Conflict of Interest Annual Disclosure Process
Approver Quick Reference Guide

Questions?
- Office of Conflict of Interest and Commitment Management (OCOICM)
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Helpful Resources
- Conflict of Interest Policy
- CDS FAQs
- CDS User’s Guide
- Conflict of Interest Training

Conflict Indicated?
- Yes
  - Is It a True Conflict?
    - No
      - Indicate No Mgmt Plan Needed
      - Approve
      - OCOICM Reviews to Confirm Not a True Conflict
    - Yes
      - 1. Review Details
        - 2. Prepare Mgmt Plan (use pre-written plans, if possible)
        - 3. Approve
      - OCOICM Finalizes Mgmt Plan
      - 1. Notify Discloser
        - 2. Certify Plan

No
- Confirm No Conflict
  - → If Conflict, Return to Discloser
  - → If No Conflict, Quick Approval
- Quick Approval

"My Approvals" in Conflict Disclosure System (CDS)

Approve