



College of Arts and Sciences
Request for Privileges for Visiting Scholars

Appointed visiting scholars who are not employed by Vanderbilt must be sponsored in order to obtain library privileges. The sponsor must have budget authority within his organization. The sponsor will be responsible for outstanding library fees and fines that may remain unpaid at the end of the scholar's term of residency.

Please obtain a Vanderbilt identification card before requesting library services. Borrowing privileges cannot be granted until a Vanderbilt identification card is obtained. For Vanderbilt card information, please refer to the Commodore Card Office, 184 Sarratt Student Center (322-2273).

SCHOLAR'S INFORMATION (Please print clearly)

First Name M.I. Last Name

Address line #1 City, State, Zip Code

Telephone Number Scholar's E-Mail Address

August 2009 - August 2010

Term of Residency (mm/dd/yy - mm/dd/yy)

I, Alyce Dobyns Ladd, Program Coordinator, request permission for ... a visiting scholar in the department/school of Physics & Astronomy, to be given VUMail, a VUNet ID, card access, and borrowing privileges in the Heard Library. My unit agrees to be responsible for any fines or fees that may remain unpaid at the end of the applicant's courtesy term.

Alyce Dobyns Ladd (handwritten signature)

Signature of Sponsor

1 - 20 - 405 - 0000

Sponsor's Center Number

For VUNetID and VUemail:

Peggy Lucas-McGowan, 6301 Stevenson 322-2828

For VU ID card:

after your name is established in Populous proceed to the card office in 184 Sarratt Student Center

For Library:

Robyn Harris, Heard Central Library, 412GLB