

Program Monitoring and Data Management

D.A.T.E. Implementation Symposium

Dallas, July 2008

Data Systems

- Steps to management of data systems
 - Identify each part of the performance pay system requiring data .
 - Ask the following questions:
 - Where does the data originate?
 - Who collects the data?
 - Who reviews the data?
 - Who certifies the final data files?
 - What documentation of data correction is kept?
 - Who keeps the documentation of data review?

Examples from Dallas ISD TIF Grant

- Some parts requiring data:
 - Identification of eligible teachers
 - Opt in database
 - Record of notification
 - Identification of students assigned to each teacher
 - Student eligibility
 - Student enrollment
 - Student attendance
 - Student to teacher link
 - Identification of student assessment link

Example: Student-Teacher Link

- Where does the data originate?
 - In the master schedule for the school
- Who collects the data?
 - Clerks in each school
- Who reviews the data?
 - Each teacher reviews the enrollment for each class
 - After corrections, teacher signs off that data were reviewed

Example: Student–Teacher Link

- Who certifies final data files?
 - Principal or designee reviews teacher data and final lists of student assignments
 - Principal certifies correctness or returns lists for corrections
 - Principal signs list indicating enrollment is certified

Example: Student-Teacher Link

- Who keeps the documentation of data review?
 - School retains signed copy of certified enrollment list
 - Electronic copy of list is sent to TIF project management staff (electronically signed)
 - Without electronic copy on file, payment cannot be authorized

Discussion

- What data and data systems will you have to create or maintain?

Discussion

- Who will be responsible for implementing the systems?

Discussion

- Who will be responsible for conducting the review of the systems?

Discussion

- Who will be responsible for keeping documentation of system review and certification for each of the systems?