



*Panhellenic Association of Vanderbilt University*  
**Standing Rules for Fall Benefits & Philanthropy Events**

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1. There is a NO ALCOHOL policy at all benefits and philanthropy events; anyone found to be under the influence of alcohol or carrying alcohol into a benefit event will be required to leave and forced to suffer the consequences from Greek Life.
2. Follow University guidelines/regulations regarding publicity and special reservations. If your chapter is holding outside amplification (i.e., outside bands, speakers, etc.), they must go to special events reservation to get permission.
3. All organizations must comply with university posting guidelines, which are located in the Student Organization Handbook. This includes, but is not limited to, flyers, posters, banners. Chalking is also not allowed anywhere on the Vanderbilt University campus. For the full list of regulations, please refer to pages 12 and 13 of the Student Organization Handbook.
4. In coordination with the Panhellenic Director of Programming, dates for fall benefits shall be set. Once the dates are set, chapters will be allowed to alter their benefit dates until May 1 of the preceding spring semester. All newly selected dates must be announced to the Panhellenic delegates and the Office of Greek Life within one week of the change. Changes after May 1 will not be allowed under any circumstances.
5. At least one table or centerpiece presenting information regarding your benefit's Philanthropic organization must be present at the event.
6. Panhellenic Executive Council Members and Greek Ambassadors will be given free admission to any fall benefit.
7. Nametags shall be worn only by members of the host organization(s), Greek Ambassadors, and Panhellenic Executive Council members.
8. Chapters may NOT begin advertising for their benefit until two weeks prior to the event (this includes posters, selling tickets, and facebook events; however, t-shirts may be worn anytime). Tickets may be sold on the Wall, in Sarratt, or by an active member. Chapters may only hang banners advertising their benefit on their own facility or at Sarratt Student Center and Rand Dining Center.
9. Active members should not be required to buy multiple benefit t-shirts.
10. Chapters wishing to hold their benefit outdoors are required to reserve an indoor venue in case of weather concerns.
11. No chapter may hold their benefit inside the chapter facility for any reason. If a chapter desires to have a benefit on their lawn, they can apply to do so through the Greek Life Office using the Lawn Approval Form. Lawn Approval Forms are due to the Office of Greek Life no later than three weeks prior to the date of the event.
12. Each chapter may hold one benefit on their own, in which attendees will be ticketed. The cap for the price of individual benefit tickets will be set at \$5.
13. All chapters should be respectful of other chapters' individual benefit. Chapter may not hold campus-wide philanthropic events on that same day. Chapter members may not wear their own sorority paraphernalia at another Panhellenic chapter's benefit.
14. Each chapter may hold an unlimited number of ticketed collaborative events with other campus organizations, IFC, NPHC, and other Panhellenic Chapters.
15. In order to avoid over programming issues, the Greek Life Office will hold the responsibility to schedule each chapter's events. All chapters will report their plans for all their fall benefits and philanthropic activities by 5:00 pm on the second Monday in September. Any events not reported by this time will be asked to be postponed until the Spring Semester.