie Perry, Will

Porter, Beth Baquera, Felisha McKeever-Burgett, Adam Nashabi, Maya Wang, Rong "Joanne" Ripley, Kate Williams, Tara Anuj Rastogi, Anuj Dawson, Toni Renee Ingram, Donna Jennifer Bennett, Jennifer Kimberly Turner, Kimberly Lawrence Givens, Tiffany Luffman. Josh Walker, Susan Butner, Sean Harding, Amanda Mullen, Becky Weisbrodt, Cathy Putnam, Sara Saxon, Allie Jones, Haley Smith, Amy Woodruff, Karen Griffin, Shore Kamtarin, Shahpar Osinski, Keegan

Fuchs Hritz, Kathleen Charley, Myles Gracey, Lisa Higgins, Ed Robertson, Katelen Sanders, Sara Fields, Craig Maddox, Lynn Bourgoin, Jeremy Farst, Paige Jones, Michael Mullane, Courtney Mundy, Meaghan Rall, Kathleen Cooley, Emma Dixon. Michele Johnson, Denise Majewski, Ashley King, Amanda Gibson, Madison Nelson. Roberta Sims, Beth May, Ela

Not Present:

Best, Douglas Cedzich, Michele Halman. Michelle

Jackson, Donald Taylor, Susan Carter, Marsha Bennett, Garrett Davis, Jessamyn Fox, Anita Clair Brigman, Clair Lowe, Deni Kelley, Emily Faith Bishop, Faith Stiles, David Manlove, Sharon Galford, Suzanne Graham, Kashif Johnson, Faye Yockey, Heather Anderson, Matthew Bess, Angela Berry, Courtney Cole, Victoria Hastings, Lynn Jensen, Lena

Guest:

Brooks, Bari Glasgow, Scotty Johnson, Linda Nairon, Laura Oliver, Leshaun

WELCOME

Caroline Johnson, President, called meeting to order at 8:33am

• Welcome

Employee Appreciation, Scotty Glascow

- Vandy's Cookin will be recorded and posted on website
 - Wednesdays Sept 9-30
 - o 3:30-4pm
- Vandy Pops
 - Tuesday, Sept 29 at 3:30pm (via zoom w/your team meeting)
- Vandy Dance Break
 - Thursday in October 3:00-3:15pm

Shared Responsibility Behavior Campaign, Michelle McMillen

- Elements of Compliance (Inspire, Inform, Enforce)
 - June
 - Anchor Down. Step Up.
 - ...mask up, wash up, back up, check up
 - Visuals changed with masks, etc.
 - July 1-15
 - Messaging sent out about return to campus
 - July 15-30
 - Exterior signage around campus
 - August 1-30
 - Campaigns with additional graphics and signage
 - September/October
 - Additional swag to encourage wearing masks, etc.

Public Safety, Captain Oliver & Brittney Whatley

- Public Health Ambassadore Program softer approach
 - Started May 18th
 - Return to Campus Plan
 - Encouraging covid-10 best practice behaviors
 - ... expanding beyond VUPS
 - Opening up to all Vanderbilt community
 - Dept leaders or building managers identify representatives in their areas to be PHA rep.
 - Online oracle training
 - Provide t-shirts and lapel pins
 - New CSO uniforms tan color
 - Access info via VU covid website and vandysafe
 - Hotline available 24/7 for questions, etc.

OLD & NEW BUSINESS ANNOUNCEMENTS

- Minutes August approved
 - Minutes are posted on the website each month prior to next meeting.

• Employee Hardship Fund – connect Kroger Card

COMMITTEE REPORTS

Communications Committee, Jeff Louden and Ashley Majewshi co-Chairs

- Review Website
- Social Media
- Next Meeting Sept 18 10-11am

Events Committee, Amanda King, Jennifer Bennett Chair

- Meetings on 4th Tuesday at 1:00pm
- Top Secret Upcoming Events Coming Soon!

Membership Committee, Cathy Weisbrodt and Lynn Hastings

- September Birthdays
- Meet a USAC Member
 - o Chantry Carroll, Program Coordinator, Earth, and Environmental Sciences

Rules and Administration, Sean Butner and David Stiles Co-Chair

- Meetings 3rd Wednesday of month at 1pm
- Tip of the month
 - "One thing at a time"
 - \circ Once motion is made second new must pertain to that motion

Staff Life, Amanda Harding and Jamie Linski, Co-Chairs

- September meeting: 23rd Wednesday 2-3pm
- Send email if interested in attending meeting

Equity, Diversity, and Inclusion (EDI) – co-chairs Denise Johnson & Antonio Robinson

- Next meeting: 9/24@ 9am, virtual (Zoom)
- Passed holiday is now at administration for review

Chat – Breakout Room

• Conversation starters

Early Outreach, Recruitment, and Admissions: Beginning the Vanderbilt Student Experience

Doug Christiansen, Vice Provost for University Enrollment Affairs, Dean of Admissions and FA

- Recruiting
 - Intellectually curious, academically talented students who will contribute to the campus life and the community beyond Vanderbilt. (Inquisitive, analytical, innovative, entrepreneurial, etc.)

- o On Campus tours to Virtual tours
- How to assess holistically?
 - Evaluate academic achievement, standardized test scores, essay, letters of recommendation, extracurricular activities and leadership
- Student Lifecycle matters to enrollment success
- Student experience
- Outcomes
- National University only 30% come from southern region.

CLOSING REMARKS

Caroline Johnson, President

- Next Meeting:
 - o Tuesday, August 8, 2020
 - Time: 8:30 am
 - o Location: Zoom

Meeting was adjourned at 9:46am.

Our Vision: Through communication, consultation, and service, the Council will promote a strong partnership among the staff, faculty, students, and administration of Vanderbilt University.