

Vanderbilt University – Hearing Impairment Documentation Guidelines

Students requesting accommodations on the basis of deafness or hearing loss must provide documentation performed and signed by a qualified evaluator. The documentation must include, but is not restricted to, the following:

- An audiological evaluation and/or audiogram, no older than 3 years if loss is progressive,
- An assessment of the functional limitations of the hearing loss for which accommodations are being requested, and whether the degree of limitation is mild, moderate or substantial,
- Recommendations as to how the functional limitations of the hearing loss may be appropriately accommodated, and
- A list of the assistive technology or adaptive technology equipment currently being used, including a description of the equipment, brand name and model information.

Copies of an Individual Educational Plan (IEP) or a 504 Plan alone are not acceptable documentation. Prior accommodations in an educational setting do not necessarily warrant the provision of current accommodations.

Submission of Documentation and Questions

Documentation should be mailed to the Disability Program Coordinator, Opportunity Development Center, Vanderbilt University, VU Station B# 351809, 2301 Vanderbilt Place, Nashville, TN 37235-1809 or fax to (615) 343-0671. Questions should be directed to (615) 322-4705.

Accommodations and Services

The final determination of appropriate accommodations, auxiliary aids and services rest with Vanderbilt University's Opportunity Development Center's Disability Services Program, in consultation with individual academic and non-academic programs.

Confidentiality

All information obtained in diagnostic and medical records will be maintained and used in accordance with applicable confidentiality requirements.