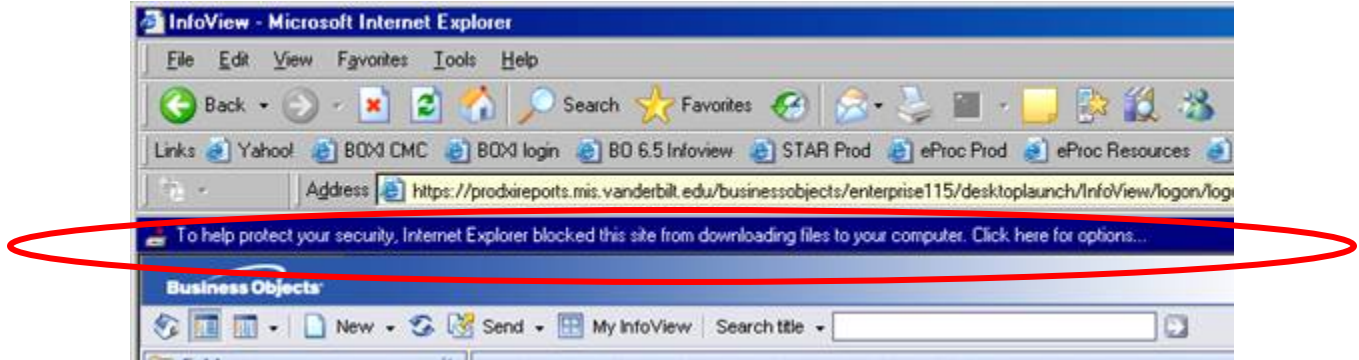


Saving Reports in InfoView

When you try to save a report as a PDF or an Excel file in InfoView XI, you will likely see this Internet security bar at the top of the page:



Security Message

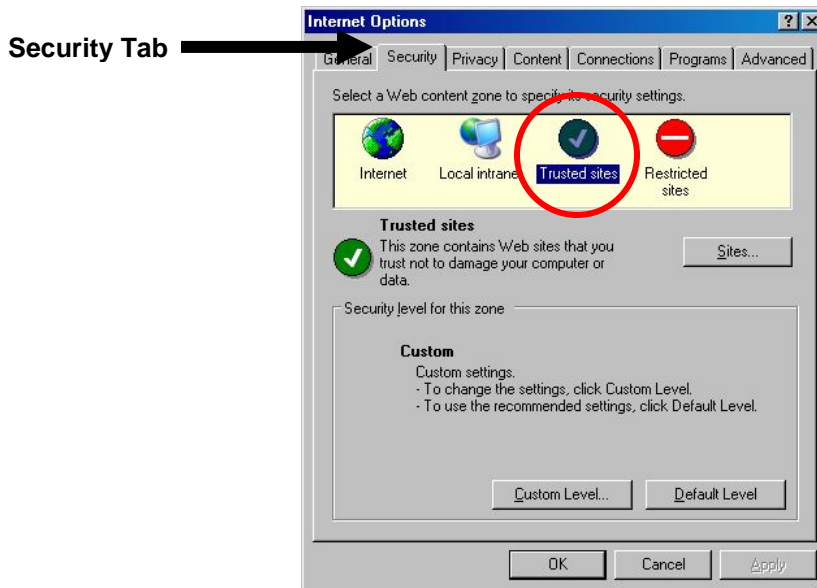
Click the security warning bar, and then click the option to **Download File**. InfoView will return to the home page. Run the report again, and then you can save the file without any warning screens.

Removing the Security Warning Bar

To avoid running the report twice in InfoView, you can add the following URL to your list of trusted sites in your Internet browser: <https://prodxiereports.mis.vanderbilt.edu>

Steps for Adding a Trusted Site in Internet Explorer

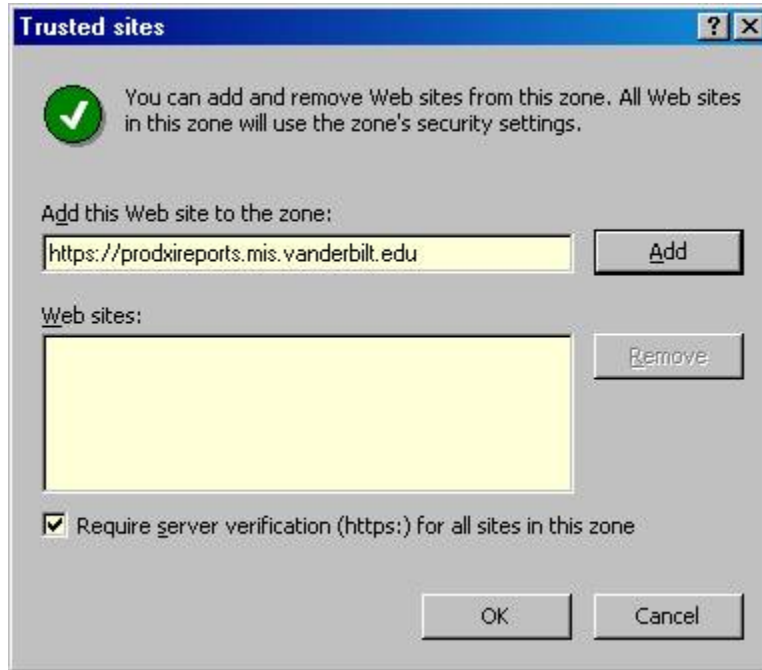
1. Click the **Tools** menu and choose **Internet Options > Security**.
2. Click the green **Trusted Sites** button in the first pane of the dialog box.



Internet Options- Security Tab



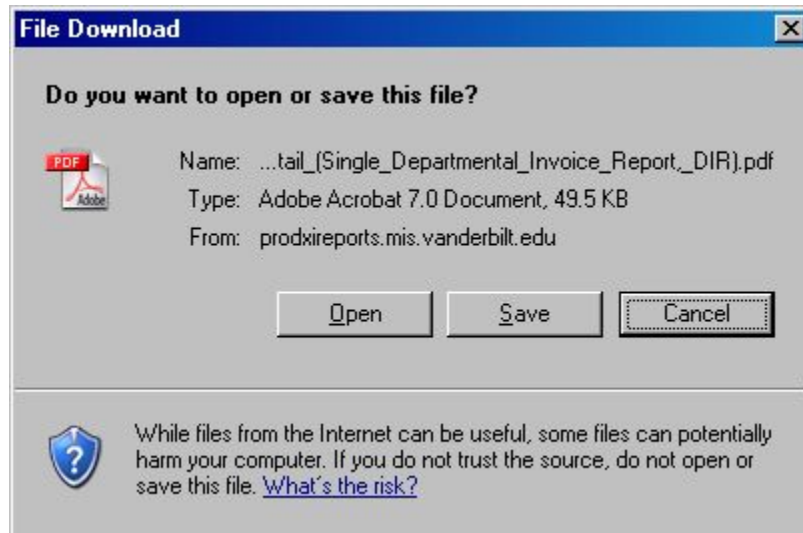
- Click the **Sites** button, and type or copy and paste the following URL into the Add section: <https://prodxireports.mis.vanderbilt.edu>



Add Reports URL to Trusted Sites

- Click the **Add** button.
- Click **OK**, and then click **OK** again.

Once you've added this URL to your trusted sites, a dialog box similar to the one below will appear when you attempt to save a file:



File Download Dialog

Choose **Save** from this dialog box to save reports to your computer.