

Student Travel Grant Form

The Office of Leadership Development and Intercultural Affairs (LDIA) provides travel grants for academic conferences. Individual students or groups may apply for these funds in amounts of up to \$1,000.00 **per conference**.

All requests for funds must be made a minimum of **45** days prior to the event.

Please provide the following information pertaining to your grant request:

Name of Organization: _____

Person Responsible for Request: _____

Telephone Number: _____

Email: _____

Reason for Travel: _____

Website for Event: _____

Number of People Attending: _____

Dates and Location: _____

Early Bird Registration Date: _____

Registration Deadline: _____

Amount Requested: _____

Estimated Expenses Per Person:

Travel	Registration Fee	Lodging	Food	Other

Total Estimated Expenses: _____

How will your attendance benefit the Vanderbilt community? _____

Note:

- You must have a faculty or staff member attending the conference with you.
- If you receive grant funds, each participant is required to come to LDIA to fill out a student travel form.

