Vanderbilt University

**MASTERCARD TRANSACTION CONTROL LOG** **Transactions beginning** **Through**

**Department:** **Cardholder Name**

| *Trans Number* | *Trans Date* | *Vendor Name* | *Item Description* | *Transaction Amount* | *Account/Center Number to be Charged* | *Rev'd* | *Reviewed Date* |
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Card Manager Signature Date Reviewed

Revised 6/19/03