

**Vanderbilt University  
Interfaith Council  
Funds Disbursement Request Form**

**Instructions:**

Complete lines 1-8, then print a copy of your completed Funds Disbursement Request form. Attach a copy of your event budget as requested in item 9\*. Bring the form & budget to the Interfaith Council meeting that your organization is scheduled to be on the agenda for solicitation of funds. (Contact the Council President in order to be scheduled).

**I. Recipient Student Organization Information**

- |  |                                    |
|--|------------------------------------|
| 1. _____<br>Organization Name  | 2. _____<br>Amount requested       |
| 3. _____<br>Center Number to be credited   | 4. _____<br>Account to be credited |
| 5. _____<br><i>Campus Contact/Name/phone/email address</i>                               |                                    |
| 6. Is this a registered Vanderbilt Student <i>Religious</i> Organization? Yes ___ No ___ |                                    |
| 7. Name of event for which these funds are requested: _____                              |                                    |
| 8. Is this event open to all students? Yes ___ No ___                                    |                                    |

**\*9. To complete this funds request, a budget for your event *specifically* highlighting where any financial assistance from the Interfaith Council will be used, is required. Please attach the budget to this application.**

**II. Council Disbursement Information – *For Council Use Only***

Request **denied/deferred** for the following reason(s):  
\_\_\_\_\_  
\_\_\_\_\_

- Budget Included with request?
- Request approved in the amount of \$ \_\_\_\_\_.
- Approved by Council vote on \_\_\_\_\_ (date).

\_\_\_\_\_  
Council President

\_\_\_\_\_  
Council Treasurer

*(FOR ORL USE ONLY)*

**Date of Council Request:** \_\_\_\_\_ **Date submitted for transfer:** \_\_\_\_\_