

Temporary Export Certification - **DRAFT Form**

When taken outside of the United States, tangible university property such as laptops, computers, PDAs, phones, commercial software, encryption code, mass market encryption software, and export controlled information and items are subject to export control under the Export Administration Regulations (EAR), International Traffic in Arms Regulations (ITAR) and the Office of Foreign Assets Control (OFAC).

Laptop computers, PDAs cell phones, digital storage devices, and weak or publicly available encryption products may be temporarily exported for professional use under export license exceptions for 'temporary imports, exports, and re-exports' (TMP); strong encryption products under a license exception for 'encryption commodities and software' (ENC). Specific criteria to which you are certifying below should be considered before **each** international trip relating to Vanderbilt University business, projects, research, etc.

Traveler Information (Individual Responsible for the Export)

Request Date:

Full Name:

Address:

City:

State:

Zip:

Telephone Number:

Email Address:

List Any Additional Travelers Who Will Be With You On This Trip:

Destination

List All Countries You Are Traveling To:

List All Individuals Known To Be Meeting With:

Departure Date:

Return Date:

Will any travel days be personal? (Y/N)

Items and/or Information to be Exported

Please list all hardware and software you will have on this trip:

Brand:	<input type="text"/>
Model:	<input type="text"/>
Description:	<input type="text"/>

Brand:	<input type="text"/>
Model:	<input type="text"/>
Description:	<input type="text"/>

Brand:	<input type="text"/>
Model:	<input type="text"/>
Description:	<input type="text"/>

Brand:	<input type="text"/>
Model:	<input type="text"/>
Description:	<input type="text"/>

Please list all other items and/or information you will be exporting (i.e. technical data, drawings, specs, proprietary or confidential data, scientific equipment, etc.); include any relevant specific details:

Terms and Conditions of Export

1. I will take the item(s) and/or software abroad **ONLY** either:
 - * as a "tool of trade" to conduct Vanderbilt business; or
2. I will return the item(s) and/or software to the US no later than 12 months from the date of export unless they are certified by me to have been consumed or destroyed while abroad during this 12 month period;
3. I will maintain the item or software under my "effective control" while abroad ("effective control" means retaining physical possession of an item or maintaining it in a secure environment such as a hotel safe or a locked or guarded facility);
4. I will not take the item or software to Cuba, Iran, North Korea, Syria, or Sudan.
5. I will not take outside the borders of the United States any items or software incorporating Vanderbilt generated, non-commercial encryption source code:
 - * Employing a symmetric algorithm with a key length in excess of 56 bits;
 - * Employing a asymmetric algorithm based on:
 - * Factorization of integers in excess of 512 bits (i.e. RSA)
 - * Computerization of discrete logarithms in multiplicative group of a finite field of size greater than 512 bits (i.e. Diffie-Hellman over Z_pZ);
 - * Discrete logarithms in a group in excess of 112 bits (i.e. Diffie-Hellman over an elliptic curve)
 - * Designed or modified to perform dual-use cryptanalytic functions;
 - * Designed or modified to use quantum cryptography;
 - * Specially designed or modified to reduce the compromising emanations of information bearing signals beyond that necessary for health, safety or electromagnetic interference;
 - * Using cryptographic techniques to generate the spreading code for dual-use spread spectrum systems including the hopping code for frequency hopping systems;
 - * Using cryptographic techniques to generate channelizing codes, scrambling codes or network identification codes for systems using ultra-wideband modulations techniques;
 - * Using cryptography in communications cable systems designed or modified to detect surreptitious intrusion using mechanical, electrical or electronic means.
6. I will consider export control regulations before taking/sending other Vanderbilt equipment or specialty software abroad.
7. While outside the U.S., I will promptly report all instances where unauthorized access to encrypted software is suspected. Reports should be made to Vanderbilt Export Compliance.
8. I will promptly report, the loss or theft of any item containing encrypted software or sensitive information to Vanderbilt Export Compliance.

Note - all exports are subject to review by the Federal government and may require a license; licensing may take several weeks. Export controlled items and/or information should not be exported without appropriate review and/or licensing. All documentation relating to an export should be kept for five years past the last date of activity relating to the export.

I, _____, understand that violations of U.S. export laws are punishable by severe civil and criminal penalties, including monetary fines and imprisonment, and that I may be personally liable for these penalties.