

# INSTRUCTIONS FOR DECLARING A MINOR

College of Arts and Science

- ◆ The department(s) in which you are declaring a minor(s) will assign a minor adviser to you.
- ◆ If you are declaring a **single** minor, fill out two forms, have your minor adviser sign both, file one with the department and the other with the Arts and Science Registrar's Office, 311 Kirkland Hall. If you are declaring a **double** minor, fill out three forms, have both minor advisers sign all three, file one with each department and the third with the Arts and Science Registrar's Office.
- ◆ **Please note:** If you are *dropping a minor*, you **must** obtain that adviser's signature, and file a form with the minor department notifying them of your intention to drop.
- ◆ **Please note:** If you are *declaring an additional minor*, you **must** re-declare your first minor and obtain the necessary signatures. This form supersedes all other declarations of intent to minor.
- ◆ **Before turning in this form to the Arts and Science Registrar's Office**, please make sure of the following:
  - For **History** and **Managerial Studies** minors: A minor concentration is indicated.

**\*\*Changes to the minor may not be made after the fifth day of classes in the second semester of the senior year.\*\***

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Name \_\_\_\_\_ Student Number \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE)

E-Mail Address \_\_\_\_\_@vanderbilt.edu Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## DROP MINOR(S)

Drop Minor: \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_

Drop Minor: \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_

## DECLARATION OF MINOR

## ADD ADDITIONAL MINOR

**\*\*If adding an additional minor, you must re-declare your original minor and obtain adviser's signature.\*\***

Minor: \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_

Double Minor: \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_  
and \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_

Triple Minor: \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_  
and \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_  
and \_\_\_\_\_ Adviser's Name: \_\_\_\_\_ Adviser's Signature: \_\_\_\_\_